

CONTRACTOR GUIDELINES FOR CONFERENCES & EVENTS





Welcome to Resorts World Las Vegas, where luxury and innovation converge in the heart of the iconic Las Vegas Strip. As a premier destination for discerning travelers and event organizers, we redefine the art of meeting—seamlessly blending creativity, sophistication, and functionality into every gathering.

Our approach is simple: We are an extension of your planning team, collaborating with you at every stage to ensure the flawless execution of your event. Your **Catering & Conference Services Manager** will be your dedicated partner, guiding you through every step and ensuring that every detail aligns with your vision.

Here's how our integrated teams work alongside you to create an unparalleled experience:

Group Operations

Lead Before your arrival, our Group Operations Lead will manage all group reservation requirements, ensuring a seamless accommodation experience tailored to your attendees' needs.

Group Desk Team

From arrival to departure, our Group Desk team is dedicated to ensuring that every guest is welcomed with the highest level of care. Whether it's special requests, personalized arrangements, or last-minute adjustments, our team is here to provide effortless solutions

Encore Event Manager

Your dedicated Encore Event Manager oversees all technical aspects of your event, ensuring that lighting, sound, rigging, and power operate flawlessly to enhance the overall experience.

FedEx Business Partner

Our Business Services team works closely with you and your guests, providing comprehensive office support, package handling, and convention branding solutions to keep operations smooth and efficient

We continually refine our offerings to stay at the forefront of innovation, ensuring your event benefits from the latest advancements. As pricing and associated policies may be subject to periodic updates, we encourage you to reconfirm with your Catering & Conference Services Manager for the most current details.

At Resorts World Las Vegas, we don't just host events—we curate exceptional experiences that embody the artistry of hospitality. We look forward to collaborating with you to transform your vision into reality.

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CONTRACTOR TIMELINE & CHECKLIST

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As you embark on the journey of planning an exceptional event at **Resorts World Las Vegas**, allow us to guide you through the essential steps. Here's a flexible timeline to keep in mind:

9-12 MONTHS OUT: Initial Engagement & Scope Definition

Venue Familiarization:

- Review the group's contracted space and event footprint.
- Understand Resorts World Las Vegas policies, loading dock access, and vendor guidelines.

Insurance & Compliance:

- Begin Certificate of Insurance (COI) process.
- Review Resorts World's vendor requirements and submit necessary documentation.

Planning Meeting Coordination:

- Coordinate with the group and the Catering & Conference Manager (CSM) to schedule a site visit or planning meeting.

6-9 MONTHS OUT: Program Refinement & Logistics Planning

Refine Deliverables:

- Update scope based on evolving event agenda and attendee estimates.
- Confirm services such as AV, staging, branding, décor, entertainment, etc.

Preliminary Production Schedule:

- Draft load-in/load-out timelines.
- Identify equipment needs and any specialty rentals.

Permits & Special Requirements:

- Begin applications for fire permits, health permits, or special effects approvals (if applicable).

Staffing & Subcontractors:

- Identify key personnel and subcontractors.
- Ensure all team members are briefed on venue access and credentialing requirements.

4-6 MONTHS OUT: Operational Planning

Detailed Production Planning:

- Finalize AV, rigging, power, and staging requirements.
- Coordinate with the CSM for dock scheduling and storage needs.

Branding & Signage:

- Submit mockups for banners, signage, and branded elements for approval.

Shipping & Receiving:

- Coordinate with FedEx Office for inbound/outbound shipping logistics.
- Submit shipping manifests and delivery timelines.

Transportation & Logistics:

- Plan for crew transportation, parking, and equipment delivery schedules.

CONTRACTOR TIMELINE & CHECKLIST

90-120 DAYS OUT: Finalization Phase Begins

Submit Final Equipment Lists

- Confirm all rentals, AV gear, décor elements, and backup equipment.

Floor Plans & Layouts

- Submit final layouts for exhibit halls, general sessions, and large gatherings (300+ attendees) for Fire Marshal approval.

Production Schedule Draft

- Share detailed production schedule including:
 - Load-in/load-out times
 - Rehearsals and sound checks
 - Crew call times

Confirm Insurance & Permits

- Ensure all COIs are submitted and permits are in progress or approved.

45-60 DAYS OUT: Final Coordination

Resume Questionnaire & Contact List

- Provide on-site contact list with names, titles, and cell numbers.
- Identify VIP support needs and special access requirements.

Emergency & Safety Plans

- Submit fire watch schedules, emergency response plans, and hazing/special effects documentation (if applicable).

Finalize Branding & Signage

- Confirm installation timelines and placement for all branding elements.

30 DAYS OUT: Final Confirmation

Final Production Schedule

- Submit the final version of the production schedule.

Arrival/Departure/Load-in

- Provide crew travel details and delivery schedules.

Submit Dock Requests

- Submit Labor / Badging Forms

Security & EMT Coordination

- Submit security staffing plans and EMT schedules (if required).

Meeting Room Keys & Access

- Request access credentials and keys for production or prep rooms.

Pre-Con Meeting Participation

- Attend the pre-convention meeting with the group and venue team.

14 DAYS OUT: Final Documents

Signed Event Orders & Resume

- Return signed BEOs and group resume for internal distribution.

Confirm All Deliverables

- Double-check all logistics, deliveries, and staffing are confirmed.

Schedule Pre-Show Function Space Walk

- Confirm time for pre-show function space walk with client and CSM to inspect any pre-existing event space damage.

CONTRACTOR TIMELINE & CHECKLIST

7 DAYS OUT: Final Guarantees & Readiness

F&B Guarantees (if applicable)

- Confirm final headcounts for any vendor-hosted food functions.

Final Checks

- Conduct internal readiness review and confirm all equipment is prepped and packed.

POST-EVENT: Wrap-Up

Strike & Load-Out

- Follow the approved load-out schedule and ensure all areas are cleared.

Post-Show Walk

- Schedule post-show function space walk with client and CSM to survey any post-show facilities damage and ensure all items are properly cleared from the resort.

Debrief & Feedback

- Participate in a post-event debrief with the group and venue team.

Billing & Reconciliation

- Submit final invoices and review master account charges for accuracy.

FACILITIES OVERVIEW

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AIR CONDITIONING & HEATING

Air conditioning and heating services are provided in the meeting spaces exclusively during scheduled meeting and showtimes. Given the size of the venue, temperature adjustments may require several hours to take full effect. Please allow sufficient time for any modifications to be felt.

The hotel is responsible for maintaining climate control across all areas, including back-of-house (BOH) hallways and load-in zones, with preset temperatures established for BOH and loading spaces. To optimize environmental conditions, we encourage adherence to best practices during load-in and load-out, including mindful coordination of open-door timeframes.

AIRWALLS

Airwalls at Resorts World Las Vegas must be operated exclusively by authorized resort personnel. Any group attempting to move, open, or close airwalls without proper assistance will be held responsible for any resulting damage to the airwalls or their materials. Materials are not permitted to be affixed to any airwall.

AUDIO VISUAL

Resorts World Las Vegas has selected [Encore Event Technologies \(Encore\)](#) as its preferred provider for all audio-visual production needs in meeting and breakout spaces, as well as hotel rooms and suites. Encore is also the **exclusive** provider of rigging, power equipment and services, and high-speed internet connectivity, except in the Theater at Resorts World, Zouk Nightclub, and Ayu Dayclub.

Groups must contact Encore directly for all audio-visual requirements and quotes. If a group chooses to engage an outside audio-visual company for non-exclusive services, Encore must be given the opportunity to bid on the requested AV needs. If the group opts not to use Encore, a \$350.00 per room per day corkage fee will apply, payable to Encore. Additionally, the group must contract an Encore supervisor to oversee and manage the external AV provider.

AUTOMATIC FIRE SAFETY SYSTEM (AFSS)

The AFSS is an integrated, self-activating system that detects heat, smoke, or flame and deploys an extinguishing agent in milliseconds. To ensure rapid response, all sensors, discharge ports, and piping must remain completely unobstructed.

- Any structure must allow full operation of the Automatic Fire Safety System (AFSS) and building sprinklers. Covered booths, ceiling coverings, or any obstruction of fire-safety devices are not permitted
- Displays may have a maximum of two levels. The second level may not include an enclosed rooftop.
- A fire extinguisher must be easily accessible at all times. If a space is divided into separate rooms, each room must contain at least one fire extinguisher.
- Structures must be constructed of noncombustible materials.
- The use of open flames or any form of hot work is not permitted within any function space.

BALLOONS & INFLATABLES

- Balloons displayed inside the facility must be securely tethered to a fixed object and may not exceed thirty-six inches (36") in diameter.
- The use of Mylar balloons is prohibited due to potential safety concerns.
- Prior approval for balloon displays must be obtained from the Catering & Conference Manager or Event Services Manager before move-in.

FACILITIES OVERVIEW

- If any balloon or inflatable becomes loose and causes damage to ceilings, light fixtures, electrical components, or audio/visual systems, the Meeting Planner assumes full liability for all resulting damages.
- A labor and equipment retrieval fee will be assessed for any loose balloons requiring removal.
- If balloons or inflatables enter the HVAC system, the Meeting Planner assumes full liability for any resulting system damage.
- Resorts World Las Vegas cannot be held responsible for HVAC, electrical, or other system failures caused by balloon or inflatable-related damages.

CARPET OVER CARPET

To preserve venue flooring, only low-tack adhesive visqueen—such as Carpet Protection, Carpet Mask, Carpet Shield, or Gymguard—may be applied over existing carpet. Fiber-line tape or double-sided tape must be affixed to the visqueen before laying down show carpet. This policy also applies to carpeted hotel risers.

CARPET PROTECTION

- Floor marking is permitted only with freight tape (white tape). Use of other products may result in additional cleaning fees.
- Carpet decals are permitted only in designated Convention Center areas and must not be applied to marble flooring or walkways leading from the casino or hotel elevators. FedEx is the exclusive vendor authorized for decal installation, and approval from Resorts World Las Vegas is required.
- Cutting, building, or painting in carpeted areas is prohibited unless protective material is placed between the carpet and work surfaces. Any damage or additional cleaning required due to non-compliance will be the responsibility of the contractor or show management.
- Hand-pushed carts may be moved across carpeted areas without additional precautions. However, electric pallet jacks and lifts must only be used with adhesive visqueen installed beforehand.

CHEMICAL & GAS USAGE POLICY

The use of chemicals or gas within the facility requires prior approval. If authorized, all substances must comply with OSHA labeling regulations and be accompanied by the appropriate Safety Data Sheet (SDS).

CONCRETE & ASPHALT ANCHORING

Drilling and anchoring in concrete are strictly prohibited in all rooms. Any drilling or anchoring in asphalt requires prior approval.

CONFERENCE CENTER FURNITURE

Furniture may not be moved or relocated from the foyers or meeting rooms unless prior arrangements have been made with your Catering & Conference Services Manager. A removal fee will be assessed for all relocations.

CONFETTI & STREAMERS

Confetti and streamers require prior written approval. Mylar confetti is strictly prohibited in all indoor and outdoor spaces. Cleaning fees start at **\$2,500** and may increase based on cleanup scale and labor requirements.

FACILITIES OVERVIEW

CONTROLLED SUBSTANCES & CANNABIS

The possession or use of any controlled substance, including cannabis products, anywhere on Hotel's property is prohibited by federal law and Hotel's Company policy. Group acknowledges that it shall be responsible for preventing such activity at its Event or by persons attending the Event.

Group further acknowledges that failure to do so shall be grounds for immediate termination of the Event without any full or partial refunds. Additional cleaning fees may apply.

DISPLAYS | DRAPES | HANGINGS

All decorations, drapes, signs, banners, acoustical materials, hay, straw, moss, split bamboo, plastic cloth, and similar decorative elements must be flame retardant in accordance with the Fire Department and State Fire Marshal regulations.

- Canvas, cloth, cardboard, leaves, and similar combustible materials must be fully flame retardant.
- Oilcloth, tar paper, sisal paper, nylon, orlon, and certain plastic materials cannot be made flame retardant and are strictly prohibited
- All materials must be accompanied by a manufacturer-issued fire resistance certificate.
- Sprinkler heads must remain completely unobstructed—these items may not be used to cover or interfere with any sprinkler system components.
- Hanging items from sprinkler heads is strictly prohibited.

ELECTRICAL | PLUMBING | COMPRESSED AIR

- Electrical services are provided exclusively by **Encore Global Technologies**. Please work with your Encore Sales Manager for all electrical needs and exhibit orders.
- Resorts World Las Vegas has limited plumbing options for in-ballroom events. Plumbing needs will be evaluated on a case-by-case basis.
- Compressed gas can be arranged through Resorts World Las Vegas' vendor, **Desert Industrial**. Arrangements for compressed air must be coordinated through the Facilities Department.

ENTERTAINMENT IN CONFERENCE AREAS & BALLROOMS

Groups must obtain prior approval for all contracted entertainment, including singers, bands, magicians, comedians, strolling performers, and dancers.

- Entertainment must adhere to Resorts World Las Vegas' content policies, including restrictions on obscenity, hate speech, and promotion of illegal activities in public areas.
- Performers must refrain from making disparaging remarks—verbal or written—about gaming, Resorts World Las Vegas, its officers, representatives, affiliates, or partners.
- Events may be subject to Nevada's Live Entertainment Tax (LET).
- An approved Certificate of Insurance (COI) is required for all entertainment providers and production companies.

EQUIPMENT INVENTORY

Resorts World Las Vegas provides its convention table, chair, easel and standard podium inventory at no charge. If additional equipment is required beyond the resort's standard inventory, additional costs may be incurred to accommodate group needs. The complimentary inventory is available for catered functions and non-exhibit meeting room functions.

Please note that Resorts World Las Vegas cannot lend out any moving equipment, which includes pallet jacks, dollies, and flatbed carts.

FACILITIES OVERVIEW

EQUIPMENT STORAGE GUIDELINES

To maintain safety and regulatory compliance, the following storage guidelines must be observed:

Storage Restrictions

Items **may not** be stored in back-of-house areas, including the resort dock or hallways. Groups are responsible for planning storage within their contracted event space.

- Items and cases stored inside meeting spaces must maintain clearance of 1 ft (12 inches) from the meeting space perimeter walls, including all airwalls to avoid damage to the room perimeter.

Life Safety Compliance

All life safety equipment and areas—including exit aisles, doors, signage, hose valves, and fire extinguishers—must remain clearly visible and unobstructed at all times. A **minimum clearance of three feet (3')** must be maintained on all sides of stored equipment.

- Regulatory Information: For a comprehensive list of applicable regulations, contact the **CCFD Fire Prevention Bureau** at **702.455.7316** or visit the [Clark County Building & Fire Prevention website](#).

EXCLUSIVE & NON-EXCLUSIVE SERVICES

Resorts World Las Vegas has exclusive providers for electrical, plumbing, cleaning, IT, dock security, recycling/waste removal, business center services, audiovisual support, rigging, branding/sponsorship, and food & beverage.

Exclusive Services:

- Audiovisual (Breakouts)
- Business Center Services (Shipping/Receiving)
- Branded Key Cards
- Catering/Food & Beverage
- Cleaning Services
- Electrical/Power
- Installation of Branding/Sponsorship on Resort Surfaces
- Internet/Telecommunications
- Motor Equipment Rental
- Plumbing
- Rigging and Theatrical Lighting Labor
- Truss (flown and ground supported)

Non-Exclusive Services:

- Audiovisual Equipment Rental
- Décor / Transportation
- Security
- Theatrical Lighting Equipment Rental

Encore is the exclusive provider for all labor and equipment in breakout sessions, rigging, power, trussing (flown and ground supported), and Managed Network Services within meeting spaces and The Complex. Nothing may be hung within the facility except from approved rigging points.

FACILITIES OVERVIEW

FedEx is the exclusive installer for all branding and items affixed to resort-owned surfaces or structures. Outside vendors may not attach or affix any item to a wall or surface. Please consult your Catering and Conference Services Manager for additional details.

Resorts World Las Vegas is committed to delivering exceptional event experiences through strategic partnerships with industry-leading vendors. Please consult our Preferred Partners section for a curated list of trusted professionals who can assist with every aspect of your event planning needs.

EXHIBIT & TRADE SHOW CLEANING SERVICES

Resorts World Las Vegas upholds the highest sanitation standards for exhibitions and trade shows. **United National Maintenance, Inc. is the exclusive cleaning provider**, ensuring a consistently clean and well-maintained environment.

All exhibition spaces with booths or activations must use United National Maintenance for cleaning throughout **show hours, load-in, and load-out days**. Only their staff may perform custodial duties such as vacuuming and floor cleaning. Exhibitors may conduct initial wipe-downs and recommended disinfection between attendee interactions, but external expo staff—including Exhibitor-Appointed Contractors (EACs) and Interior & Design companies—may not perform cleaning tasks. Non-compliance will result in a service charge based on show or booth square footage.

Additionally, Groups hosting large builds must hire United Cleaning Company and arrange for their own dumpsters. On-site dumpsters at Resorts World Las Vegas are strictly for resort use. Outside expo and décor companies may not use resort equipment, including dumpsters, rolling trash bins, and vacuums. Each expo, production, GSC, décor company—or its hired vendors—is responsible for managing and removing all waste, including securing a separate dumpster.

Comprehensive Booth Cleaning Services

United National Maintenance, Inc. delivers an extensive range of booth cleaning solutions, designed to align with Resorts World's heightened hygiene protocols.

Frequently Asked Questions

Is booth vacuuming or damp mopping included with my booth space?

No, but these services may be ordered online.

Is daily trash removal available during show hours?

Only if hourly porter service has been scheduled in advance.

Can I schedule booth cleaning services at a specific time?

Yes, booth cleaning can be scheduled at a time that best suits your event needs.

Are booth, crate, and flooring disposal services available?

Yes, disposal services are available depending on booth size, with options for half or full dumpsters. If forklift assistance is required, exhibitors must coordinate with Show Management or the designated GSC. Booth dismantling labor is not included and must be arranged separately. Additionally, all bulk trash must be properly loaded onto pallets and prepared for pickup. Services must be pre-ordered, with fees calculated based on total booth square footage.

Contact Information

📞 **United National Maintenance, Inc. - 702-708-2064**

✉️ boothcleaning@unitedhq.com

FACILITIES OVERVIEW

FACILITY DAMAGES

To mitigate potential damages, groups are required to conduct a **pre- and post-event building damage** inspection with a designated Resorts World Las Vegas team member.

- A **Resorts World Las Vegas representative** and a group-appointed representative will inspect the facilities and sign off on the condition of the convention property.
- Groups waiving the walkthrough acknowledge that the facilities are in good repair at the time of their event.
- Any damages sustained during the event are the financial responsibility of the group and will be charged accordingly for repairs and associated costs.

FIRE MARSHAL PERMITS & APPROVALS

Function Space Requirements

In accordance with **Article 25, Division I, Section 25.112 of the Uniform Fire Code**, all functions with attendance greater than **299** require a Clark County Fire Marshal-approved diagram to be on-site for the duration of the event.

- It is the sole responsibility of the group to coordinate the Fire Marshal permit at least 30 days prior to the scheduled function for events exceeding 299 attendees.
- The group acknowledges and agrees that Resorts World Las Vegas is not responsible for the production or development of any floor plan.
- The Fire Marshal-approved floor plan must be submitted to your Catering & Conference Manager no later than 21 days before the event.
- Any function with over 299 attendees that has not received Fire Marshal approval will not be permitted to proceed under any circumstances.
- The Catering & Conference Services Manager will coordinate an inspection time prior to the event kick-off. Any adjustments required by the Fire Marshal must be accompanied immediately or the event will not be able to kick-off.
- Resorts World Las Vegas is able to submit requests with "permit by inspection". Please work directly with your CSM to coordinator all permit submissions.

Fees

Permits submitted by Resorts World Las Vegas are charged based on the square footage of each function space. Inspections scheduled on weekends or weekdays before 8:00 AM or after 4:00 PM will incur additional overtime charges, which are not included in the fee schedule below.

Standard Fee Schedule (Excluding Overtime Fees):

- \$400 per event - Venues up to 12,000 sq. ft.
- \$800 per event - Venues up to 24,000 sq. ft.
- \$1,200 per event - Venues up to 70,000 sq. ft.

FACILITIES OVERVIEW

FLOOR LOAD LIMITS

All meeting room floors at Resorts World Las Vegas have a load limit of **100 pound-force per square inch (PSI)**. Any exhibit exceeding this limit will require special handling to properly distribute the load and must receive approval on a case-by-case basis from the Facilities Department. The group is responsible for notifying the hotel of any weight-related concerns in advance.

Live Load Design is listed below:

- Casino: 100 PSI
- Meeting Rooms: 100 PSI
- Pool Deck: 350 PSI
- Resort World Theater Stage: 150 PSI

Rose Rooftop & Rose Terrace Load Restrictions:

- No lifts or pallet jacks are allowed on floor tiles
- Distributed weight of 200lbs per square foot.
- Engineering Stamp and Encore's approval required for all built structures
 - Example:
LED walls, scenic structures, truss structures

FORKLIFTS & CARTS

Groups must notify their Catering & Conference Services Manager (CSM) at least 60 days in advance if deliveries will require the use of forklifts, pallet jacks, or hand carts.

The following guidelines apply:

Certification

All forklift operators must be certified through the General Service Contractor or Encore Audio Visual.

Coordination

Groups should consult with their CSM or Encore representative if a forklift is required during load-in or load-out.

Carpet Protection

Forklifts and carts must have wrapped tires before entering carpeted spaces, and visqueen must be laid out in advance.

Restricted Areas

Forklifts and carts are not permitted in public areas or spaces with specialty flooring. Carpet runs and additional protective measures are required for carpeted surfaces.

Lift Specifications

Electric and propane lifts are approved for use in ballroom spaces; however, gas-fueled vehicles are not permitted.

Turning Protection

Plywood must be used when forklifts are in a turning position.

Parking Restrictions

Lifts must be parked outdoors and cannot be stored inside the building or loading dock.

Liability

Groups are responsible for any property damage incurred due to forklift or cart use.

FACILITIES OVERVIEW

FREIGHT ELEVATORS

Freight Elevators require a dedicated operator for all load-ins and load-outs at a rate of \$95.00 per hour, with a 4-hour minimum per session. Your Catering & Conference Services Manager (CSM) and Encore Event Manager will assist in scheduling load-in and load-out times to ensure smooth and efficient operations.

The **East Convention Freight Elevators** offer usable space of:
120" width x 150" length x 120" height, supporting a maximum load of 10,000 lbs.

The **Rose Ballroom Freight Elevator** offers usable space of:
116" width x 264" length x 120" height, with a maximum capacity of 12,000 lbs.

FUEL-POWERED & ALTERNATIVE FUEL VEHICLES

All vehicles require a Fire Marshal permit and must comply with Clark County Fire Department (CCFD) regulations.

Fuel-powered Vehicle Policy

All fuel powered vehicles must comply with the following on-site regulations:

- Fuel levels must not exceed 1/8 of a tank.
- Batteries must be disconnected.
- Gas caps must be securely locked.
- Ignition keys must be removed and cannot be stored with the vehicle. Keys should be turned in to the contracted security team or held by the vehicle owner.
- Propane tanks must be removed.
- Each vehicle must be equipped with its own fire extinguisher.
- Visqueen must be placed underneath vehicles to protect carpeted surfaces.
- A minimum 42-inch clearance must be maintained around each vehicle at all times.

Hybrid & Electric Vehicle Policy

All hybrid and electric vehicles must comply with the following on-site regulations:

- If equipped with a quick-disconnect, the battery must be disconnected once positioned.
- Battery charge must not exceed 50%. Vehicles displayed for 1-2 days must not exceed a 25% charge, while those displayed for more than 2 days may have up to 50% charge.
- Charging is not permitted inside the facility.
- A D-Type fire extinguisher must be placed beside the vehicle, with daily thermal inspections conducted.
- Electric and hybrid vehicles may only be positioned on Level 1 (Casino) or outdoors.
- Gas caps must be taped, and fuel levels must not exceed 1/8 of a tank.
- Ignition keys must be removed and cannot be stored with the vehicle. Keys should be turned in to the contracted security team or held by the vehicle owner.
- A **Safety SOP** outlining emergency response procedure must be provided by the displaying group
- Vehicle may not be located near any load-bearing columns or walls.
- Fire watch is required overnight.
- Visqueen must be placed underneath vehicles to protect carpeted surfaces.
- A minimum 20-foot clearance must be maintained around each vehicle at all times.

FACILITIES OVERVIEW

HAZARDOUS MATERIALS

The group and its affiliates are strictly prohibited from possessing or storing hazardous materials, as defined by federal, state, and local regulations. Exceptions may be granted only when the use of such materials complies fully with all applicable laws.

The group agrees to indemnify the hotel against any liability arising from the possession, storage, transportation, or use of hazardous materials under any circumstances.

All external contractors and vendors must provide a Safety Data Sheet (SDS) for any hazardous chemicals brought into the hotel to ensure appropriate measures are taken to safeguard hotel team members and guests.

HIGH-SPEED WIRELESS INTERNET

High-speed wireless Internet is available to all guests and visitors by connecting to the Resorts World Wi-Fi network [.ResortsWorldLasVegas] and following instructions for either Guest, Visitor, or Convention Attendee access.

An increased Wi-Fi speed may also be purchased for use within meeting rooms by a convention group through the assigned Encore Event Manager.

MEDIA ACCESS & RECORDING POLICY

All media personnel, including journalists, producers, videographers, photographers, web editors, and bloggers must obtain written approval from the **Hotel Public Relations Office** before engaging in any filming, photography, recording, broadcasting, or taping on hotel property.

General Guidelines

Restricted Areas

Recording, broadcasting, or taping is permitted only within the Group's private contracted space.

Public Spaces

Media activities in public areas, including convention foyers, require advance written approval and must follow the location outlined in the site license agreement.

Prohibited Locations

Media activities are not allowed in the Casino, Restaurants, Lounges, Theatres, Retail Outlets, and Hotel Room Hallways.

Third-Party Documentation

If a Group or third party wishes to film, photograph, or use the Hotel's intellectual property in any media, they must enter into a separate site license agreement with additional insurance requirements.

Insurance Requirements

- A Certificate of Insurance (COI) must be provided, naming the Hotel, its parent company, affiliates, and partners as additional insureds.
- Separate insurance policies are required for third-party media documentation.

Media Escort & Fees

- A media escort is required for all approved media activities.
- The fee is \$350 per escort for up to four hours.
- Additional time beyond four hours is billed at \$100 per hour per escort.

FACILITIES OVERVIEW

All media activities must comply with hotel policies and be conducted in a way that ensures minimal disruption to guests and operations. Failure to comply may result in a revocation of approval or further restrictions.

MEETING ROOM KEYS

Meeting room keys are available through the Catering & Conference Manager.

- **Keys are complimentary** if requested at least **five business days** in advance and returned upon program completion.
- **Non-returned keys** will incur a **\$25 fee per key**.
- Resorts World Las Vegas team members may enter rooms along with key holders, allowing for full lock and unlock functionality.

MEETING SPACE PUBLIC AREAS & FOYERS

Public spaces and foyers are shared among groups and must be used in accordance with Resorts World Las Vegas' standards.

- **Registration, displays, entertainment, signage, or other activities** in public areas require **advance approval** from Resorts World Las Vegas.
- Items placed in public areas must adhere to **appearance and aesthetic standards**—non-compliant items will not be permitted.
- Public space usage must be reflected in **floor plan submissions**, requiring approval from both the **Clark County Fire Marshal** and the group's **CSM**.

Furniture & Decor Adjustments:

- Resorts World Las Vegas **plants, furniture, or décor** within common hallways or foyers may **not** be rearranged or removed without prior approval from the group's **CSM**.
- A furniture movement fee of **\$5,000.00 per foyer area** or **\$2,500.00 per individual furniture grouping** will be assessed for all relocations. This fee may increase dependent upon movement schedule and overtime demands.

NEVADA CLEAN INDOOR AIR ACT (SMOKING POLICY)

In accordance with the Nevada Clean Indoor Air Act, smoking is strictly prohibited in all indoor public spaces.

Smoking is not permitted in:

- Resorts World Las Vegas convention spaces including outdoor patios and balconies
- Restaurants and lounges where food is served
- Resort lobbies, elevators, guest room hallways, theaters, and retail stores

Smoking is permitted only on the Casino Floor and select lounges where food is not served.

FACILITIES OVERVIEW

OUTDOOR EVENT GUIDELINES

All outdoor events will have a designated indoor backup location reserved as a contingency for inclement weather. Resorts World Las Vegas reserves the right to relocate an outdoor event to an available indoor space if any of the following conditions occur:

- Wind gusts exceed **20 mph**
- Temperatures fall below **60°F** or rise above **110°F** by event start time.
- There is a **30% or higher chance of precipitation** in the area

The hotel will notify the group of potential weather conflicts **at least 48 hours** prior to the event date.

The group must confirm whether to proceed outdoors or relocate within the following timeframes:

- **Events scheduled between 6:00 AM - 12:00 PM:** Decision required no less than **12 hours** prior to the event start time.
- **Events scheduled between 12:01 PM - 10:00 PM:** Decision required no less than **6 hours** prior to the event start time

Failure to confirm a timely decision may result in an event movement fee, with the hotel's determination considered final. An event diagram for the indoor backup location must be finalized and provided to operations at least 48 hours prior to setup if weather conditions necessitate relocation.

Equipment Restrictions

Due to warping and potential damage, Resorts World Las Vegas is unable to provide our dance flooring for events outdoors. Dance floor must be provided by an outside vendor.

Music Restrictions

Outdoor events featuring music must adhere to the following time limits:

- **Sunday - Thursday:** Music must end by **11:00 PM**
- **Friday & Saturday:** Music must end by **12:00 AM**

Permit Requirements

A permit from the **Clark County Fire Department (CCFD)** is required for the operation or installation of certain structures, including:

- Air-supported temporary membrane structures
- Tents larger than **200 sq. ft.**
- Canopies exceeding **400 sq. ft.**
- Events with **299 or more attendees** require an approved event diagram from CCFD

The event group is solely responsible for securing all necessary permits and covering related fees.

Security Requirements

Security personnel must be present for all outdoor events, including those held in the East Garden Plaza, North Lot, and West Lot. Coverage is required during event load-in and load-out periods as well. Events at the Rose Rooftop, Rose Terrace, and Complex venues are exempt from this requirement.

FACILITIES OVERVIEW

PYROTECHNICS | FLAME EFFECTS | COLD SPARKLERS | HAZERS

The hotel requires that the Fire & Safety System be monitored any time pyrotechnics, flame effects, or hazers are in use, including during testing. All approved pyrotechnics, flame effects, and hazers require fire watch services from the hotel's designated life safety system provider.

Pyrotechnics

Pyrotechnics are not permitted inside the building and require a Clark County Fire Permit for use outside. Fire watch services are required during use and testing, provided by the life safety system provider at a rate of \$300 per hour with a 4-hour minimum.

Facilities and Security will monitor alarms and investigate any activations. If a true alarm event occurs, audible and visual alarms will be restored and activated in the affected area. The company providing pyrotechnics must submit a Certificate of Insurance indemnifying Clark County and Resorts World Las Vegas, its parent companies, and affiliates. The Fire Marshal must conduct a full test before the event.

Flame Effects

Flame effects are not permitted inside the building and require a Clark County Fire Permit for outdoor use. Fire watch services must be present during use and testing, provided by the life safety system provider at a rate of \$300 per hour with a 4-hour minimum. Facilities and Security will investigate any alarm activations. If a true alarm event occurs, the alarm system audibles and visuals will be restored and activated in the area. The company providing the flame effect must submit a Certificate of Insurance indemnifying the hotel, Clark County, its parent companies, and affiliates. The Fire Marshal must conduct a full test before the event.

Cold Sparklers

Cold Sparklers require a Clark County Fire Permit before they can be used. Fire watch services must be present, provided by the life safety system provider at a rate of \$300 per hour with a 4-hour minimum. Facilities and Security will monitor alarms and investigate any activations. If a true alarm event occurs, audible and visual alarms will be restored and activated in the affected area.

Hazers

Fire watch services are required for all water-based hazers. All other hazers (chemical, oil-based, etc.) are strictly prohibited in conference spaces. The life safety system provider will oversee fire watch procedures at a rate of \$300 per hour with a 4-hour minimum. Facilities and Security will monitor alarms and investigate any activations. If a true alarm event occurs, audible and visual alarms will be restored and activated in the affected area.

Request Process for Fire Watch Services:

- All fire watch requests must be submitted to Fire Command at least 72 hours prior to the event.
- Fire watch approval is subject to confirmation of availability from the life safety vendor.
- If the Fire Command Center has not provided final approval, haze effects cannot be used during the event.

FACILITIES OVERVIEW

SIGNAGE

Resorts World Las Vegas does not permit signage affixed using **nails, staples, tape, or adhesives**. However, airwalls are **magnetic**, allowing lightweight items to be held with magnets.

Signage Guidelines

- All signage must be **pre-approved** by Resorts World Las Vegas.
- Signage locations must be **approved prior to installation**, as the Conference Center may be shared by multiple groups.
- Signage must be **removed within 6 hours** after the event closes or by the time the space is no longer contracted—whichever is sooner.
- Unremoved signage will be **disposed of** by the hotel, and applicable removal or cleaning fees will apply.
- If signage needs to be returned, arrangements must be made with the **installer** or coordinated with the group's **CSM**, with applicable removal, storage, and shipping fees.
- Resorts World Las Vegas is **not responsible** for the storage or return of client signage.
- Requests for signage placement in areas other than the conference center may be made through your CSM and require additional approvals. Specific design parameters will apply.

SPEAKER STROBES

Hotel is equipped with speaker strobes which are in all public spaces. Due to Fire Code, these strobes can never be covered.

STAGING AND EQUIPMENT GUIDELINES

Resorts World Las Vegas does not provide production staging. Clients are responsible for arranging appropriate staging solutions, which may include custom-built structures, rentals from outside vendors, or staging services available through Encore Productions for an additional fee.

For smaller needs, a limited inventory of equipment is available:

Risers

6' x 8' x 24" risers are available at **\$200.00 each**. Each riser has a maximum weight capacity of **4,000 lbs (1,814.37 kg)**. These risers are designed exclusively for conference and meeting use. They are not engineered for physical activities or production elements such as dance, gymnastics, martial arts, combat demonstrations, or other high-impact applications. Events requiring those activations must utilize a production stage specifically rated for such purposes.

All risers are finished with gray carpet. If "carpet over carpet" is required, cling visqueen must be applied over the existing surface.

Dance Floor Tiles

4' x 4' tiles are available for **\$50.00 each**. The maximum allowable dance floor size is 24' x 32', totaling 768 square feet. Please note that dance floors are not permitted in outdoor areas.

Availability is limited and must be confirmed in advance. Please consult your Catering & Conference Services Manager to discuss equipment needs, confirm inventory, and coordinate arrangements.

FACILITIES OVERVIEW

TABLE-TOP EXHIBITS

Resorts World Las Vegas is pleased to offer up to **15 table-tops**, available in 6-foot or 8-foot options, along with 2 chairs and 1 wastebasket per table at no cost. Additional tables, up to a **maximum of 30 tables**, will incur a \$300.00 fee per additional setup.

Events requiring **more than 30 tables** will be classified as full exhibition rooms, necessitating an external **General Service Contractor (GSC)** to manage the setup and overall space. **United Cleaning Services** will also be required to provide cleaning services for rooms with more than 30 tables.

Resorts World is happy to recommend several exceptional GSCs familiar with our facility to ensure seamless execution.

TRADESHOW & EXHIBIT FIRE GUIDELINES

To ensure safety and compliance, all exhibitors must adhere to the following regulations:

- Storage behind drapes, display walls, or inside booth areas is prohibited.
- Packing containers, wrapping materials, and display items must be stored off-site.
- All exhibit materials, including furniture and signage, must remain within assigned booth space.
- Painting of signs, booths, or materials anywhere on hotel property (indoor or outdoor) is not allowed.
- Wires must be secured using gaffer's tape.
- Booth construction and décor materials must be flame-retardant or non-combustible.
- Flame-retardant treatment certificates, along with material samples, must be submitted to the CCFD and kept on-site for the program's duration.
- Aisles and exits designated in approved floor plans must remain unobstructed.

TRUCK STAGING

Vehicle staging is restricted to the hotel's designated staging areas and requires prior approval from both your Convention Services Manager (CSM) and the hotel's Security Office. The hotel's designated truck staging area is located in the lot directly across from the Conrad Porte Cochere.

UNMANNED AERIAL VEHICLE (UAV) | DRONES POLICY

The hotel may approve the use of drones or Unmanned Aerial Vehicles (UAVs) under highly limited circumstances. To be considered, a formal request must be submitted at least six (6) months in advance to the hotel's Convention Services Manager (CSM), Security and Risk Management Departments for review.

General Restrictions

- UAVs are strictly prohibited for casual or recreational use anywhere on the property, including both indoor and outdoor spaces.
- Outdoor operation is only permitted if the operator has obtained an FAA exemption and received written approval from Property Management.
- UAV usage is allowed exclusively by written permit.

FACILITIES OVERVIEW

Permit Requirements

A permit request must include the following details:

- Name of the group or entity requesting UAV use.
- Name, credentials, and experience of the pilot/operator.
- Specific dates and times the UAV will be in operation.
- A detailed flight plan, submitted in writing.
- A test flight conducted with the Risk Management/Safety Team prior to event usage.

Insurance Requirements

To ensure compliance, the following insurance provisions must be met:

- Proof of UAV insurance coverage must be provided.
- A minimum coverage of \$5,000,000 for UAV operation is required.
- The property must be listed as an additional insured, with waiver of subrogation.
- A valid Certificate of Insurance reflecting the above details must be submitted before permit approval.
- UAV insurance endorsements must be provided to confirm coverage.
- The full insurance policy must be available upon request.

Operational Limitations

Even if approved, UAVs are subject to the following restrictions:

- UAVs must not fly over populated areas unless explicitly authorized by Property Management, subject to additional safety measures (e.g., protective netting or barriers).
- UAVs may not be equipped with weapons.
- UAV operation is prohibited in hotel lobbies, restaurants, and other common areas.
- UAVs must not exceed a total weight of 55 pounds, including attached equipment.
- UAVs must not operate within 18 inches of any building structure, including sprinklers.

Additional Considerations

- The intended purpose of UAV usage must be clearly specified.
- If UAVs are being used for event videography, additional approval is required from the Director of Public Relations.

All UAV operations must adhere to hotel policies and regulatory requirements. Non-compliance may result in revocation of approval and potential legal consequences.



**BUSINESS
SERVICES**

**SHIPPING &
RECEIVING**

BUSINESS SERVICES | SHIPPING & RECEIVING

SHIPPING GUIDELINES FOR GUEST & EVENT PACKAGES

To ensure seamless package handling, all shipments must adhere to the property's address label standards to prevent delays. Schedule deliveries to arrive **at least four days before** the event start date to avoid storage fees.

Use the recipient's name as it appears on-site for package acceptance. Do not address shipments to property employees unless intended specifically for their use (e.g., hotel specifications, rooming lists, signed documents).

Unclaimed packages without provided contact details will be **returned to the sender**, who will be responsible for additional shipping costs.

For package retention, return procedures, or delivery scheduling, contact the FedEx Office business center. Deliveries may only be scheduled after the recipient has checked in.

PACKAGE LABELING STANDARD

Label all shipped items as follows:

(Guest Name)(Guest Cell Phone Number)
c/o FedEx Office at Resorts World Las Vegas
3000 South Las Vegas Blvd
Las Vegas, NV, 89109
(Conference/Group/Event Name)
Box ____ of ____

SHIPMENTS WITH SPECIAL REQUIREMENTS

For special requirements—such as refrigeration, after-hours deliveries, or changes to meeting dates or locations—coordinate directly with your **Catering & Conference Services Manager**, who will relay details to FedEx Office.

ON-SITE PACKAGE DELIVERY

FedEx Office facilitates deliveries within meeting spaces, the lobby, and guest suites, subject to specific limitations. When working with drayage companies or decorators, FedEx Office collaborates to ensure proper routing and can release shipments directly to these vendors upon arrival. Overnight storage for decorator/drayage packages incurs a handling fee.

For shipments handled by **drayage companies or decorators**, send items **directly** to their designated address. Additional handling services—such as pallet breakdown, multiple delivery locations, or packaging disposal—are billed at **\$70 per hour**, with a **\$35 minimum for 30 minutes** per FedEx Office team member. **Moving equipment (pallet jacks, dollies, flatbed carts) is unavailable for loan.**

PACKAGE DELIVERY TO GUEST SUITES & MEETING ROOMS

FedEx Office delivers to guest suites but **cannot leave packages unattended**. A recipient must be present to sign and approve applicable handling charges.

INBOUND SHIPPING & HANDLING

Upon arrival, packages will be available for **pickup** at the FedEx Office business center, with handling fees applied. For **delivery** of larger items—including pallets, crates, and display cases—contact **702.560.5123** to schedule, subject to delivery fees.

BUSINESS SERVICES | SHIPPING & RECEIVING

Deliveries should be arranged **only after check-in** to ensure proper recipient verification. To maintain chain of custody, **FedEx Office requires a recipient signature** before releasing packages. Signatures are recorded at pickup or upon delivery to the recipient.

OUTBOUND SHIPPING & HANDLING

FedEx Office provides **pack and ship services**, along with packaging supplies—including boxes and tape—available for purchase at the business center. Complimentary **FedEx Express** shipping boxes and airbill forms are also provided.

All outbound packages must have a **completed airbill** affixed before shipping. If using a third-party courier, coordinate pickup directly with the vendor and notify **FedEx Office** of the scheduled pickup. **FedEx Office does not arrange transportation** for third-party shipments.

Handling fees apply to all outbound packages and freight, regardless of carrier, in addition to standard shipping or transportation costs.

PACKAGE & HANDLING FEES

PACKAGE WEIGHT	PACKAGE PICKUP OR DROP-OFF BY GUEST	PACKAGE PICKUP OR DROP-OFF BY FEDEX OFFICE
Envelopes up to 1.0lb.	\$7.00	\$10.00
0.0 -1.0 lbs	\$7.00	\$10.00
1.1-10.0lbs.	\$10.00	\$15.00
10.1-20.0lbs.	\$15.00	\$20.00
20.1-30.0 lbs.	\$25.00	\$30.00
30.1-40.0lbs.	\$30.00	\$36.00
40.1-50.0lbs.	\$35.00	\$42.00
50.1-75.0 lbs.	\$55.00	\$66.00
75.1-100.0lbs.	\$65.00	\$80.00
100.1-150.0lbs.	\$90.00	\$110.00
Pallets & crates*		\$250.00 or \$0.80/lb. > 312 lbs.

BUSINESS SERVICES | SHIPPING & RECEIVING

Package weights will be rounded up to the nearest pound.

* For inbound/outbound pallets or crates, the receiving and delivery charges are consolidated into a single fee of \$250.00 or \$0.80/lb. > 312 lbs., which is applied to each pallet/crate handled.

PACKAGE WEIGHT	STORAGE FEE AFTER 5 DAYS
Envelopes up to 1.0lb.	\$5.00
0.0-10.0 lbs.	\$5.00
10.1-30.0lbs.	\$10.00
30.1-60.0lbs.	\$15.00
60.1-150.0 lbs.	\$25.00
Pallets & crates	\$50.00
Over 6.5' in size	\$25.00

A one-time package storage fee will apply to each package received and stored for more than five (5) calendar days. Items measuring over 6.5 feet in size are considered oversize and will be assessed an additional oversize fee if stored for more than five (5) calendar days.

ADDITIONAL SERVICES

Items that require extra handling, such as pallet/crate breakdown or build up, multiple pickup or delivery points, or collecting and disposing of packaging materials, will be assessed **an additional fee of \$70.00 per hour with a minimum of \$35.00 for 30 minutes**. This fee will be assessed for each FedEx Office team member dedicated to perform these additional services. **Please note that FedEx Office team members cannot lend out any moving equipment, which includes pallet jacks, dollies, and flatbed carts.**

TERMS AND CONDITIONS

Receiving, delivery and storage charges are payable at the time of delivery. Recipient may be required to present government-issued photo identification and sign for delivery. Shipper must comply with all applicable local, state and federal laws, including those governing packing, marking, labeling and shipping. **OBTAIN FIRE, CASUALTY AND ALL OTHER INSURANCE ON PACKAGE CONTENTS PRIOR TO SHIPPING.** Neither the Property nor FedEx Office and Print Services, Inc. provide such insurance. Neither the Property nor FedEx Office and Print Services, Inc. nor the employees, agents or contractors of either firm will be liable for any damages, whether direct or indirect damages, relating to or arising out of any loss or damage to any package or its contents, unless a package is lost after receipt on the Property, in which case such liability shall be limited to the lesser of \$100 or the liability of the carrier indicated above. By sending your package to the Property, you agree to be bound by any additional terms and conditions that the Property or FedEx Office and Print Services, Inc. may establish from time to time for receiving and delivering of packages.

EMERGENCY & SECURITY

EMERGENCY & SECURITY

EMERGENCY ANNOUNCEMENT PROTOCOL AND SAFETY EVACUATION PLAN

Resorts World Las Vegas Life Safety System

Resorts World Las Vegas is equipped with a state-of-the-art Life Safety System, designed to ensure the highest level of emergency preparedness and response.

- The facility features an advanced alarm and sprinkler system, which activates through heat-sensitive devices and smoke detectors integrated into the ventilation system.
- Fire extinguishers and emergency equipment are strategically placed throughout the building for immediate accessibility.
- The Fire Command Center provides continuous monitoring of all emergency systems across the facility.
- Automatic External Defibrillators (AEDs) are strategically located throughout the resort. If needed, contact security immediately and a trained responder will be dispatched and arrive to provide care.

Emergency Announcement Protocol

In the event of an alarm activation, both audible and visual alerts will engage. This does not indicate an immediate need to evacuate the building.

1. An announcement will be made confirming that the alarm is under investigation.
2. Once the nature of the alarm has been determined, further instructions will be communicated.
3. If the alarm presents no danger, an "All Clear" announcement will be made.
4. If evacuation is required, instructions will be issued via the hotel's Life Safety System.

For additional details regarding the Safety Evacuation Plan for your group, please contact your CSM.

EMT SERVICES

For the safety and well-being of all guests and attendees, the Hotel may require that the Group secure Emergency Medical Technician (EMT) services at their own expense. EMT providers must be properly licensed and registered in the State of Nevada.

Pursuant to Southern Nevada Health District regulations and in accordance with Nevada Revised Statutes (NRS) 450B.650-700, standby emergency medical services are mandated for certain temporary special events. The required level of care—ranging from First Aid to Basic or Advanced Life Support—is determined by event type and attendance.

A special event medical permit, to be submitted by the event host, is required if the anticipated attendance is **2,500 or more persons** and **three or more** of the following risk factors are present:

- High-risk activities (e.g., sporting events or racing)
- Outdoor setting in extreme heat or cold
- Predominantly under 25 or over 50 in average attendee age
- Significant proportion of guests with chronic or acute medical conditions
- Service of alcohol or a history of alcohol/drug-related concerns at similar events
- Crowding conditions that may impede emergency access

EMERGENCY & SECURITY

Additional information can be found through these resources:

- [NRS CHAPTER 450B - Emergency Medical Services](#)
- [Southern Nevada Health District - Special Event Guidelines](#)
- [Special Event Medical Plan Questionnaire \(PDF\)](#)

FIRE EXTINGUISHERS & FIRE HOSE CABINETS

- Fire extinguishers and fire hose cabinets must remain clear, accessible, and free of obstruction at all times.
- These fixtures, including fire hose cabinets, fire extinguishers, and other permanent facility installations, may not be relocated without prior approval from Facilities.
- If a fire extinguisher or fire hose is used, Security must be notified immediately.

GUEST & CONTRACTOR/VENDOR CONDUCT

Resorts World Las Vegas is committed to maintaining a safe and respectful environment for all guests and event attendees. All individuals on resort premises are expected to always conduct themselves professionally and courteously.

Guests or attendees engaging in illegal, unsafe, or non-compliant behavior that violates resort policies will be subject to immediate removal from the property. Resorts World Las Vegas reserves the right to remove any individual to ensure the safety and well-being of all guests and employees.

INCIDENT REPORTING

Resorts World Las Vegas maintains 24-hour security across all interior and exterior areas of the facility, including life safety and equipment systems.

- Resorts World Las Vegas requires copies of all incident reports related to injury, vandalism, theft, or other security concerns.
- Any such incidents should be reported immediately to your contracted security personnel to ensure prompt investigation and proper documentation.
- For assistance, please contact your **CSM** and our **Security Team** at **(702) 676-6550** or from **a house phone at extension 6550**.

LAS VEGAS METROPOLITAN POLICE DEPARTMENT (METRO)

For certain events, Hotel may require, at the sole expense of the Group, that Metro officers be present at, prior to or after any event, including load-in and load-out. Metro officers will be billed at current retail pricing. The CSM will notify the group in advance of any Metro personnel requirements and appropriate costs.

LOST & FOUND

Hotel is not responsible for losses by Group or any of its guests or attendees due to theft or disappearance of equipment or personal belongings. Attendees and guests must immediately turn any item found to a member of the Hotel's security team. **Lost & Found can be contacted at (702) 676-7500 or via email at lostandfound@rwlasvegas.com.**

EMERGENCY & SECURITY

MEETING ROOM SECURITY

Group understands that meeting rooms cannot be secured. Hotel is not responsible for theft or damage to any items left in the meeting rooms. Hotel recommends that Group hire Security when they plan on leaving valuable equipment overnight.

RESORT EMPLOYEE ACCESS

Group may not refuse entry to its contracted space to any Hotel employee who presents a valid team member ID and has a valid business reason such as food and beverage, housekeeping, maintenance or security.

SECURITY OFFICERS

Resorts World Las Vegas does not directly provide security services for conferences and events. However, we are pleased to offer a curated list of preferred security vendors who meet our insurance requirements and uphold the highest standards of safety and professionalism. For further details or recommendations, please contact your Catering & Conference Services Manager, who will gladly assist in coordinating security options that align with your event needs.

Contracted Security Policies

Private security companies operating on Resorts World Las Vegas property must adhere to the following requirements:

1. A current city/county business license and state security license must be on file with the Resorts World Las Vegas Security Department in accordance with local ordinances. Coordination should be handled through your Catering and Conference Manager.
2. Security provider must provide a COI meeting Resorts World minimum requirements along with proof of Workers Compensation, Employer's Liability Insurance and Commercial Auto Liability Insurance.
3. Security guards must carry their Private Investigators Licensing Bureau (PILB) card at all times while on duty.
4. Weapons of any kind, including firearms, nightsticks, mace, and other potentially dangerous items, are strictly prohibited.
5. Any criminal or medical emergency must be reported immediately to Resorts World Las Vegas Security. Incidents must be logged during the shift in which they occurred, and law enforcement or medical responses must be coordinated through Resorts World Las Vegas Security.
6. Security teams must notify Resorts World Las Vegas Security immediately regarding any major offenses or unusual activities that require reporting, assistance, or follow-up investigations.
7. External security agencies must provide ongoing updates to Resorts World Las Vegas Security regarding actions taken against individuals or properties that have been seized, recovered, or found.

EMERGENCY & SECURITY

8. All rules and regulations enforced by Resorts World Las Vegas must be followed at all times.
9. Emergency exits are for emergencies only and must not be used unless required by an active emergency situation.
10. Contracted security companies assigned to areas after show hours must complete a standby log documenting all high-value items under supervision. These logs must be made available to Resorts World Las Vegas Security upon request.

WEAPONS & FIREARMS

All forms of weaponry are strictly **prohibited** on the property, including but not limited to:

- Firearms
- Bladed weapons
- Blunt weapons
- Explosives
- Bows and arrows
- Tasers or stun guns
- Any other items that may be considered dangerous

Additionally, replica, prop, and simulated weapons are prohibited, as they pose potential safety concerns in crowded environments.

If a group, vendor, media company, or any other entity conducting business with Resorts World Las Vegas wishes to bring simulated or real weaponry onto the property for exhibition, education, or promotional purposes, prior approval must be obtained from the Resorts World Las Vegas Security Department.

INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

To ensure a secure and seamless event experience, your group is required, per the terms of your agreement, to maintain comprehensive insurance coverage for the duration of your use of the Hotel's function space. This coverage should extend to your organization and any affiliated employees, agents, vendors, or subcontractors and be maintained at the group's sole expense.

In general, vendors and contractors associated with your program will fall under the group's primary Certificate of Insurance (COI). While not mandatory, we strongly recommend collecting and retaining COIs from any contracted vendors, as outlined in your agreement. In the event of an incident, the group's COI will serve as the primary document of record, with any supplemental vendor-specific COIs supporting the claims process where applicable.

Please note: Resorts World Las Vegas requires individual COIs from all partnered audiovisual providers, general service contractors, security firms, and any vendor considered high-risk. Additional documentation may be requested based on the nature of the service. To support planning transparency and alignment, we kindly ask that you inform our team of all vendor participation throughout your event.

MINIMUM REQUIRED COVERAGE:

A. COMMERCIAL GENERAL LIABILITY: \$1,000,000.00 USD for general liability insurance each occurrence and \$2,000,000.00 USD aggregate for property damage and bodily injury.

B. AUTOMOBILE LIABILITY: \$1,000,000.00 USD for business automobile liability insurance for both owned and none owned borrowed, rented, hired, or leased vehicles (but only to the extent Group and/or its employees, agents, vendors, or subcontractors will be operating vehicles on Hotel's property).

C. UMBRELLA/EXCESS LIABILITY: \$2,000,000.00 USD umbrella/excess liability insurance for each occurrence/aggregate. The umbrella/excess liability insurance policies must be "follow form" and/or excess over the primary commercial general liability and business automobile liability policies.

D. WORKER COMPENSATION: Proof of statutory workers compensation insurance in compliance with the laws of the State of Nevada (to the extent applicable to Group and/or its employees, agents, vendors, or subcontractors).

No less than fourteen (14) calendar days prior to the first arrival date (or as soon as practicable if arrival date is sooner), Group shall provide Hotel with Certificate(s) of Insurance to evidence the required policies and limits. All of Group's insurance coverage must be provided by insurance companies with a current A.M. Best Rating of at least A-VII and may be maintained through one or a combination of insurance policies. Group's insurance coverage shall be primary to and non-contributory with any coverage Hotel may maintain in its own name and on its own behalf.

Each of Group's insurance policies, with the exception of worker's compensation (as applicable), shall name Resorts World Las Vegas LLC, its parent company, subsidiaries, joint venture partners, affiliates and their respective directors, officers, and employees, as additional insureds. The coverage for an additional insured shall apply on a primary basis and shall be to the full limits of liability purchased by Group even if those limits of liability are in excess of those required by this Agreement.

INSURANCE REQUIREMENTS

As applicable, Group further agrees that any subcontractors and/or sub-vendors engaged by Group under this Agreement will carry like and similar insurance with the same policy amendment and endorsement requirements. Group is not relieved of any liability or other obligations assumed pursuant to this Agreement by reason of its failure to ensure that its subcontractors and/or sub-vendors maintain insurance in sufficient amounts, duration or types.

All applicable policies of insurance set forth above shall provide Hotel a waiver of any right to subrogation ("Waiver of Subrogation") which any insurer of Group may acquire against Hotel by virtue of the payment of any loss under such insurance. Group agrees to obtain any endorsement that may be necessary to effectuate this Waiver of Subrogation, and provide Hotel with evidence of the same. However, this provision applies regardless of whether or not Hotel has received a Waiver of Subrogation endorsement from the insurer.

The Description of Operations box in each of Group's Certificate(s) of Insurance needs to reference this Agreement and confirm that the requisite insurance coverages and endorsements listed in such Certificate of Insurance serve as coverage for Group's contractual obligations under this Agreement (including, without limitation, Group's indemnification obligations).

All required Certificate(s) of Insurance shall provide for not less than thirty (30) days prior written notice of cancellation to Hotel and shall be delivered to Hotel in electronic format via email to:
riskinsurance@rwlasingas.com.

Group's Certificate(s) of Insurance holder must be made out to:

Resorts World Las Vegas LLC
3000 Las Vegas Blvd South
Las Vegas 89109
Attn.: Risk Management

EVENT INSURANCE RESOURCES

To assist groups, vendors, and subcontractors with quick and easy event insurance, Resorts World Las Vegas has coordinated with The Event Helper, Inc. & The Dodge Insurance Agency to offer event coverage that meets Resorts World's event insurance requirements. The cost for policies will vary based on the size and scope of your event or provided service.

The following links are provided to assist. Event Insurance remains the responsibility of the contracting group along with their providers and subcontractors.

The following links are provided as resources only:

- Event Organizer (Dodge Agency) - <https://form.jotform.com/dodgeagency/resortsworld-social-event-ins>
- Event Vendor (Dodge Agency) - <https://form.jotform.com/dodgeagency/resorts-world-social-event-vendor>
- Event Helper (Organizer & Vendor) - www.theeventhelper.com/#RWLV

Please note, if employment liability is not provided, the Independent Contractor Waiver of Worker's Compensation Coverage must be completed. Please contact your Convention Services Manager for this form.

LOAD IN/OUT & CONTRACTOR MANAGEMENT

LOAD-IN/OUT & CONTRACTOR MANAGEMENT

PRE-LOAD-IN WALKTHROUGH & DAMAGE LIABILITY

A pre-event and post-event walkthrough of the event space is required for all events. **Load-in will not be permitted until the pre-event walkthrough has been completed.** The Catering & Conference Services Manager will coordinate this walkthrough with the group or event's primary point of contact, ensuring participation from the Production Company and General Service Contractor.

Any existing damage to the resort will be reviewed and documented prior to the group's load-in, and any damage incurred during the event will be assessed after load-out. The producing group is responsible for any damages— including those caused by employees, attendees, vendors, or subcontractors—to the loading dock, freight elevators, or any front-of-house or back-of-house areas.

CONTRACTOR/VENDOR BADGING

Badging & Security Check-In

- Contractors, vendors, and companies working on property must submit a Vendor Access Spreadsheet detailing:
 - Vendor/Company Name
 - Supervisor Name
 - Cell Phone Number
 - Complete list of expected laborers
- The Catering & Conference Services Manager (CSM) will provide the Vendor Access Spreadsheet along with the Dock Access Request Form to the vendor/contractor. Any laborer not listed will be denied entry by Resorts World Security.
- All contractors/vendors must enter through the Resorts World Team Member Entrance for check-in and to receive a vendor badge or wristband.
 - Access to back-of-house areas and the loading dock is strictly prohibited without proper credentials
 - Drivers assisting with load-in/load-out must walk from the dock to the Team Member Entrance to obtain their badge or wristband before proceeding.
- Mandatory security check-in at the Team Member Entrance is required for events held in Zouk, AYU, Rose Ballroom, and the Event Center—no exceptions will be made.
- Resorts World Team Members may request to verify a vendor's badge or wristband at any time.
- Failure to present valid credentials will result in immediate removal from the property.

LOAD-IN/OUT & CONTRACTOR MANAGEMENT

COMPLIMENTARY PARKING FOR CONTRACTORS & VENDORS

Resorts World Las Vegas provides **complimentary parking** in **Garage 3 (Team Member Garage)** for contractors and vendors supporting conferences and events.

To request vendor parking, please contact your **Catering & Conference Services Manager** to obtain the **Contractor/Vendor Parking Request Form**. Submit the completed form **at least three (3) business days prior to arrival**.

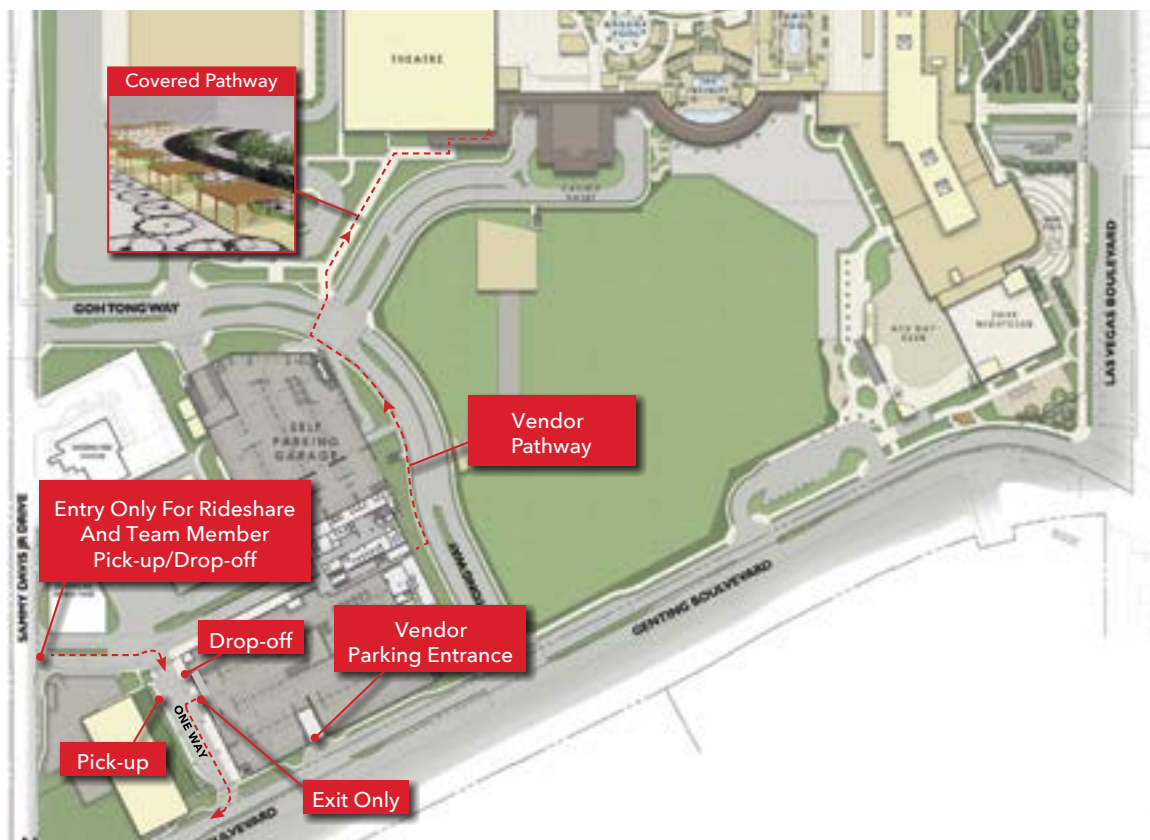
The form requires the following information:

- **Individual Vendor Email Address**
- **Requested Parking Dates (e.g., Sept 11-14)**

Once the form is submitted, each listed vendor will receive an **activation email** with a link to the **Metropolis Parking Platform**. Vendors must enter their vehicle information in the platform to activate parking privileges.

Important Notes:

- Complimentary parking is valid only in **Garage 3**.
- Parking in **Garages 1 or 2** will incur standard charges.
- Complimentary parking will not be provided for individuals who have not submitted a request and completed registration in advance.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

DELIVERY COORDINATION & DOCK ACCESS

All event deliveries must be scheduled in advance through the Catering & Conference Services Manager to optimize dock access and ensure vendors and contractors have sufficient load-in/load-out time.

- Deliveries outside standard operating hours offer increased flexibility and access to additional dock bays.
- To facilitate proper scheduling and badging, the Loading Dock Access Form must be completed prior to arrival.
- Only commercial vehicles are permitted at loading docks—personal and residential vehicles are strictly prohibited.

DOCK AREAS & OPERATIONAL HOURS

Due to limited dock availability, access to the Main Dock and Rose/ZOUK docks must be scheduled in advance with the Catering & Conference Services Manager. During operating hours, the Main Dock accommodates up to three slips, while the Rose/ZOUK Dock offers one slip. All dock slips remain accessible outside of operating hours.

To ensure seamless coordination, vehicle details—including the driver's name and contact information—must be provided in advance. Each vehicle is allotted two hours of dock time unless otherwise approved by the Catering & Conference Services Manager. Any vehicle exceeding the designated dock time will incur an overage fee of \$250 per half-hour, charged to the convention group.

Dock Operational Hours

- Monday – Friday: 5:00 AM – 2:00 PM
- Saturday – Sunday: 5:00 AM – 1:00 PM

Deliveries to Main Dock

- During operational hours, only Dock Bays 7, 8, and 9 may be used.

Deliveries to Rose/ZOUK Dock

- During operational hours, only Dock Bay 1 may be used.
- All bays and load-in/out times will be confirmed in advance by the Convention Services Manager.
- All vendors/contractors operating in back-of-house areas must be badged by security before unloading/loading items. Unbadged personnel will be removed from the property.
- Vehicles cannot be parked or staged at the dock(s). Once loaded/unloaded, vehicles must be moved immediately.

DOCK CLEANLINESS & WASTE REMOVAL

Vendors are fully responsible for removing all trash, debris, and materials from the dock area after load-in and load-out.

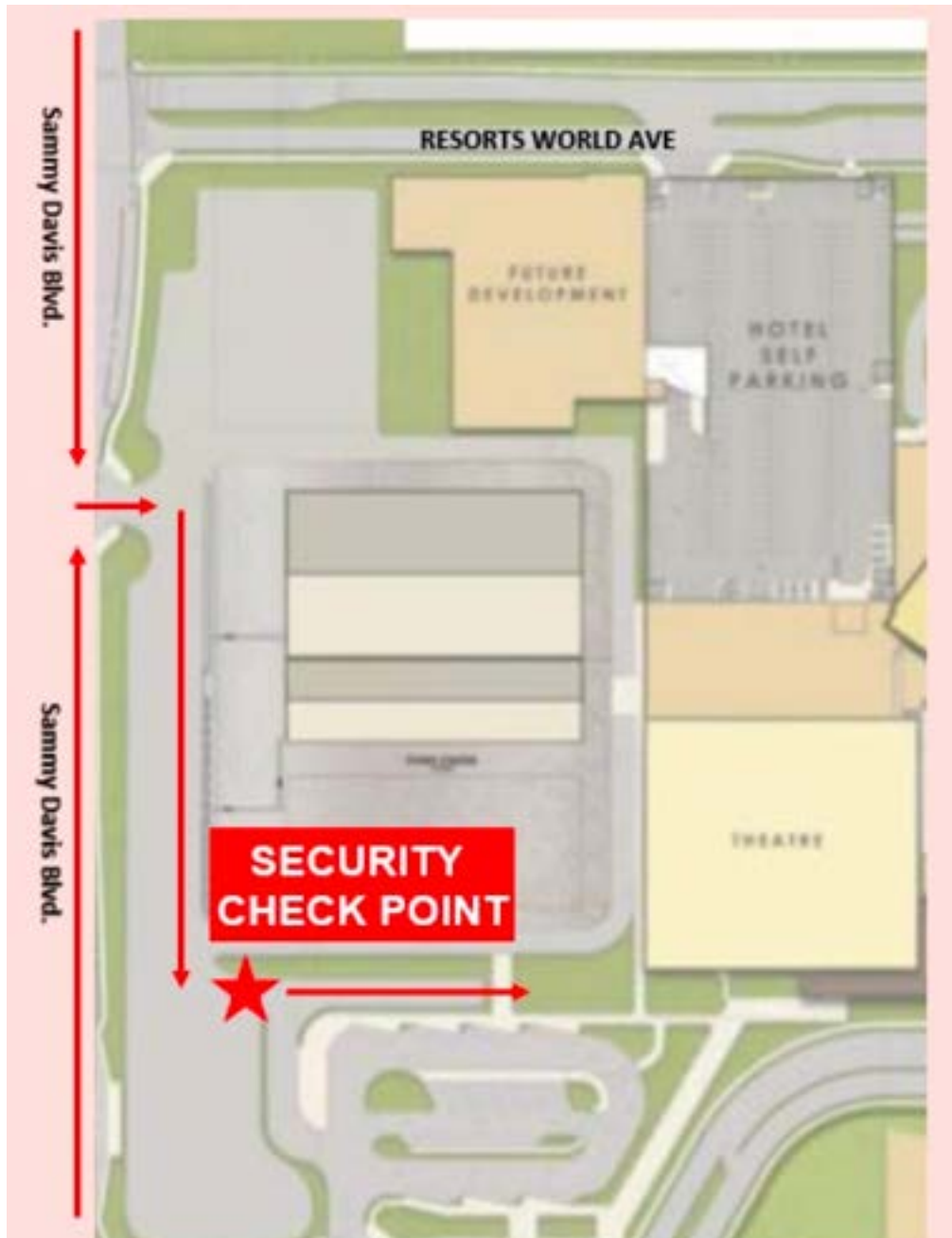
Nothing may be left behind for Resorts World Las Vegas to dispose of—this includes pallets, packaging, equipment, or personal items.

Items left behind or excessive mess will result in a clean-up fee charged to the vendor and/or the conference group.

LOAD-IN/OUT & CONTRACTOR MANAGEMENT

DOCK LOCATION & DIRECTIONS

- The entrance to the dock area is only accessible from **Sammy Davis Jr. Drive**
- Drivers should turn into the entrance noted as “EMPLOYEES & DELIVERIES ONLY”
- Make an immediate right turn and continue to the Security Check-Point Booth on the left
- All drivers must check-in with the security check-point before they will be permitted to access the dock.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

DOCK OPERATIONS & VEHICLE PROTOCOL

Upon arrival, Loading Dock personnel will direct drivers to shut off vehicle engines while unloading.

- Items must be removed from the vehicle first before being transported to the event venue.
- The Loading Dock is for unloading only—it may not be used for parking or staging. Vehicles must vacate the dock bay immediately upon unloading completion.
- Parking in fire lanes is strictly prohibited—violators will be subject to immediate towing.

FLOOR PROTECTION & SIGNAGE REGULATIONS

- Electronic jacks and lifts require adhesive visqueen to protect carpeted areas.
- Posting signage, taping floors, or affixing materials in front-of-house or back-of-house areas without prior approval is strictly prohibited.
- Any violations will result in removal and cleaning fees, charged to the producing group.

FREIGHT ELEVATOR OPERATIONS

- Freight elevators require a dedicated operator for all load-in and load-out activities.
- Operator rate: \$95.00 per hour, with a 4-hour minimum per session.
- Load-in/load-out scheduling will be coordinated with the Catering & Conference Services Manager (CSM) and Encore Event Manager to ensure smooth execution.

MARSHALLING & WASTE REMOVAL

- Staging and marshalling must be coordinated off-property, as there is no on-site yard.
- Loading docks and back-of-house corridors must remain free of merchandise, waste, and debris to comply with fire and safety regulations.
- Cleanup from load-in or load-out will incur additional fees, billed to the producing group.

STORAGE & MOVEMENT OF ITEMS

- Deliveries must go directly to the contracted event space.
- Dock and back-of-house storage are prohibited—groups must store items within their designated areas. Unattended items in restricted zones will be discarded.
- Movement through guest-facing areas is allowed only after hours or with approval from the Catering & Conference Services Manager.
- Items must follow designated movement routes in back-of-house hallways.
- Stored items in meeting spaces must stay at least 12 inches away from perimeter walls and airwalls to prevent damage.

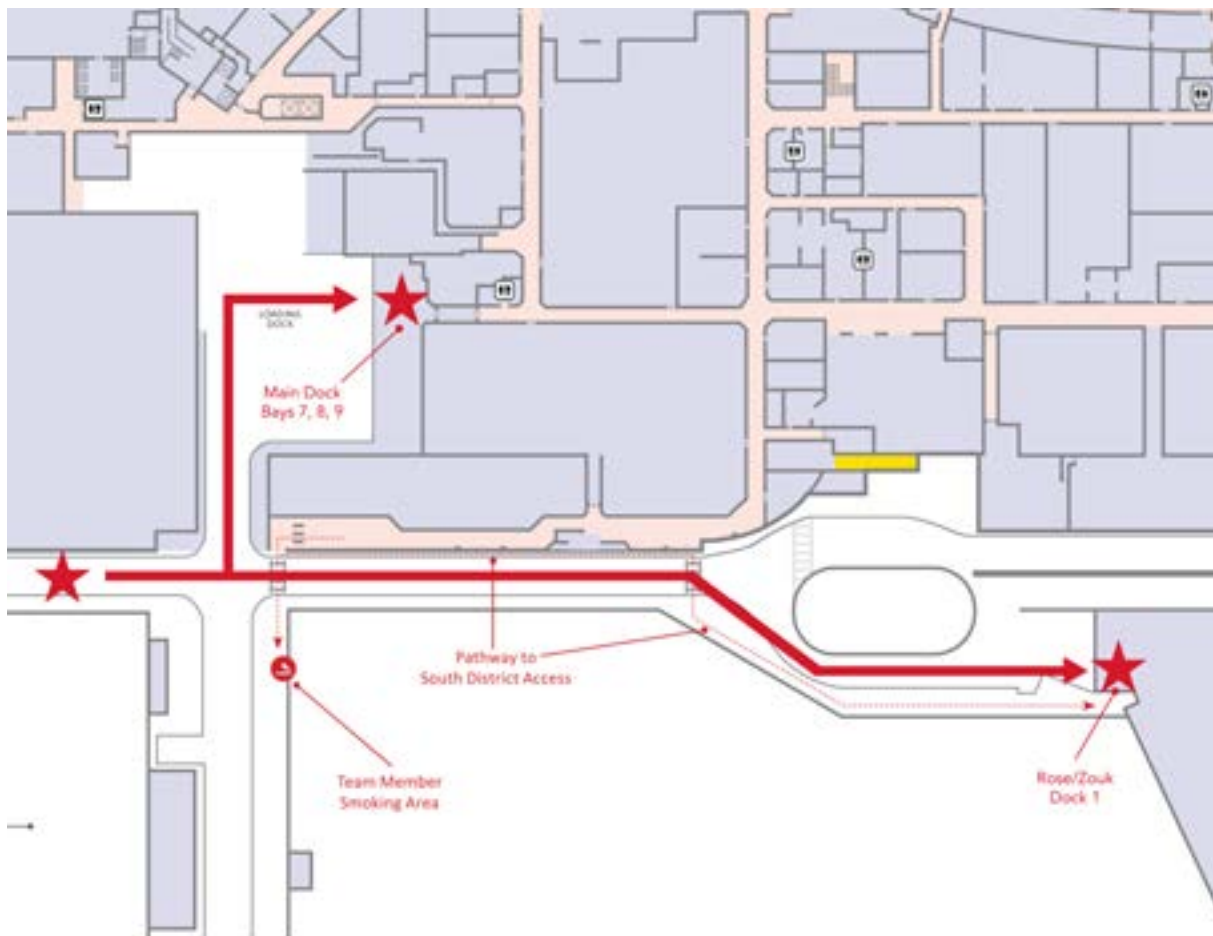
LOAD-IN/OUT & CONTRACTOR MANAGEMENT

DELIVERIES TO MAIN DOCK

- If delivering during dock operational hours, only Dock Bays 7, 8, and 9 are permitted to be used.

DELIVERIES TO ROSE/ZOUK DOCK

- If delivering during dock operational hours, only Dock Bay 1 may be used.
- All bays and load-in/out times will be confirmed by the Convention Services Manager in advance of the vendor/contractor's load-in/out.
- All vendors/contractors operating in the back of house areas are **REQUIRED** to be badged by security prior to unloading/loading items from their vehicle. Anyone operating without a badge will be removed from property.
- Vehicles cannot remain parked or staged at the dock(s). Once loaded/unloaded, the vehicle(s) must be moved.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

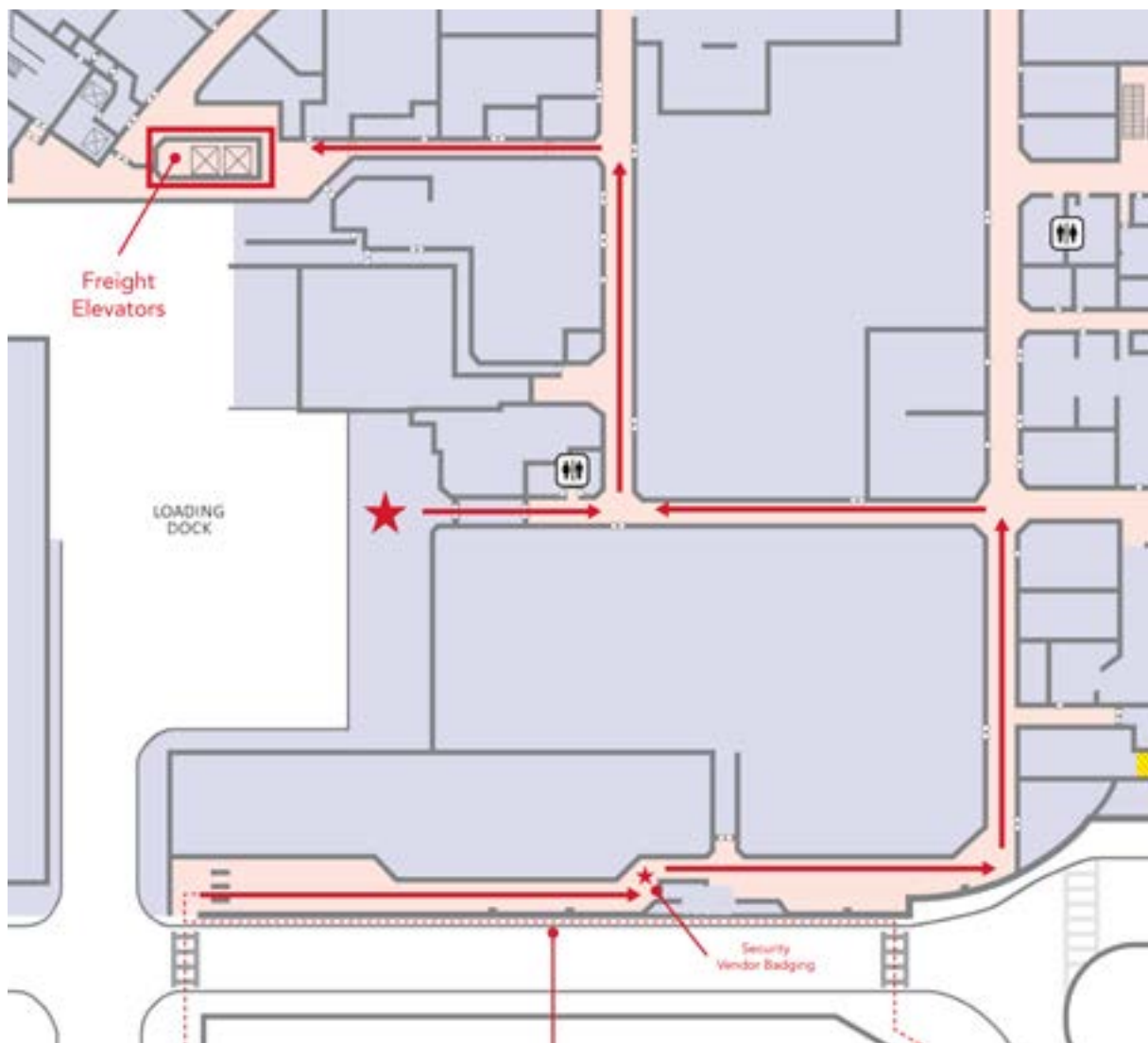
LOAD-IN/OUT FOR BLOSSOM, JASMINE, LILY ROOMS

Events taking place in the **Blossom, Jasmine and Lily Rooms** must use the East Convention Freight Elevators for access to the Level 2 Back of House.

EAST FREIGHT ELEVATOR

- Useable Space: 120" W x 150" L x 120" H
- Maximum Weight: 10,000 lbs.

All labor/vendors/contractors must be badged at the Security Vendor Badging area prior to movement in the back of house areas. Failure to have a badge will result in removal from property.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

LOAD-IN/OUT FOR BLOSSOM, JASMINE, LILY ROOMS

The back of house path must be used for all load-in/out of conventions rooms unless otherwise scheduled with the group's Catering & Conference Services Manager.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

LOAD-IN/OUT FOR LOTUS, ORCHID, PERDANA ROOMS

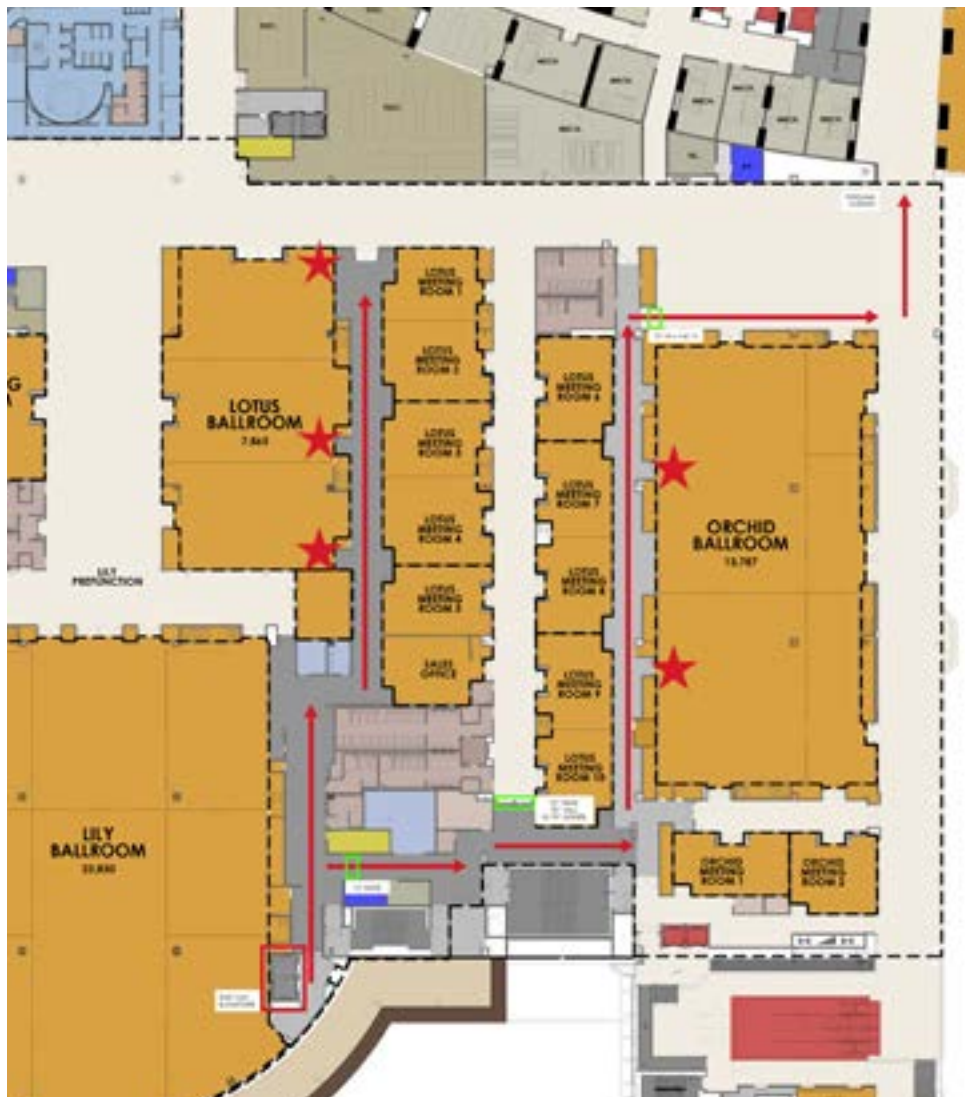
Events taking place in the Lotus, Orchid or Perdana Rooms will use the East Lily Ballroom Service Elevator for access to the Level 2 Back of House.

This elevator is NOT a full-sized freight elevator and any items that exceed this elevator's size and weight limit will need to be delivered via the East Convention Freight Elevators and transferred through the front of house after hours.

EAST LILY BALLROOM ELEVATORS

- Useable Space: 5' 9 1/2" W x 7' 5 L x 9' 7" H
- Maximum Weight: TBD

All labor/vendors/contractors must be badged at the Security Vendor Badging area prior to movement in the back of house areas. Failure to have a badge will result in removal from property.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

LOAD-IN/OUT FOR ROSE ROOMS

Events taking place in the Rose Rooms must use the Rose/ZOUK Dock & Rose/Zouk Freight Elevator for access to these rooms.

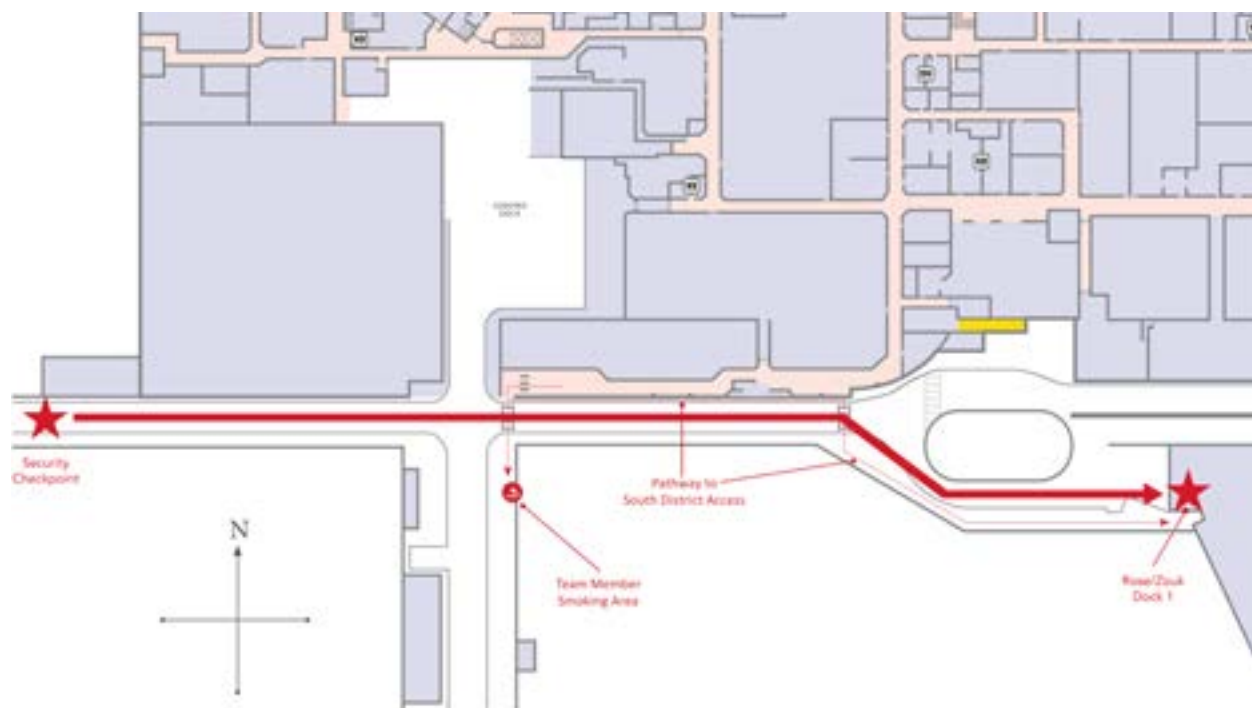
ROSE FREIGHT ELEVATOR

- Useable Space: 116" W x 264" L x 120" H
- Maximum Weight: 12,000 lbs.

ROSE SERVICE ELEVATOR

- Useable Space: 69" W x 89" L x 115" H

All labor/vendors/contractors must be badged at the Security Vendor Badging area prior to movement in the back of house areas. Failure to have a badge will result in removal from property.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

LOAD-IN/OUT FOR ROSE ROOMS

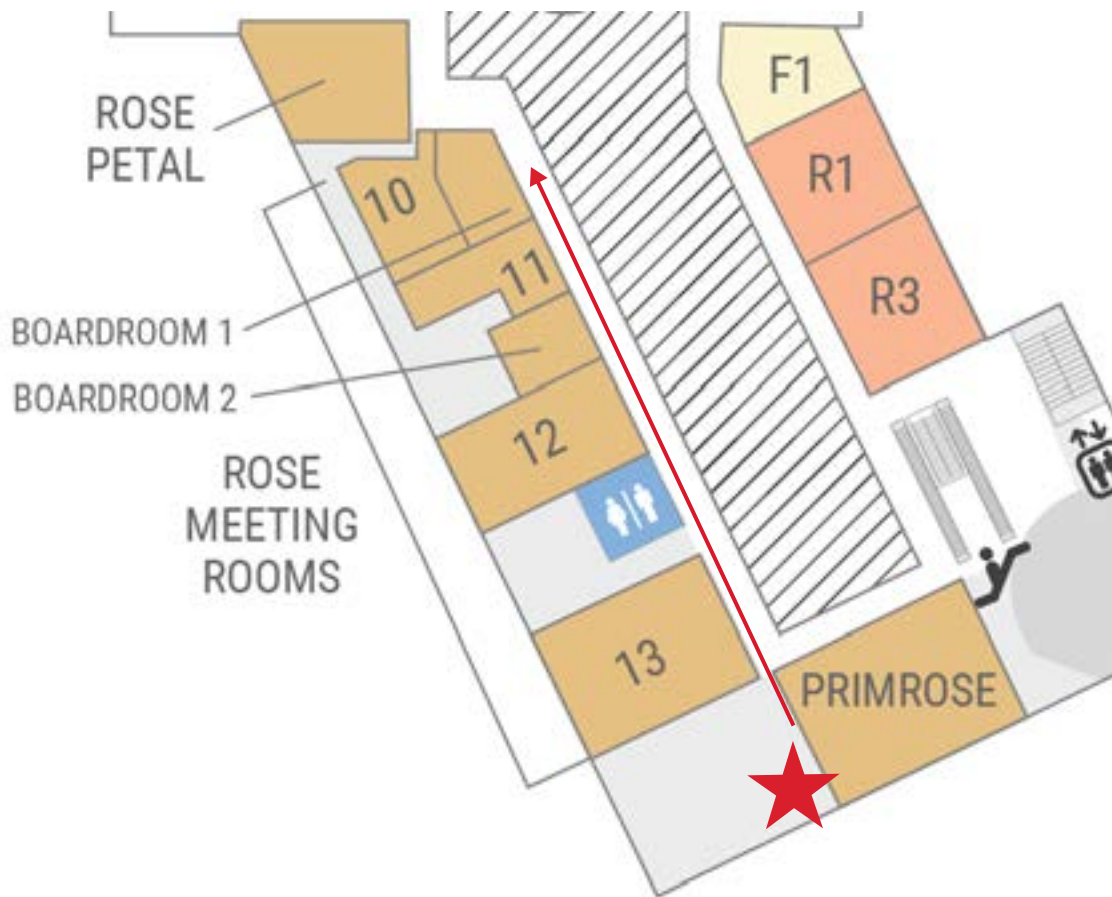
The back of house path must be used for all load-in/out of conventions rooms unless otherwise scheduled with the group's Catering & Conference Services Manager.

ROSE 9-12, ROSE PETAL, PRIMROSE

A small service elevator is available for access from the Rose Dock to the Rose 9-12, Rose Petal and Primrose rooms. Freight elevators are not available on this level. Décor and production elements are limited within these meeting rooms.

ROSE SERVICE ELEVATOR

- Useable Space: 69" W x 89" L x 115" H



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

ROSE MEETING ROOMS 1-8, ROSE BALLROOM, ROSE TERRACE

Events taking place in the Rose Meeting Room 1-8 are accessible via the Freight Elevator with entrances through the back of house area. The freight elevator also has an entrance side directly into the Rose Ballroom. Events on the terrace only have access through the front of house, via the Rose Ballroom Foyer.

ROSE FREIGHT ELEVATOR

- Useable Space: 116" W x 264" L x 120" H
- Maximum Weight: 12,000 lbs.



ROSE ROOFTOP

Events taking place on the Rose Rooftop are accessible via the Freight Elevator with an entrance through the back of house area only.

ROSE FREIGHT ELEVATOR

- Useable Space: 116" W x 264" L x 120" H
- Maximum Weight: 12,000 lbs.



MAPS & CAPACITIES

MAPS & CAPACITIES

PROPERTY MAP LEVEL 1



FOOD & BEVERAGE

F1 Aqua Seafood & Caviar
F2 Bar Zazu
F3 Brezza
F4 Carversteak
F5 Copper Sun
F6 Crossroads
F7 Eight Cigar Lounge
F8 Fat Tuesday
F9 Fuhu
F10 Genting Palace
F11 Golden Monkey Tiki Lounge
F12 Junior's
F13 Kusa Nori
F14 Lady M
F15 Micho's Tacos
F16 Mulberry Street Pizzeria
F17 Randy's Donut
F18 RedTail
F19 Starbucks
F20 Stubborn Seed
F21 Sun's Out Buns Out
F22 ¡VIVA!
F23 Wally's Wine

MEETINGS & CONVENTION

MC15 Magnolia
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GAMING

G1 Baccarat "Crockfords Club"
G2 Casino Services
G3 High Limit Slots
G4 Crockfords Casino & Lounge
G5 Genting Rewards Club
G6 Poker

FAMOUS FOOD STALLS

1 Yaya's Mediterranean Kitchen
2 Googgle Man
3 Burger Barn
4 Hans Fish & Chips
5 Ah Chun Shandong Dumpling
6 Wu Zhang Pulled Noodles
7 FUHU Cha Chaan Teng
8 FUHU Shack
9 Salad Jack's
10 Blood Bros
11 Streetbird
12 Sweet Eats
13 Center Bar
14 Nori Bar
15 Geylang Claypot Rice
16 Kuru Kuru Pa
17 Famous Pho
18 Harajuku Ramen
19 Tiger Sugar
20 Michos Tacos

BARS

B1 Allé Lounge on 66 (elevators to)
B2 Conrad Lobby Bar
B3 Crockfords Lobby Bar
B4 Crystal Bar
B5 Gatsby's Cocktail Lounge
B6 High Limit Lounge
B7 Jalisco Underground

RETAIL

R1 Theatre Store
R2 Corso
R3 Fred Segal
R4 Cutz By Maceoo
R5 Miss Behave Beauty Bar
R6 Nectar Bath Treats
R7 RW Store (The District)
R8 RW Store Conrad
R9 RW Store Hilton
R10 Vegas Vault
R11 Twila True Fine Jewelry



RESTROOMS



PET RELIEF AREA



ESCALATORS



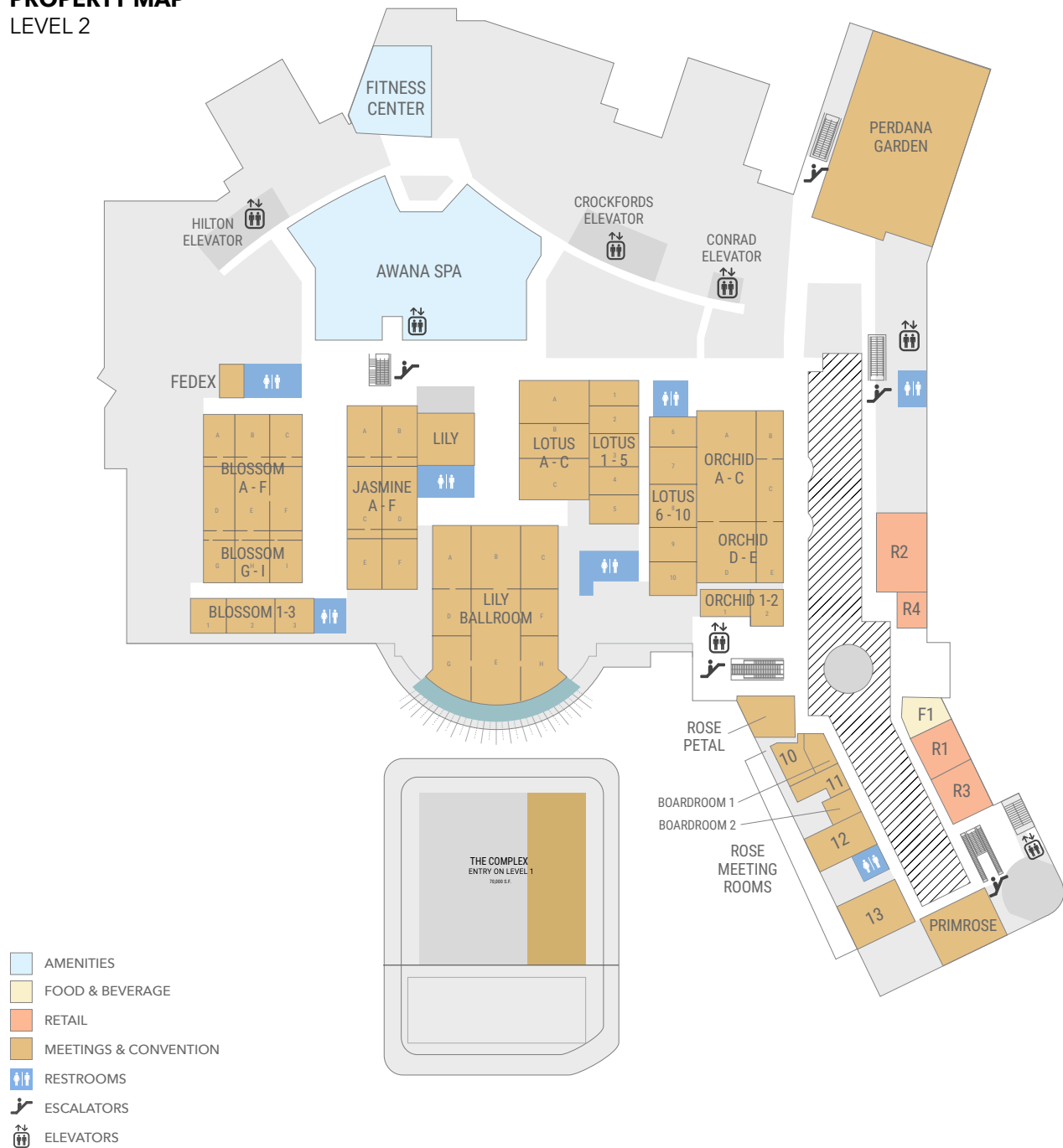
ELEVATORS



charge FUSE

MAPS & CAPACITIES

PROPERTY MAP LEVEL 2



FOOD & BEVERAGE

F1 Starbucks

RETAIL

R1 Black Clover





R2 Majorwavez Lab

R3 Reunited Luxury

R4 RW Home Store

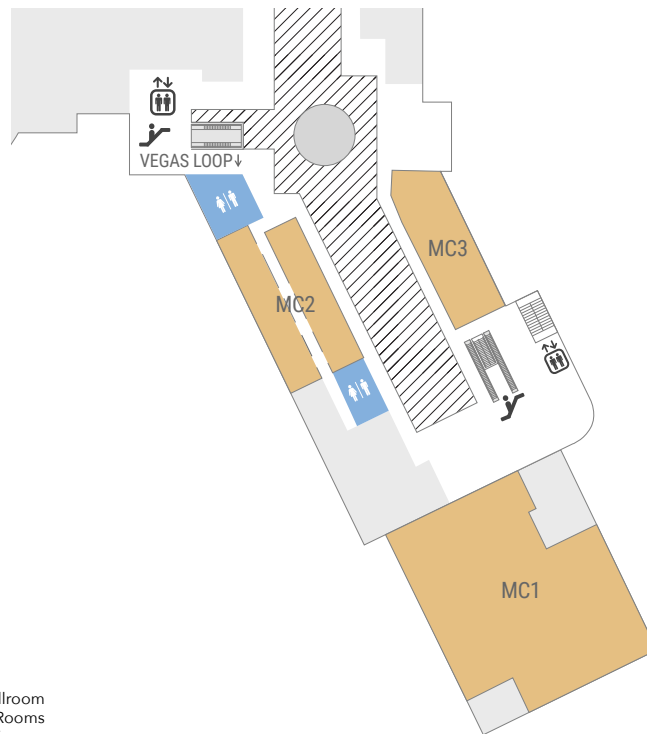
MAPS & CAPACITIES

PROPERTY MAP LEVEL 3





-  MEETINGS & CONVENTION
-  RESTROOMS
-  ESCALATORS
-  ELEVATORS

MEETINGS & CONVENTIONS

- MC1Rose Ballroom
- MC2Rose Meeting Rooms
- MC3Rose Terrace

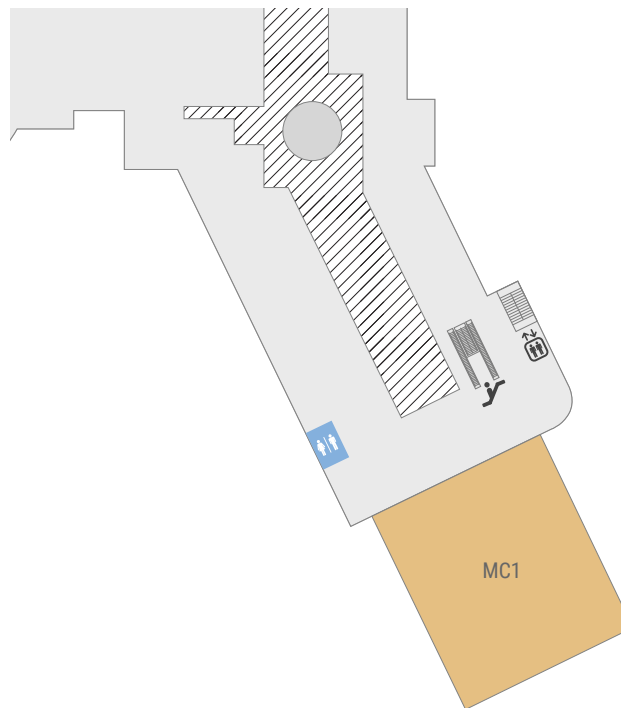


PROPERTY MAP LEVEL 6

-  MEETINGS & CONVENTION
-  RESTROOMS
-  ESCALATORS
-  ELEVATORS

MEETINGS & CONVENTIONS

- MC1Rose Rooftop



MAPS & CAPACITIES

THE COMPLEX

The Complex offers over 70,000 sq. ft of multi-purpose events and entertainment space. Enjoy a seamless ground level entry from our resort and the exceptional guest service we are known for. Let us customize your next event in this flexible space.



296'		
165'	82'	
WEST 48,440 SQ. FT	EAST 24,272 SQ. FT	296'

LEVEL 1

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
The Complex	70,000	400' x 296'	24'	500	8,320	N/A	4,163	7,000	N/A	11,000
The Complex - West	48,440	165' x 296'	24'	250	4,160	N/A	2,082	5,000	N/A	5,550
The Complex - East	24,272	82' x 296'	24'	100	1,664	N/A	833	2,000	N/A	2,220
Magnolia	5,166	N/A	27'	N/A	260	N/A	140	500	N/A	322
Theatre	65,000		–	N/A	N/A	N/A	N/A	N/A	N/A	4,700

MAPS & CAPACITIES

BLOSSOM



LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Blossom Ballroom	17,997	103' x 173'	18'	90	1,100	N/A	1035	1,800	432	2154
Blossom A	1,345	32' x 41'	18'	N/A	60	N/A	78	135	32	149
Blossom AB	2,920	69' x 41'	18'	N/A	140	N/A	162	292	N/A	324
Blossom ABC	4,280	103' x 41'	18'	N/A	200	N/A	178	428	N/A	475
Blossom ABCDEF	11,881	103' x 118'	18'	59	600	N/A	495	1,188	N/A	1,319
Blossom ABDE	8,040	69' x 118'	18'	N/A	420	N/A	335	804	N/A	892
Blossom ABDEGH	11,933	105' x 173'	18'	60	600	N/A	497	1,193	N/A	1,325
Blossom AD	3,828	32' x 118'	18'	N/A	180	N/A	159	383	N/A	425
Blossom ADG	5,621	32' x 173'	18'	N/A	260	N/A	234	562	N/A	624
Blossom B	1,575	37' x 41'	18'	N/A	80	N/A	64	158	38	175
Blossom BC	2,935	70' x 41'	18'	N/A	140	N/A	122	294	N/A	326
Blossom BCEF	8,053	70' x 118'	18'	N/A	420	N/A	335	805	N/A	894
Blossom BCEFHI	11,948	70' x 173'	18'	60	600	N/A	497	1,195	N/A	1,326
Blossom BE	4,212	37' x 118'	18'	N/A	240	N/A	175	421	N/A	468
Blossom BEH	6,893	37' x 173'	18'	N/A	340	N/A	287	689	N/A	765
Blossom C	1,360	33' x 41'	18'	N/A	60	N/A	60	136	33	151
Blossom CF	3,841	34' x 118'	18'	N/A	180	N/A	160	384	N/A	426
Blossom CFI	5,636	33' x 173'	18'	N/A	260	N/A	235	564	N/A	626

MAPS & CAPACITIES

BLOSSOM



LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Blossom D	2,158	32' x 67'	18'	N/A	100	N/A	90	216	52	240
Blossom DE	4,415	69' x 67'	18'	N/A	240	N/A	212	442	N/A	490
Blossom DEF	6,571	103' x 67'	18'	N/A	340	N/A	320	657	N/A	729
Blossom DEFGHI	12,259	103' x 122'	18'	61	540	N/A	510	1,226	N/A	1,361
Blossom DEGH	8,308	69' x 122'	18'	N/A	420	N/A	334	831	N/A	922
Blossom E	2,257	37' x 67'	18'	N/A	140	N/A	96	226	54	351
Blossom EF	4,413	70' x 67'	18'	N/A	240	N/A	188	441	N/A	490
Blossom EFHI	8,308	70' x 122'	18'	N/A	420	N/A	346	831	N/A	922
Blossom EH	4,357	37' x 122'	18'	N/A	250	N/A	181	436	N/A	484
Blossom F	2,156	33' x 67'	18'	N/A	100	N/A	86	216	52	239
Blossom FI	3,951	33' x 122'	18'	N/A	160	N/A	168	395	N/A	439
Blossom G	1,468	32' x 45'	18'	N/A	60	N/A	64	147	35	163
Blossom GD	3,951	32' x 122'	18'	N/A	180	N/A	164	395	N/A	439
Blossom GH	3,188	69' x 45'	18'	N/A	140	N/A	144	319	N/A	354
Blossom GHI	4,658	102' x 45'	18'	N/A	200	N/A	194	466	N/A	517
Blossom H	1,720	37' x 45'	18'	N/A	110	N/A	64	172	41	191
Blossom HI	3,190	70' x 45'	18'	N/A	220	N/A	144	319	N/A	354
Blossom I	1,470	33' x 45'	18'	N/A	110	N/A	64	147	35	163
Blossom Meeting Room	4,084	129' x 29'	16'	N/A	340	98	170	408	98	453
Blossom Meeting Room 1	1,435	43' x 29'	16'	N/A	119	34	60	144	34	159
Blossom Meeting Room 1&2	2,781	86' x 29'	16'	N/A	231	67	116	278	67	309
Blossom Meeting Room 2	1,346	43' x 29'	16'	N/A	112	32	56	135	32	149
Blossom Meeting Room 2&3	2,676	86' x 29'	16'	N/A	223	64	111	268	64	297
Blossom Meeting Room 3	1,330	43' x 29'	16'	N/A	112	32	55	133	32	148
Blossom/Jasmine Prefunction	8,121	–	18'	N/A	N/A	N/A	N/A	812	N/A	N/A

MAPS & CAPACITIES

JASMINE



LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Jasmine Ballroom	12,000	60' x 187'	18'	60	630	N/A	576	1,200	288	920
Jasmine A	1,832	35' x 55'	18'	N/A	80	N/A	84	183	44	203
Jasmine AB	3,815	60' x 55'	18'	N/A	200	N/A	213	382	N/A	423
Jasmine ABCD	8,831	60' x 131'	18'	44	630	N/A	480	883	N/A	980
Jasmine AC	4,331	35' x 131'	18'	N/A	220	N/A	192	433	N/A	481
Jasmine ACE	6,167	35' x 187'	18'	N/A	320	N/A	257	617	N/A	685
Jasmine B	1,983	31' x 55'	18'	N/A	90	N/A	72	198	48	220
Jasmine BD	4,500	31' x 131'	18'	N/A	240	N/A	168	450	N/A	500
Jasmine BDF	6,331	31' x 187'	18'	N/A	300	N/A	242	633	N/A	703
Jasmine C	2,181	35' x 67'	18'	N/A	100	N/A	72	218	52	242
Jasmine CD	4,372	60' x 67'	18'	N/A	250	N/A	186	437	N/A	485
Jasmine CDEF	8,039	60' x 122'	18'	40	500	N/A	310	804	N/A	892
Jasmine CE	4,017	35' x 122'	18'	N/A	200	N/A	132	132	N/A	446
Jasmine D	2,191	31' x 67'	18'	N/A	120	N/A	88	219	53	243
Jasmine DF	4,022	31' x 100'	18'	N/A	200	N/A	172	402	N/A	446
Jasmine E	1,518	35' x 45'	18'	N/A	80	N/A	48	152	36	168
Jasmine EF	3,023	60' x 45'	18'	N/A	200	N/A	120	302	N/A	336
Jasmine F	1,505	31' x 45'	18'	N/A	110	N/A	56	151	36	167

MAPS & CAPACITIES

LILY

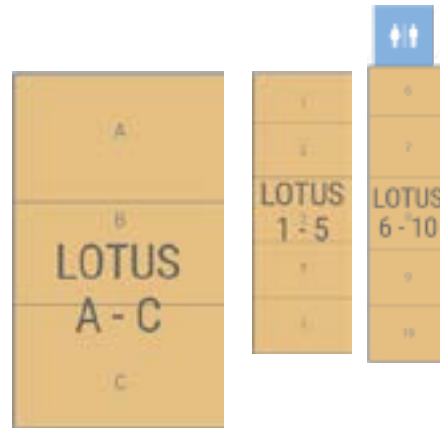


LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Lily Ballroom	23,817	183' x 132'	19'	119	1,320	N/A	1320	2,382	N/A	2,134
Lily A	2,560	65' x 40'	19'	N/A	140	N/A	132	256	61	284
Lily AB	5,893	65' x 92'	19'	N/A	340	N/A	330	589	N/A	658
Lily ABC	8,527	65' x 132'	19'	N/A	480	N/A	462	843	N/A	936
Lily ABDEG	16,829	183' x 92'	19'	84	910	N/A	972	1,683	N/A	1,868
Lily AD	4,635	115' x 40'	19'	N/A	230	N/A	240	464	N/A	514
Lily ADG	7,058	183' x 40'	19'	N/A	350	N/A	378	706	N/A	783
Lily B	3,333	65' x 52'	19'	N/A	200	N/A	198	333	80	370
Lily BC	5,870	65' x 92'	19'	N/A	340	N/A	330	587	N/A	652
Lily BCEFH	16,778	183' x 92'	19'	84	910	N/A	972	1,678	N/A	1,862
Lily BE	9,771	183' x 52'	19'	N/A	560	N/A	594	977	N/A	1,085
Lily C	2,537	65' x 40'	19'	N/A	140	N/A	132	254	61	282
Lily CF	4,595	115' x 40'	19'	N/A	230	N/A	240	460	N/A	510
Lily CFH	7,007	183' x 40'	19'	N/A	350	N/A	378	701	N/A	778
Lily D - Not Sold Alone	2,075	50' x 40'	19'	N/A	173	N/A	86	206	N/A	230
Lily DEFGH - Must have ABC	15,406	118' x 132'	19'	77	1,282	N/A	641	1,541	370	1,710
Lily E - Not Sold Alone	6,438	118' x 52'	19'	N/A	536	N/A	268	644	N/A	715
Lily F - Not Sold Alone	2,058	50' x 40'	19'	N/A	171	N/A	86	206	N/A	228
Lily G - Not Sold Alone	2,423	68' x 40'	19'	N/A	202	N/A	101	242	N/A	269
Lily H - Not Sold Alone	2,412	68' x 40'	19'	N/A	201	N/A	101	241	N/A	268
Lily Terrace	3,000	—	—	N/A	N/A	N/A	N/A	300	N/A	N/A
Lily/Lotus Pre-Function	5,690	—	18'	N/A	N/A	N/A	N/A	569	N/A	N/A
Lily Meeting Room	2,483	48' x 56'	16'	N/A	180	N/A	96	248	60	276
Lily Boardroom	532	26' x 20'	16'	N/A	N/A	13	N/A	N/A	N/A	N/A

MAPS & CAPACITIES

LOTUS

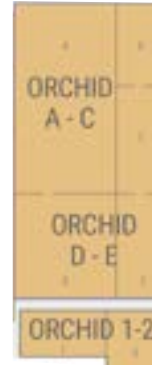


LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Lotus Ballroom	7,844	60' x 125'	16'	39	380	N/A	381	784	188	672
Lotus A	2,415	60' x 43'	16'	N/A	120	N/A	150	242	58	268
Lotus AB	5,300	60' x 83'	16'	N/A	290	N/A	221	530	N/A	588
Lotus B	2,885	60' x 40'	16'	N/A	140	N/A	138	289	69	320
Lotus BC	5,538	60' x 82'	16'	N/A	300	N/A	231	554	N/A	615
Lotus C	2,653	60' x 42'	16'	N/A	130	N/A	180	265	64	294
Lotus Meeting Room 1 & 2	2,108	38' x 59'	16'	N/A	175	51	88	211	51	234
Lotus Meeting Room 1	1,080	38' x 30'	16'	N/A	90	26	45	108	26	120
Lotus Meeting Room 2	1,100	38' x 29'	16'	N/A	92	26	46	110	26	122
Lotus Meeting Room 3 & 4	2,388	38' x 59'	16'	N/A	199	57	99	239	57	265
Lotus Meeting Room 3	1,173	38' x 29'	16'	N/A	98	28	49	117	28	130
Lotus Meeting Room 4	1,228	38' x 34'	16'	N/A	102	29	51	123	29	136
Lotus Meeting Room 5	1,039	38' x 27'	16'	N/A	50	25	43	104	25	115
Lotus Meeting Room 6	1,082	26' x 37'	16'	N/A	90	26	45	108	26	120
Lotus Meeting Room 7 & 8	1,939	26' x 74'	16'	N/A	161	47	81	194	47	215
Lotus Meeting Room 7	964	26' x 37'	16'	N/A	80	23	40	96	23	107
Lotus Meeting Room 8	983	26' x 37'	16'	N/A	82	24	41	98	24	109
Lotus Meeting Room 9 & 10	1,938	26' x 74'	16'	N/A	140	47	81	194	47	215
Lotus Meeting Room 9	967	26' x 37'	16'	N/A	80	23	40	97	23	107
Lotus Meeting Room 10	978	26' x 37'	16'	N/A	81	23	41	98	23	109

MAPS & CAPACITIES

ORCHID BALLROOM B



PERDANA GARDEN



LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Orchid Ballroom	13,659	169' x 79'	16'	68	750	N/A	756	1,366	328	1,000
Orchid Ballroom A	5,511	96' x 58'	16'	28	400	N/A	229	551	132	612
Orchid Ballroom ABC	7,659	96' x 79'	16'	38	470	N/A	319	766	N/A	883
Orchid Ballroom AD	9,752	169' x 58'	16'	49	600	N/A	406	975	N/A	1,082
Orchid Ballroom B	991	42' x 21'	16'	N/A	30	N/A	41	99	24	110
Orchid Ballroom BC	2,148	96' x 21'	16'	N/A	70	N/A	89	215	N/A	238
Orchid Ballroom BCE	3,813	169' x 21'	16'	N/A	130	N/A	159	381	N/A	423
Orchid Ballroom C	1,157	54' x 21'	16'	N/A	40	N/A	48	116	28	128
Orchid Ballroom CE	2,822	127' x 21'	16'	N/A	100	N/A	117	282	N/A	313
Orchid Ballroom D	4,241	74' x 58'	16'	N/A	200	N/A	177	424	102	471
Orchid Ballroom DE	5,906	74' x 79'	16'	30	260	N/A	246	591	N/A	656
Orchid Ballroom E	1,665	74' x 21'	16'	N/A	60	N/A	69	167	40	185
Orchid Meeting Room 1	965	24' x 45'	16'	N/A	80	23	40	97	23	107
Orchid Meeting Room 2	931	31' x 33'	16'	N/A	77	22	39	93	22	103
Perdana Garden	38,378	340 x 112	12' - 14'	110	1200	N/A	N/A	3500	N/A	N/A

MAPS & CAPACITIES

PRIMROSE



ROSE PETAL



ROSE MEETING ROOM 9



ROSE MEETING ROOM 10



ROSE MEETING ROOM 11



ROSE MEETING ROOM 12



ROSE BOARDROOM 1



ROSE BOARDROOM 2

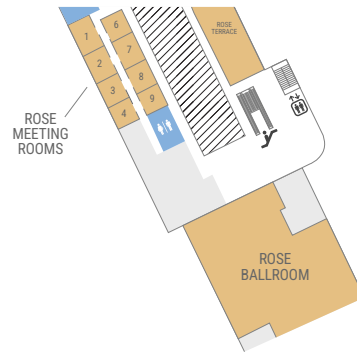


LEVEL 2

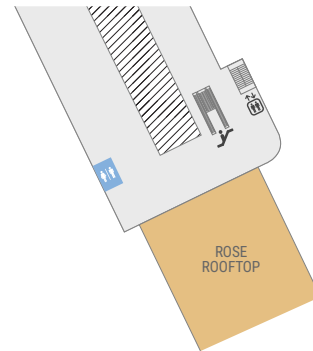
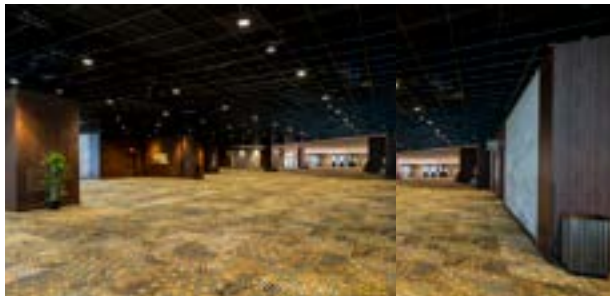
ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Rose Meeting Room 9	1,331	31' x 40'	4'	N/A	60	24	63	130	28	136
Rose Meeting Room 10	1,214	54' x 30'	12'	N/A	50	32	45	120	32	88
Rose Meeting Room 11	1,736	65' x 28'	12'	N/A	100	36	99	170	44	207
Rose Meeting Room 12	3,523	65' x 55'	12'	N/A	200	48	198	350	64	364
Rose Boardroom 1	825	23' x 36'	12.6'	N/A	N/A	18	N/A	N/A	N/A	N/A
Rose Boardroom 2	858	31' x 30'	12'	N/A	N/A	20	N/A	N/A	N/A	N/A
Rose Petal	1,286	38' x 39'	12'	N/A	60	24	54	130	24	90
Primrose	2,950	60' x 50'	12'	N/A	150	32	144	300	44	268

MAPS & CAPACITIES

ROSE BALLROOM



ROSE ROOFTOP



LEVEL 3 & 6

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Rose Ballroom	23,383	134' x 175'	20'	117	1,320	N/A	1,320	2338	N/A	1,574
Rose Ballroom A	6,096	52' x 118'	20'	N/A	380	N/A	254	610	N/A	677
Rose Ballroom B	17,317	113' x 154'	20'	87	1,020	N/A	721	1732	N/A	1922
Rose Meeting Room 1	1,055	42' x 25'	11'	N/A	88	25	44	106	25	117
Rose Meeting Room 2	790	32' x 25'	11'	N/A	66	19	33	79	19	88
Rose Meeting Room 3	718	29' x 25'	11'	N/A	60	17	30	72	17	77
Rose Meeting Room 4	710	29' x 25'	11'	N/A	59	17	30	71	17	79
Rose Meeting Room 5	653	28' x 25'	11'	N/A	54	16	27	65	16	72
Rose Meeting Room 6	789	29' x 27'	11'	N/A	66	19	33	66	19	88
Rose Meeting Room 7	729	27' x 27'	11'	N/A	61	17	30	73	17	81
Rose Meeting Room 8	654	27' x 24'	11'	N/A	54	16	27	65	16	73
Rose Pre-Function	13,215	135' x 67'	19'	N/A	440/1940	N/A	N/A	1,312	N/A	N/A
(w/Terrace and Rooftop 1,940)										
Rose Terrace	5,044	26' x 53'	N/A	N/A	310	N/A	N/A	500	N/A	N/A
Rose Rooftop	24,000	155' x 150'	N/A	N/A	1,170	N/A	N/A	2,400	N/A	N/A

MAPS & CAPACITIES

ZOUK NIGHTCLUB & AYU DAYCLUB



LEVEL 1

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Zouk Nightclub	26,060									
Ayu Dayclub	41,000	-	-	-	-	-	-	2,160	-	-
		-	-	-	-	-	-	2,874	-	-



MAPS & CAPACITIES

ATHENA INFINITY POOL



POOL DECK LEVEL 5



POOLS

P1Bimini Pool
P2Cabana Pool
P3Family Pool
P4Hot Tub
P5Main Pool
P6Athen Infinity Ultra Pool

FOOD & BEVERAGE

F1Agava Bar & Grill
F2Bites

BARS

B1Bimini Bar
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RETAIL

R1Sunkissed
R2Swim Society



GAMING & TAX COMPLIANCE

GAMING & TAX COMPLIANCE

NEVADA LIVE ENTERTAINMENT TAX

In the instance that Group books live entertainment for their Event and will charge admission for such live entertainment, Group acknowledges and agrees that such activities may be governed by laws and regulations governing the recording, collection and payment of Nevada's Live Entertainment Tax ("LET"), as set forth in Nevada Revised Statutes Section 368A, Nevada Administrative Code Section 368A, Nevada Gaming Control Board Entertainment Minimum Internal Controls ("MICS"), and Hotel's internal controls applicable to live entertainment. The Nevada Gaming Control Board must approve all ticketing systems used in conjunction to any event subject to LET. Hotel, as the holder of a nonrestricted gaming license, is obligated to ensure that all activities that occur on its property subject to such license are properly recorded, collected and paid. Group shall have sole responsibility for the payment of all LET applicable to Group's activities upon and/or use of the function space. Such payment shall be made by Group to Hotel for remittance to Nevada's government taxing authority. Group agrees that (i) all funds relating to the remittance of LET shall be sent to Hotel to be included with the Hotel's remittance and that no funds shall be remitted directly by Group to the State of Nevada, and (ii) all documentation related to the Group's live entertainment shall be retained for five (5) years and shall be made available to Hotel's Internal Audit Department and the Nevada Gaming Control Board. Currently Nevada's LET is 9% and is subject to change with or without notice from the State of Nevada.

Group further acknowledges that its failure to comply with Nevada's regulatory requirements could result in additional assessments, including fines and penalties, by governmental authorities. Group shall indemnify and hold Hotel harmless against any claims that arise from Group's failure to comply with the regulatory requirements concerning LET. In order to protect Hotel's privileged gaming licenses, Group must receive approval from Hotel's Compliance Department prior to advertising or booking live, ticketed entertainment.

For more information related to LET requirements, Group is advised to review the following:

- Nevada Revised Statutes NRS 368A: <https://www.leg.state.nv.us/NRS/NRS-368A.html>
- Nevada Administrative Code NAC 368 A: <https://www.leg.state.nv.us/NAC/NAC-368A.html>
- MICS – Entertainment: <https://gaming.nv.gov/divisions/audit/mics/min-internal-control-stds/>

RETAIL SALES

To maintain the resort's upscale atmosphere and honor contractual agreements, Resorts World Las Vegas must approve any merchandise that groups desire to sell within the designated meeting spaces. Vendor collateral and marketing materials are also subject to review and approval by resort management. Under Nevada Administrative Code (NAC) **372.180**, event promoters or organizers allowing retail sales are responsible for collecting and remitting applicable sales taxes.

If the group is tax-exempt, the following documentation must be submitted to **Resorts World Las Vegas**:

- **Nevada Tax-Exempt Sales Tax Permit** – Proof of non-taxability
- **U.S. Government Tax-Exempt Sales Tax Permit**
- **State of Nevada Sales Tax Permit** – www.nv.gov
- For further details, contact the Nevada Department of Taxation at **702.486.2300**



TECHNICAL & PRODUCTION SERVICES

TECHNICAL & PRODUCTION SERVICES

[Encore Global Technology](#) is the designated technical production partner for Resorts World Las Vegas, providing a comprehensive range of essential services. Certain services are exclusively provided by Encore, ensuring seamless execution and operational excellence.

DIGITAL SIGNAGE

Encore is the exclusive provider of equipment and labor for the installation, operation, management, and dismantling of digital signage and advertising displays integrated into the facility's meeting and event spaces. Usage fees include branding and administrative costs.

ELECTRICAL SERVICES

Encore is the exclusive provider of all equipment and labor associated with the installation, operation, management, and dismantling of temporary electrical services.

GENERAL AV LABOR

- All positions require a **minimum of four (4) hours**, with an additional **two-hour minimum** following each meal period unless otherwise noted.
- Select positions require a **minimum of eight (8) hours** if more than five (5) hours are worked.

Standard labor rates

- **General AV Labor:** \$115 per hour
- **Specialty Labor:** Starting at \$121 per hour

Overtime Rates

- **1.5x the Standard Rate** for hours worked beyond 8 hours in a single shift, as well as any work performed between **12:00 AM – 6:00 AM**.
- **2x the Standard Rate** for hours worked beyond 12 hours in a single shift.

Extended Workweeks

- Work performed on the employee's **6th consecutive day** within a 7-day period is billed at **1.5x the Standard Rate**.
- Work performed on the employee's **7th consecutive day** within a 7-day period is billed at **2x the Standard Rate**.

Meal Periods

- Employees must receive a **minimum 30-minute meal break** every 5 hours worked.
- If an employee is required to work through a meal period, an additional **one (1) hour at the Standard Rate** is billed until a meal period is provided.

Encore AV Liaison

- Required to support load-in and load-out for any external production crews.
- Billed at a **minimum of four (4) hours and not part of the working crew**.

Holiday Rates

- Work performed on the following holidays is billed at 2x the Standard Rate:
 - New Year's Day
 - Martin Luther King Jr. Day
 - Easter Sunday
 - Memorial Day
 - Juneteenth
 - Independence Day (July 4)
 - Labor Day
 - Thanksgiving Day
 - Christmas Day

For detailed rates and additional information, please refer to **Encore's Production Guide**.

TECHNICAL & PRODUCTION SERVICES

GENERAL SESSIONS & BREAKOUT MEETINGS

- Each event may utilize **non-Exclusive production services for one (1) General Session**.
- All additional meetings within an event are considered **Breakout Meetings**, where Encore **exclusively** provides equipment, labor, and production services.
- **Receptions, pool functions, and hospitality rooms** do not fall under Encore exclusivity.
- All events require an **Encore Project Manager** to oversee planning and execution.

LIFTS & MATERIAL HANDLING

- Encore exclusively handles the **moving, delivery, and management of materials** related to its service offerings.
- All **material and personnel lifts** must be rented and operated through Encore.

LIGHTING & AUDIO-VISUAL EQUIPMENT

- Encore is the **preferred** partner for **lighting and AV rental/labor** but is **not exclusive**, except for Breakout Meetings.

MANAGED NETWORK SERVICES | INTERNET

- Encore is the exclusive provider of equipment and labor for the **installation, operation, management, and dismantling** of Managed Network Services.

RIGGING SERVICES

- Encore provides **exclusive** ground and aerial rigging services, including:
 - **Labor**
 - **Equipment rentals** (truss, motors, rigging accessories)
 - **Rigging plan approvals** and safety oversight
- All **ground-supported items** require Encore approval and may require additional safety measures (e.g., safety ties, ballast).
- Clients are responsible for all **rigging equipment rental and handling charges**.
- **Specialty rigging equipment** may be accommodated with **advanced notification**.

Rigging Plan Submission:

- All rigging-related plans, drawings, and equipment requests must be **submitted to Encore at least 30 days** prior to the event's first load-in day.
- **Late or incomplete submissions** may result in additional costs or delays.

For rigging requests, please visit the [Encore Rigging Portal](#).

WEBSITE & RESOURCES

WEBSITE & RESOURCES

To assist you in planning a seamless event at Resorts World Las Vegas, we have compiled a list of valuable websites and resources. These sites provide crucial information on venues, accommodations, safety guidelines, transportation, food safety, and regulatory requirements—ensuring a well-organized and successful event.

RESORTS WORLD LAS VEGAS & HOSPITALITY PARTNERS

- [Resorts World Las Vegas](#) - Official site for venue details, accommodations, event planning, and resort amenities.
- [Hilton Hotels](#) - Hospitality and booking services for Hilton, Conrad, and Crockfords properties.
- [Las Vegas Convention and Visitors Authority](#) - Comprehensive guide to Las Vegas events, venues, tourism, and meeting planning resources.

NEVADA & LAS VEGAS BUSINESS & EVENT PLANNING

- [State of Nevada Official Site](#) - State-wide regulations, licensing, and governmental resources.
- [Clark County Special Event Permits](#) - Applications and guidelines for event permits within Clark County.
- [Vegas Chamber](#) - Resource to support local Las Vegas businesses.
- [Las Vegas Fire & Rescue](#) - Fire code compliance, prevention guidelines, and emergency preparedness information.
- [Southern Nevada Health District](#) - Public health guidelines, safety regulations, and food service compliance requirements.
- [Las Vegas Bomb Squad](#) - Emergency response details for large-scale events.

TRANSPORTATION & ACCESSIBILITY

- [Hertz Car Rental](#) - Convenient car rental services, located across from **Resorts World Theatre**.
- [Las Vegas Taxi & Rideshare](#) - Information on taxi services, rideshare options, and regulations.
- [Omni Limousine](#) - Preferred transportation provider for **Resorts World Las Vegas**.

WORKPLACE & FOOD SAFETY COMPLIANCE

- [Culinary Union Local 226](#) - Industry standards, labor rights, and union agreements for hospitality professionals in Las Vegas.
- [Nevada OSHA](#) - Workplace safety standards, compliance training, and hazard prevention.
- [OSHA Training Las Vegas](#) - Certification courses for workplace safety within Nevada.
- [Southern Nevada Health District](#) - Food Safety - Regulations for food handling, permits, and inspections in the hospitality industry.

THANK YOU.

Catering & Conference Services
catering@rwlsvegas.com
(702) 676-6453

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Las Vegas, NV, 89109

