CONFERENCE & EVENT PLANNING GUIDE

POLICIES & PROCEDURES

Welcome to Resorts World Las Vegas, where luxury and innovation converge in the heart of the iconic Las Vegas Strip. As a premier destination for discerning travelers and event organizers, we redefine the art of meeting—seamlessly blending creativity, sophistication, and functionality into every gathering.

Our approach is simple: We are an extension of your planning team, collaborating with you at every stage to ensure the flawless execution of your event. Your **Catering & Conference Services Manager** will be your dedicated partner, guiding you through every step and ensuring that every detail aligns with your vision.

Here's how our integrated teams work alongside you to create an unparalleled experience:

Group Operations
Lead Before your arrival, our Group Operations Lead will manage all group reservation requirements, ensuring a seamless accommodation experience tailored to your attendees' needs.

Group Desk Team
From arrival to departure, our Group Desk team is dedicated to ensuring that every guest is welcomed with the highest level of care. Whether it's special requests, personalized arrangements, or last-minute adjustments, our team is here to provide effortless solutions

Encore Event Manager
Your dedicated Encore Event Manager oversees all technical aspects of your event, ensuring that lighting, sound, rigging, and power operate flawlessly to enhance the overall experience.

FedEx Business Partner
Our Business Services team works closely with you and your guests, providing comprehensive office support, package handling, and convention branding solutions to keep operations smooth and efficient

We continually refine our offerings to stay at the forefront of innovation, ensuring your event benefits from the latest advancements. As pricing and associated policies may be subject to periodic updates, we encourage you to reconfirm with your Catering & Conference Services Manager for the most current details.

At Resorts World Las Vegas, we don't just host events—we curate exceptional experiences that embody the artistry of hospitality. We look forward to collaborating with you to transform your vision into reality.

TABLE OF CONTENTS

CONFERENCE & EVENT PLANNER TIMELINE **8**

ABOUT RESORTS WORLD LAS VEGAS **12**

AMAZING FACTS ABOUT RESORTS WORLD **19**

ACCOUNTING/CREDIT **22**
- Cash Advances 23
- Charitable Organizations 23
- Master Accounts Billed to a Credit Card 23
- Master Account & Individual Folio Billing 23
- Payment & Billing Terms 24
- Payment by Check 24
- Payment by Wire Transfer 24

AMERICANS WITH DISABILITIES ACT (ADA) **25**
- Americans with Disabilities Act (ADA) Compliance 26
- Parking & Curbside Loading/Unloading 26
- Personal Mobility Devices 26
- Service Animals 26

BANQUET STANDARDS & POLICIES **27**
- Alcoholic Beverages 28
- Cancellation 28
- Guarantee Policies 28
- Food & Beverage Attrition 29
- Food Concession Services 29
- Food Service Décor 29
- Food Service Linens 29
- Menus & Pricing 29
- Menu Tastings 30
- Overnight Food & Beverage Events 30
- Overset & Maximums 30
- Product Sampling & Corkage 30
- Room Sets & Room Turns 31
- Service Standards 31
- Special Meals & Dietary Requests 32
- Stage Risers & Dance Floors 33
- Unique Venues 33

BRANDING & SPONSORSHIP **35**
- Convention Sponsorship Opportunities 36
- Resort Sponsorship Opportunities 36
- Branded Key Cards 36

BUSINESS SERVICES | FEDEX OFFICE **37**
- Hours of Operation 38
- Contact Information 38
- Office Equipment Rentals 38
- Payment Options 38

TABLE OF CONTENTS

BUSINESS SERVICES | SHIPPING & RECEIVING **39**
Shipping Guidelines for Guest & Event Packages 40
Package Labeling Standard Shipments with Special Requirements 40
Onsite Package Delivery 40
Package Delivery to Guest Suites & Meeting Rooms 40
Inbound Shipping & Handling 40
Outbound Shipping & Handling 41
Package & Handling Fees 41
Additional Services 42
Terms & Conditions 42

COMPLIANCE **43**
Air Conditioning & Heating 44
Automatic Fire Safety System (AFSS) 44
Balloons & Inflatables 44
Chemical & Gas Usage Policy 44
Concrete & Asphalt Anchoring 44
Controlled Substances & Cannabis 45
Displays | Drapes | Hangings 45
Electrical | Plumbing | Compressed Air 45
Equipment Storage Guidelines 45
Fire Marshal Permits & Approvals 46
Fuel-Powered & Alternative Fuel Vehicles 46
Hazardous Materials 47
Nevada Clean Indoor Air Act (Smoking Policy) 47
Pyrotechnics | Flame Effects | Cold Sparklers | Hazers 48
Speaker Strobes 49
Tradeshow & Exhibit Fire Guidelines 49
Truck Staging 49
Unmanned Aerial Vehicle (UAV | Drone Policy) 49

CONFERENCE & EVENT SERVICES **51**
Airwalls 52
Audio Visual 52
Carpet Over Carpet 52
Carpet Protection 52
Catering & Conference Services Managers & Conference Services Concierge 52
Conference Center Furniture 53
Conference Floor Sponsorship Opportunities 53
Confetti & Streamers 53
Entertainment in Conference Areas & Ballrooms 53
Equipment Inventory 53
Event Postings 53
Exclusive & Non-Exclusive Services 54
Exhibit & Trade Show Cleaning Services 54
Facility Damages 55
Floral & Horticulture 55
Floor Load Limits 56
Forklifts & Carts 56
Freight Elevators 57
High-Speed Wireless Internet 57

TABLE OF CONTENTS

Hotel Linens & Towel Requests 57
Las Vegas Convention Center 57
Media Access & Recording Policy 58
Meeting Room Amenities 58
Meeting Room Keys 58
Meeting Room Setups & Labor Guidelines 59
Meeting Room Subletting 59
Meeting Space Public Areas & Foyers 59
Outdoor Event Guidelines 60
Signage 61
Stage Risers & Dance Floors 61
Suite Meetings & Events 61
Table-Top Exhibits 62
Telecommunications 62
Vegas Loop 62

EMERGENCY/SECURITY 63
Emergency Announcement Protocol and Safety Evacuation Plan 64
EMT Services 64
Fire Extinguishers & Fire Hose Cabinets 65
Guest & Contractor/Vendor Conduct 65
Incident Reporting 65
Las Vegas Metropolitan Police Department (Metro) 65
Lost & Found 65
Meeting Room Security 66
Resort Employee Access 66
Security Officers 66
Weapons & Firearms 67

GAMING & TAX COMPLIANCE 68
Charitable Gaming Events 69
Chips & Tokens 69
Clark County Room Tax 69
Gaming-Related Event Approvals 69
Nevada Live Entertainment Tax 70
Retail Sales 70

GROUP & PRIVATE DINING 71
Group Dining Venues 72
Bars & Lounges 74

GROUP HOUSING & GROUP SERVICES 75
Group Desk 76
Group Experience Manager 76
Group Operations 76
Group Room Reservation Management 77
Group Transportation 78
Group Voicemail 79
Pre-Key Services 79
Pre-Registration Services 79
Social Group Concierge Services 79

TABLE OF CONTENTS

HILTON HONORS EVENT PLANNER PROGRAM **81**

HOTEL & RESORTS SERVICES **83**
- Arrival Process 84
- Check-in & Check Out 84
- Digital Check-in & Digital Key 84
- Early Departures 84
- Front Desk Services 84
- Baggage Handling & Porterage 85
- Auxiliary Luggage Holding Area (Bag Checks) 86
- AWANA Spa & Wellness 86
- Concierge Services 86
- Childcare Services 87
- Guest Room Deliveries 87
- Guest Room Occupancy 88
- In-Room Dining 88
- In-Room Safes 88
- Laundry 88
- Lobby Registration 89
- Lobby Signage 89
- Parking 89
- Pet Guidelines 90
- Resort Fee 90
- Security Deposits 91
- Television Channel 91

INSURANCE REQUIREMENTS **92**
- Minimum Require Coverage 93
- Event Helper 94

LOAD-IN/OUT & CONTRACTOR MANAGEMENT **95**
- Pre-Load-in Walkthrough & Damage Liability 96
- Contractor/Vendor Badging 96
- Contractor/Vendor Parking Requirements 97
- Delivery Coordination & Dock Access 98
- Dock Areas & Operational Hours 98
- Dock Cleanliness & Trash Removal 98
- Dock Location & Directions 99
- Dock Operations & Vehicle Protocol 100
- Floor Protection & Signage Regulations 100
- Freight Elevator Operations 100
- Marshalling & Waste Removal 100
- Storage & Movement of Items 100

MAPS & CAPACITIES **101**
- Property Map 102
- Conference Center 103-104
- The Complex 105
- Blossom 106-107
- Jasmine 108
- Lily 109
- Lotus 110

TABLE OF CONTENTS

Orchid | Perdana 111
Rose ..... 112 - 113
Zouk / AYU 114
Pool Deck 115

TRUSTED PARTNERS 116
Destination Management Companies (DMC) 117
Entertainment & DJS 117
Event Décor & Florals 118
Event Rentals & Furniture 118
Furniture Movement / Movers 119
General Service Contractors (GSC) 119
Photography & Videography 119
Security Services 120
Vendor Insurance Requirements 120

SUSTAINABLE MEETINGS 121
Commitment to Excellence & Environmental Responsibility 122
LEED Gold Certification: A Global Standard in Sustainable Hospitality 122
GBAC Certification: The Gold Standard in Health & Safety 122
Hilton Cleanstay & Eventready: Elevating Hygiene & Meeting Experiences 123
Hilton's Meet With Purpose: Elevating Sustainable Meetings 123
Advanced Building Management & State-Of-The-Art Indoor Air Quality 123
Green Meetings: Transforming Events into Sustainable Experiences 124
Food Donation & Waste Reduction: A Commitment to Responsible Practices 124
Hydration Stations 124
100% Renewable Energy: A Milestone in Sustainability 124
A Legacy of Sustainability & Innovation 124

TECHNICAL & PRODUCTION SERVICES 125
Digital Signage 126
Electrical Services 126
General AV Labor 126
General Session & Breakout Meetings 127
Lifts & Material Handling 127
Lighting & Audio-visual Equipment 127
Managed Network Services | Internet 127
Rigging Services 127

TRANSPORTATION 128
Airport Shuttle Service 129
Estimated Flying Times 129
On Property Rental Car Service 130
Limousines & Arranged Shuttle Services 130
Rideshare & Public Transportation 130
Taxis 130

WEBSITES & RESOURCES 131
Resorts World Las Vegas & Hospitality Partners 132
Nevada & Las Vegas Business & Event Planning 132
Workplace & Food Safety Compliance 132
Transportation & Accessibility 132

CONFERENCE & EVENT PLANNER TIMELINE

CONFERENCE & EVENT PLANNER TIMELINE

As you embark on the journey of planning an exceptional event at Resorts World Las Vegas, allow us to guide you through the essential steps. Here's a flexible timeline to keep in mind:

12 MONTHS OUT:

- ☐ **Define Goals and Budget:**
  - Clearly outline the objectives of your convention and establish a budget for F&B, Sponsorship, AV, Décor, Entertainment.
- ☐ **Guest Room Allocation:**
  - Review the room block and assign room types for attendees, staff, and VIPs. Review reservation procedures, rooming list template or passkey and establish update cadence with Group Operations.
- ☐ **Event Space Allocation:**
  - Review contracted event space and work with CSM on general session, F&B and breakout locations and room capacities
- ☐ **Tentative Program:**
  - Develop and share an initial agenda to kickstart planning discussions. Share website and public facing collateral with CSM
- ☐ **External Partners:**
  - Identify and contact key vendors (e.g., general contractor, production company, security services, Destination Management Company (DMC), décor & entertainment services). Ensure vendors are briefed about their roles and responsibilities and Resorts World's COI requirements
- ☐ **Planning Meeting:**
  - Discuss potential dates to schedule an onsite planning meeting with the Resorts World Team.

9 MONTHS OUT:

- ☐ **Refine Program:**
  - Update meeting space allocations and refine the event schedule based on anticipated attendance and logistics.
- ☐ **Marketing and Promotion:**
  - Launch attendee and exhibitor outreach campaigns to maximize event participation and room block pick-up.
- ☐ **Insurance Requirements:**
  - Submit your certificate of insurance and ensure vendors provide their certificates as well. Coordinate with your Catering & Conference Manager for instructions on listing additional insured parties.

6 MONTHS OUT:

- ☐ **Detailed Event Plan:**
  - Share an updated agenda/program detailing meeting schedules, food and beverage functions, and exhibit hall hours. Specify:
    - Function start and end times.
    - Anticipated headcounts.
    - Preferred setups (theater, classroom, etc.).
- ☐ **Review Equipment Needs:**
  - Review your equipment requirements. If you need items beyond the standard Resort inventory, additional charges may apply (billed to the group's Master Account). Evaluate any rented equipment, including office supplies, radios, copy machines, and cellular phones.

CONFERENCE & EVENT PLANNER TIMELINE

- ☐ **Transportation Coordination:**
  - Work with your Catering & Conference Manager to plan arrival and departure logistics and porterage services.
- ☐ **Public Space Plans & Branding:**
  - Submit banner, signage, and sponsorship/branding placement requests.
  - Provide any visuals required for approval.
- ☐ **Obtain Permits:**
  - Begin the process for necessary permits, such as fire safety, health regulations, and gaming compliance.
- ☐ **Communicate Event Registration:**
  - Inform Group Operations and CSM on "go live" for event registration and room reservation timeline.

120 DAYS OUT:

- ☐ **Connect with Group Operations to review room pick-up and discuss pacing**

90 DAYS OUT:

- ☐ **Finalize Program & Event Specifications:**
  - Share the finalized and detailed program specifications for all meetings, rehearsals, sound checks, food and beverage functions, and exhibit hall hours Develop detailed production schedules, to include load-in/out schedules for all vendors and loading dock coordination. Submit details regarding Audio-Visual needs, power and rigging requirements.
- ☐ **Banquets and Catering:**
  - Finalize food and beverage selections.
  - Plan any tastings or menu customization.
- ☐ **Floor Plan Approval:**
  - Submit layouts for all functions with 300 guests or more, including exhibit hall layouts for Fire Marshal approval.
- ☐ **Floral / Horticulture Requirements:**
  - Share an outline of your floral and horticulture needs.
- ☐ **Exhibitor List:**
  - If applicable, submit your exhibitor list.
- ☐ **Shipping Arrangements**
  - Provide FedEx Office with a shipping manifest and review in-bound/out-bound shipping procedures
- ☐ **Credit Requirements:**
  - Submit any credit requirements for a seamless financial process.

45 DAYS OUT:

- ☐ **Return the Resume Questionnaire**
  - Complete the resume questionnaire with all pertinent information to include:
    - Confirm On-Site Contacts and Master Account Authorized Signers including First/Last Name, Title, Cell Phone Number.
    - Share a list of VIPs, speakers and media that will be in attendance.
    - Include arrival/departure dates, accommodation preferences, special requirements, amenity selections.
- ☐ **Attendee Rooming List & Cut-Off:**
  - If applicable, submit the rooming list for your general attendees.
  - Check pick-up to secure room block prior to the contracted cut-off date

CONFERENCE & EVENT PLANNER TIMELINE

- ☐ **Safety Measures:**
  - Provide the fire watch schedule and certification as required by the resort.
  - Submit Emergency Plan if required.
- ☐ **Special Effects Coordination:**
  - Share hazing and effects schedules if applicable.

30 DAYS OUT:

- ☐ **Finalize Outstanding Details:**
  - Ensure all outstanding arrangements are meticulously addressed.
  - Submit the final event schedule, confirm "Post As" or "No Post" meeting details for reader boards, and provide link for any published agendas
- ☐ **Room Cut-off**
  - Review final rooming list and arrangements
  - Note "prevailing rate" for new rooming requests
- ☐ **Production Schedules:**
  - Submit the final production schedules.
- ☐ **Arrival/Departure Manifest:**
  - If applicable, provide the arrival/departure manifest.
- ☐ **Group Transportation:**
  - Finalize arrangements for organized group transportation.
- ☐ **VIP Transportation:**
  - Share any specific requirements for VIP transportation.
- ☐ **Media Invitations:**
  - Notify us if any news or print media will be attending your events.
- ☐ **Security and EMT Schedules:**
  - Provide security and EMT schedules.
- ☐ **Meeting Room Keys:**
  - Request meeting room keys as needed.
- ☐ **Pre- and Post-Convention Meetings:**
  - Decide on dates and times for pre-convention and post-convention meetings.
- ☐ **BEO/MEO Revisions:**
  - Share any changes to the original Banquet & Meeting Event Orders (BEOs) provided.
- ☐ **Resume Updates:**
  - Submit any changes to the original resume provided.

14 DAYS OUT:

- ☐ **Event Order & Group Resume Approval:**
  - Return the signed and approved final versions of your event orders and group resume for distribution within the Resort.

7 DAYS OUT:

- ☐ **Guarantees for F&B Events:**
  - Submit guarantees for all food and beverage events. Once given, guarantees are not subject to reduction. Should no standard be submitted in writing, you accept and agree the agreed number is the standard and, as such, is not subject to reduction.

POST EVENT:

- ☐ **Wrap-Up Meeting:**
  - Discuss event successes and areas for opportunity with your Catering & Conference Manager.
- ☐ **Billing Review:**
  - Verify all charges to the master account for accuracy.

ABOUT RESORTS WORLD

ABOUT RESORTS WORLD LAS VEGAS

Opened on June 24, 2021, Resorts World Las Vegas seamlessly blends the technology and luxury appeal of an urban contemporary resort with the traditions and time-honored details of the international Resorts World brand. As the first integrated resort to be built on the Las Vegas Strip in over a decade, the sleek yet simple elegance of this new US $4.3 billion property was developed with the intention of bringing the elevated experience for which the Resorts World brand is known for. Resorts World Las Vegas features 3,506 guest rooms and suites; an innovative, next-generation gaming floor; over 50 world-class food and beverage options; a 5,000-capacity theatre; distinct nightlife venues; an extensive retail collection boasting a wide spectrum of internationally known brands; and more.

In February 2020, Resorts World Las Vegas announced a partnership with global hospitality player, Hilton. Fusing Hilton's decades of global industry expertise with Resorts World's elevated service, Resorts World Las Vegas integrates three of Hilton's premium brands into its resort campus. The development includes Las Vegas Hilton, the resort's full-service brand; Conrad Las Vegas, Hilton's contemporary luxury brand; and Crockfords Las Vegas, one of the first hotels to debut in the U.S from LXR, Hilton's collection of bespoke, independent luxury properties.

Situated at the north end of the Las Vegas Strip, Resorts World Las Vegas is ideally located across from the 1.4 million-square-foot Las Vegas Convention Center Expansion, as well as the two million-square-foot, 250-store Fashion Show Mall.

FAST FACTS

- Opened June 24, 2021
- 3,506 luxury guest rooms and suites
- Integrated resort situated on nearly 88 acres at the north end of the Las Vegas Strip
- Resorts World Las Vegas is Sharecare Health Security VERIFIED™ with Forbes Travel
- Guide, a verification that ensures the resort has appropriate health safety procedures in place
- 117,000-square-foot casino
- 5,000-capacity state-of-the-art theatre scalable to host A-list residencies and corporate events
- 27,000-square-foot world-class spa, AWANA Spa & Wellness
- 5.5-acre elevated pool complex with seven unique pool experiences including an
- 1,800-square-foot infinity pool with spectacular views of the Las Vegas Strip
- Distinct nightlife concepts, Zouk Nightclub and Ayu Dayclub, including a combined total of nearly 100,000 square feet of nightlife and day life space
- 100,000-square-foot West Tower LED screen (one of the largest LED building displays in the world), 19,000-square-foot East Tower LED screen and 50-foot diameter video globe which displays over 6,000 square feet of captivating LED content
- The property features an extensive food and beverage portfolio offering a wide range of cuisine – from authentic street food to fine dining by award-winning chefs from around the globe
    - Nearly 250,000 square feet of flexible meeting and banquet space including:
    - 50 meetings rooms, six configurable ballrooms
    - 70,000-square-foot carpeted Resorts World Events Center designed for trade shows and large-scaled events
    - 23,000-square-foot Strip-facing ballroom and terrace with floor-to-ceiling windows
    - 90-foot dynamic LED wall and digital pillars in the meeting space
    - 100 feet from the hotel tower elevators to the meeting space
- Sustainability efforts include state-of-the-art solutions to improve the air quality, upgraded building management systems, implemented the largest amount of electric vehicle chargers on the Strip, and partnership with NV Energy to become powered by 100 percent renewable energy sources
- The property is LEED Gold Certified and achieved GBAC STAR™ accreditation

ABOUT RESORTS WORLD LAS VEGAS

THE CASINO

Resorts World Las Vegas features an unrivaled gaming experience with the most innovative casino technology. With 117,000 square feet of gaming space complete with slots, table games, a dedicated poker room, high-limit areas and a sportsbook, the next-generation casino redefines the traditional gaming experience by introducing the most technologically advanced gaming floor all within one integrated resort. In total, there are 1,400 slot machines, 117 table games and 30 poker tables.

THE HOTELS

Las Vegas Hilton at Resorts World

- 1,678 guestrooms of 400 square feet each
- Residential-style furnishings, modern light fittings and a luxurious environment designed to bring comfort.
- Designed by Wilson & Associates

Conrad Las Vegas at Resorts World

- 1,292 guestrooms, 204 suites
- Ranging from 550 to 3,300 square feet
- As the largest Conrad in the world, this premium experience offers contemporary elegance with elevated amenities and state-of-the-art tech conveniences
- Designed by KNA Designs

Crockfords Las Vegas, LXR Hotels & Resorts

- 177 guestrooms, 155 suites
- Ranging from 550 to 7,000 square feet
- With 14 LXR Hotels & Resorts locations in the world, Crockfords Las Vegas is one of only five in the United States
- From superior rooms to ultra-luxe palaces, each elegant accommodation features custom bedding and a spa-inspired bathroom with double vanity.
- Exclusive entrance and grand lobby for a private check-in experience
- Gaming salons conveniently located off the lobby and High Limits Bar
- Crockfords stay includes priority access to resort venues, 24-hour Luxury Ambassador service and more exceptional amenities
- Designed by Steelman Partners

DINING

The property features an extensive food and beverage portfolio offering a wide range of cuisine – from authentic street food to fine dining by award-winning chefs from around the globe.

Famous Foods Street Eats

- **Geylang Claypot Rice** – Traditional Southeast Asian rice dishes
- **Googgle Man's Char Kuey Teow** – Rice and egg noodles dishes
- **Han's Fish & Chips** – Traditional U.K. dishes with cod or haddock and fries
- **Harajuku Ramen** – Specialty ramen dishes
- **Kuru Kuru Pa** – Teriyaki bowls by iconic DJ Steve Aoki and his estaurateur brother Kevin Aoki
- **Michos Tacos** – Street tacos, aguas frescas and other Mexican favorites
- **Nori Bar** – High-quality sushi, handrolls, and sashimi prepared counter-side
- **Salad Jack's** – Classic salad bar experience
- **Streetbird Las Vegas** – Fried chicken dishes by Chef Marcus Samuelsson
- **Sweet Eats** – Sweet treats such as smoothies, ice cream, crepes, and more
- **Tiger Sugar** – Taiwanese bubble tea shop
- **Wu Zhang Artisan Noodles** – Hand-pull thin noodles with minced pork gravy

ABOUT RESORTS WORLD LAS VEGAS

- **Yaya's Mediterranean Café** – Eatery offering a selection of gyros, hummus, falafel and Tabbouleh

Luxury Dining

- **Aqua Seafood & Caviar Restaurant** – A fine-dining experience helmed by Michelin starred Chef Shaun Hergatt centered around seafood and caviar
- **Bar Zazu** – A vibrant, chic café showcasing the spirit and flavors of Europe in a festive and stylish atmosphere serving European tapas, brews, wine and cocktails by Chef Nicole Brisson
- **Brezza** – Modern coastal Italian fare from Chef Nicole Brisson
- **Carversteak** – A reimagining of the classic steakhouse experience offering dry-aged American steaks from artisan producers, Japanese-certified Wagyu steaks and playful vegan selections in a modern environment
- **Crossroads Kitchen** – The first fine-dining fully plant-based restaurant on the Las Vegas Strip from Chef Tal Ronnen
- **FUHU** – High-energy, contemporary Asian cuisine from Zouk Group
- **Genting Palace** – Authentic Cantonese cuisine featuring fresh seafood and masterfully crafted dishes
- **Kusa Nori** – Modern Japanese and Asian fusion fine-dining restaurant
- **Stubborn Seed** – Coveted Miami–based restaurant featuring seasonal and local tasting menus brought to life by Chef Jeremy Ford
- **¡VIVA!** – Mexican cuisine created by Chef Ray Garcia
- **Wally's Wine & Spirits** – Restaurant, wine bar and specialty gourmet market

Casual Eateries

- **Agave Bar & Grill** – Poolside Mediterranean fare and seafood
- **Bites** – Traditional snack bar at the pool
- **Junior's** – Full-service breakfast, lunch, dinner and late-night menu along with its legendary cheesecake offerings
- **Sun's Out Bun's Out** – Innovative comfort food
- **Richie Palmer's Mulberry Street Pizzeria of Beverly Hills** – Authentic pizza slices, whole pies and more

Bars and Lounges

- **Allē Lounge on 66** – Luxury cocktail lounge with views of the Strip
- **Baccarat Bar** – Luxury cocktails and spirits located in Crockfords Club
- **Bimini Bar** – Poolside bar
- **Conrad Lobby Bar** – Expertly curated cocktails at the upscale, contemporary lounge and bar.
- **Crystal Bar** – Handcrafted cocktails and curated spirits in the heart of the casino floor
- **Crockfords Club Lobby Bar** – Luxury cocktails and spirits
- **Dawg House Saloon & Sportsbook** – Classic Nashville sports bar
- **Eight Lounge** – A modern and vibrant cocktail lounge with more than 150 premium cigars on hand in its custom-built humidor
- **Gatsby's Cocktail Lounge** – Cocktails, wines and rare champagnes from Clique Hospitality
- **Golden Monkey Tiki Lounge** – Tropical escape with a modern take on classic Tiki bar concepts
- **Here Kitty Kitty Vice Den** – Laidback speakeasy with an expertly crafted mixology program
- **High Limit Bar** – Luxury cocktails and spirits
- **RedTail** – Social gaming bar by Zouk Group
- **Sassy Sips** – Frozen cocktail bar
- **VIP Pool Bar** – Located by the Athena Infinity Ultra Pool

ABOUT RESORTS WORLD LAS VEGAS

ENTERTAINMENT

Resorts World Theatre is a 5,000-capacity concert and entertainment venue that is outfitted to host a myriad of affairs – from star-studded concerts to convention, corporate and sporting events. The Theatre - a joint development between Resorts World Las Vegas and AEG Presents - is exclusively programmed and operated by Concerts West, a division of AEG Presents. This new generation venue is introducing the next wave of superstar residencies and engagements, as well as must-see events, to the city's coveted entertainment landscape.

Concerts West / AEG Presents and Resorts World Las Vegas are proud to offer residencies and past performances from some of the top artists in music and entertainment including Kevin Hart, Theo Von, Bert Kreischer, Kill Tony, Carrie Underwood, Janet Jackson, Katy Perry, Luke Bryan, Michael Bublé, Tina Fey & Amy Poehler, and others.

NIGHTLIFE & DAYCLUB

Zouk Group is a global lifestyle company with establishments that span across nightlife, entertainment, and dining sectors. Its namesake, Zouk, is a 33-year-old nightlife brand known for pushing the boundaries of dance music and propelling Singapore on the global map. Ranked Asia's best club on DJ Mag's annual Top 100 Clubs list since 2017 and top globally since 2010, Zouk is Singapore's foremost clubbing institution, delivering the freshest in dance music across genres, state-of-the-art sound and lighting systems, a constant roster of stellar international, regional and local residents, and top-notch service and hospitality.

Zouk has since evolved into an all-encompassing global lifestyle brand that has expanded into the food & beverage sector with new brands like social gaming bar RedTail, vibe dining restaurant FUHU, curated food hall Famous Foods and more concepts in the pipeline. Aside from club offerings, Zouk Group also owns ZoukOut, Asia's premier dawn-to-dusk music festival featuring world-class DJs, which attracts a cosmopolitan mix of locals and tourists within and beyond Asia to the beachfront of Singapore. Zouk Group oversees club and lifestyle entities in Singapore, Malaysia, Las Vegas, and Tokyo, which recently celebrated its grand opening in October 2023. The company also owns the franchise to Five Guys in Singapore and Malaysia.

Within Resorts World Las Vegas, Zouk Group has curated an ecosystem of immersive entertainment and lifestyle concepts. Providing a multiplicity of experiences in one 100,000- square-foot entertainment complex, the venues include:

Zouk Nightclub is the pulse of the property, crafting the ultimate nightlife experience by blending state-of-the-art technology with an exhilarating artist lineup. Let the night takeover under the beaming lights of The Mothership.

Ayu Dayclub is a stunning oasis inspired by the idyllic islands of Southeast Asia where the ultimate party concepts transform the weekend into a never-ending summer.

RETAIL

Resorts World Las Vegas offers a collection of exciting retail brands and shopping experiences. With approximately 40,000 square feet of dedicated retail space, Resorts World presents two levels of unique shopping experiences catering to all tastes, ranging from luxury and lifestyle apparel brands to experiential venues.

- **Black Clover** – Premium lifestyle apparel company
- **Corso** – Artisan jewelry brand
- **Fred Segal** – Specialty lifestyle retail
- **Lady M** – Luxury cake experience blending French refinement with Japan's aesthetic
- **Maceoo Cutz** – Men's Tailored Clothing

ABOUT RESORTS WORLD LAS VEGAS

- **Majorwavez Lab** – Custom design sneaker project
- **Miss Behave Beauty Salon** – Hair, nail, lash and makeup services
- **Nectar Bath Treats** – Handcrafted bath and beauty confections
- **Racing Miami LV** – Official F1 Team and Driver's Merchandise
- **Reset IV** – Wide range of IV Hydration packages
- **Reunited Luxury** – Authentic and affordable pre-owned designer goods
- **RW Home Store** – Take home eclectic candles, books, art and other items
- **RW Stores** – Snacks, refreshments, wine and spirits and apparel in Hilton Lobby, Conrad Lobby and The District
- **Twila True** – Fine jewelry and watches
- **Vegas Vault** – Classic Las Vegas merchandise

ART PROGRAM

Resorts World Las Vegas offers an eclectic art program featuring artwork created by both renowned and local artists along with a mix of modern and historical fine art pieces. Resorts World Las Vegas's design team and art consultants underwent an extensive selection process to curate a dynamic and experiential art program designed to surprise and delight guests. From Chinese-inspired paintings on display in the Crockfords Lobby to larger-than-life sculptures and murals within the casino area, guests visiting Resorts World Las Vegas will be stunned with a diverse collection of magnificent art pieces displayed at every corner.

AWANA SPA & WELLNESS

Guests can indulge in wellness and relaxation at the AWANA Spa & Wellness. The state-of-the-art haven provides first of its kind experiences, complete with personalized treatments, immersive facilities and approachable wellness offerings. Spa-goers can choose from a variety of treatments inspired by European and Eastern rituals with a unique social approach.

AWANA was the first to bring the theatrical Art of Aufguss to the United States, showcasing a theater-inspired heated room with aromatherapy, choreographed music, lighting and dancing towels.

MEETINGS & EVENTS

Located conveniently across from the Las Vegas Convention Center Expansion, Resorts World Las Vegas offers meeting space for groups and events of various sizes. In addition to cutting-edge amenities and luxury accommodations, the 3,500-room resort provides nearly 250,000 square feet of flexible meeting and banquet space to include 50 meetings rooms and six configurable ballrooms; a 70,000-squarefoot carpeted Events Center designed for trade shows and large-scaled events; 23,000-square-foot Lily Ballroom and terrace with floor- to-ceiling windows boasting incredible views of the Las Vegas Strip; and a 5,000-capacity concert theatre scalable to host large general sessions and meetings. A quick walk from the hotel tower, guest elevators are located 100 feet from the meeting space.

For convention guests and visitors, the resort is a passenger station stop and connects to the Las Vegas Convention Center Expansion via the Vegas Loop, Elon Musk's innovative transportation system. The Vegas Loop provides convention guests and visitors with a rapid and seamless experience between the Las Vegas Convention Center and Resorts World Las Vegas via underground tunnels in all-electric Tesla vehicles in minutes. Convention guests no longer have to worry about long walks or gridlock traffic around the convention center – they can take the transportation system to Resorts World Las Vegas for lunch, meetings, or personal appointments, and be back to their conference or expo in minutes.

POOL

Resorts World Las Vegas offers a 5.5-acre pool complex, making it the largest elevated pool deck in Las Vegas, with five unique pool experiences over nine bodies of water including an 1,800-square-foot infinity pool with spectacular views of the Las Vegas Strip.

ABOUT RESORTS WORLD LAS VEGAS

DEVELOPER

Genting Group comprises Genting Berhad (KLSE: GENTING), the holding company, and its listed companies Genting Malaysia Berhad (KLSE: GENM), Genting Plantations Berhad (KLSE: GENP) and Genting Singapore Limited (SGX: G13). Genting Group is involved in leisure and hospitality, palm oil plantations, power generation, oil and gas, property development, life sciences and biotechnology activities, with operations spanning across the globe, including in Malaysia, Singapore, Indonesia, India, China, the United States of America, Bahamas and the United Kingdom. Genting Group is a leader in the global gaming and hospitality industry. Founded in 1965, Genting Group has more than 50 years of experience in developing and operating destination resorts in the Americas, Malaysia, Singapore, the United Kingdom and the Bahamas, offering an unparalleled resort experience and iconic entertainment attractions to over 50 million visitors a year. For more information, visit www.genting.com.

LOCATION

- Resorts World Las Vegas: 3000 South Las Vegas Boulevard
- Las Vegas Hilton: 999 Resorts World Avenue
- Conrad Las Vegas: 111 Resorts World Avenue
- Crockfords Las Vegas: 333 Resorts World Avenue
- South Entrance and Valet: 888 Goh Tong Way

WEATHER

Las Vegas averages 294 days of sunshine per year (211 clear days, 83 partly cloudy). The average temperature is 66.3 degrees (19 degrees centigrade). For the most current weather, please log on to the Las Vegas Convention and Visitors Authority website at www.visitlasvegas.com.

SOCIAL CHANNELS

Facebook: www.facebook.com/ResortsWorldLV
Instagram: @resortsworldlv
LinkedIn: www.linkedin.com/company/resortsworldlv
TikTok: @resortsworldlv
X: @resortsworldlv

AMAZING FACTS ABOUT RESORTS WORLD

AMAZING FACTS ABOUT RESORTS WORLD

OVERALL PROPERTY

- Each of Resorts World's three hotels had different architects to ensure the design and theme stay true to their respective brands.
- Resorts World provides complimentary refillable water stations around the property.
- Women's restrooms feature hummingbirds on the wallpaper and double hooks in each stall, which are not present in the men's restrooms.
- Resorts World is located on the site where the Stardust hotel used to be, with commemorative pieces around the property, including palm trees on the pool deck and a mini Stardust sign replica in the district.
- Resorts World has an infinity pool, the first on the strip, offering views of the Strip.
- Resorts World introduced a Grubhub service called "Room Service powered by Grubhub," allowing guests to order from on-property restaurants for direct room delivery.
- There is a self-guided art program throughout the property, where guests can scan QR codes on plaques of participating pieces to learn about the artist and the art. Many pieces come from the chairman's personal collection.
- The Conrad Las Vegas hotel is the largest Conrad in the world.
- The Hilton was named "The Las Vegas Hilton" to honor the original Las Vegas Hilton hotel that rebranded in 2014.
- The Las Vegas Hilton opened exactly 50 years before the new Las Vegas Hilton at Resorts World.
- The first Resorts World property in Malaysia, Genting Highlands, opened 50 years before Resorts World Las Vegas and remains operational.
- Hilton at Resorts World is an all-room hotel with no suites.
- Parking is complimentary for guests based on Genting Rewards account tier level.
- Hilton Honors points are awarded for room revenue and Junior's restaurant, while Genting Rewards points are awarded at other outlets.
- Genting Rewards points can only be earned at the time of transaction.
- Resorts World headliner and international pop sensation, Katy Perry's aunt worked as a seamstress at the Stardust hotel.

FOOD AND BEVERAGE FACTS

- Resorts World Las Vegas has two speakeasies: Here Kitty Kitty and Jalisco Underground.
- Ju, a bartender at Here Kitty Kitty, is a world-renowned mixologist who participates in and judges competitions.
- Here Kitty Kitty features seasonal transformations, with different activations and menus, some sponsored by various brands.
- Gatsby's lounge offers a secret menu with unique drinks, such as a full bottle of champagne served in a bathtub and a s'mores cocktail served in a sugar cone.
- Carversteak's crab cake presentation is inspired by Chef Daniel's daughter's stencil art.
- The Wagyu served at Kusa Nori is imported directly from Japan and is exclusive to this restaurant. Kusa Nori also offers fresh wasabi, shredded tableside from the root, sourced from Japan.
- Crossroads is the only plant-based fine dining restaurant on the Strip.
- FUHU has a secret menu item called the Wally Roll, comprising kalikama tossed in Sriracha and sambal, with sushi rice wrapped in Mamenori, served with Butter Ponzu.
- Wally's sources winter truffles exclusively from France, costing up to $500 per pound, and during the holiday season (November/December), they source white truffle, which averages $3,000 per pound.
- All Wally's sandwiches can be converted into salads, and vice versa.
- Carversteak, Brezza, Eight Lounge, and Viva have outdoor patios, which is uncommon for Las Vegas restaurants.

AMAZING FACTS ABOUT RESORTS WORLD

- Chef Nicole Brisson, executive chef at Brezza, has won a James Beard Award.
- Chef Jeremy Ford, winner of Top Chef Season 13, brings the Michelin Star Stubborn Seed restaurant to Resorts World.

CROCKFORDS

- Upon check-in at Crockfords, guests receive a glass of champagne or Evian Bottled Water.
- Crockfords guests receive a souvenir skeleton key upon arrival.
- All rooms and suites provide complimentary Nespresso tea and coffee, a living plant element, and a theragun.
- A copy of an original Chagall painting is displayed near the Crockfords lobby; the original is in the Chairman's art gallery in Malaysia.
- Most suites feature automatic Toto toilets.
- Suites include bathtubs and a "Crockfords Caviar" bath bomb amenity.
- Crockfords West is a wing consisting exclusively of suites, 96 suites in total.
- The name Crockfords derives from William Crockfords, who founded the first high-end casino in London. Genting acquired the casino and continued his vision of luxury by naming their high-end product after him.
- There are four Crockfords locations worldwide: Las Vegas, Singapore, Malaysia, and Cairo.
- Crockfords is part of the LXR brand, which includes 12 hotels globally, with three more opening in the next two years.
- An exclusive Afternoon Tea service is offered for Crockfords guests in the Crockfords Lobby.
- Social Hours are often planned for Crockfords guests and members featuring complimentary food and beverage along with entertainment.
- Complimentary airport transportation is provided to guests with select room types.

ACCOUNTING & CREDIT

ACCOUNTING & CREDIT

CASH ADVANCES
Groups may request cash advances, provided that funds are sent in advance regardless of credit approval status. To facilitate a cash disbursement, the following documentation and verification steps are required:

Authorization Letter
- A letter of cash disbursement authorization must be issued by a member of the company's Finance department.
- The recipient of the cash disbursement cannot author the letter to ensure separation of duties.
- The letter must include a physical signature and appropriate title of the authorizing individual.
- The purpose of the cash disbursement must be clearly stated in the letter.

Identity Verification
- To authenticate the authorizing party, the letter must either be notarized or accompanied by a valid ID copy of the individual who signed it.

Tax Documentation
- A completed W9 form will be required.

Recipient Identification
- The individual receiving the funds must present a valid photo ID and Social Security Number (SSN) at the time of the payout.

In compliance with State and Federal currency reporting and handling regulations, the Hotel is obligated to file a Currency Transaction Report (CTR) for cash advances exceeding $10,000 USD. These reports will be submitted to the Nevada Gaming Control Board, the U.S. Treasury, and the IRS.

CHARITABLE ORGANIZATIONS
Resorts World Las Vegas welcomes partnerships with nonprofit charitable organizations.
To qualify for Nevada State Sales Tax exemption, groups must:

- Hold 501(c)(3) incorporation status
- Provide a valid Nevada Tax Exemption Letter

Additionally, per Nevada Gaming Control Board regulations, charitable gaming events such as silent auctions, raffles, bingo, and gaming tournaments may require approval. Groups must consult their Conference Services Manager (CSM), as resort compliance approval may be necessary.

Groups seeking community partnership and funding requests through Resorts World Las Vegas' Community Engagement Division may submit their partnership request via our online request form which can be found here: **COMMUNITY ENGAGEMENT FUNDING REQUESTS**

MASTER ACCOUNTS BILLED TO A CREDIT CARD
The Group must complete a Sertifi form with their credit card information to establish this method of billing. Processing fees will be waived for deposits totaling $49,999.00 or less. Deposits of $50,000.00 or more will incur an additional processing fee of 3%.

MASTER ACCOUNT & INDIVIDUAL FOLIO FINAL BILLING
Once your event concludes, your Account Specialist will prepare final billing for your review.

ACCOUNTING & CREDIT

PAYMENT & BILLING TERMS
All payments are required prior to the Group's arrival or as specified in the Group's contract. The Group may submit a credit application for Direct Billing privileges.

- The initial deposit is due upon signing the contract.
- Additional deposits will be outlined in the Group's contract and based on the value of the Group's program.
- Full prepayment must be completed no less than fourteen (14) days prior to the Group's arrival, unless direct billing arrangements have been established.
- The balance of the account is due thirty (30) days after the date of the function. A late fee of 15% per month of the outstanding balance will be assessed for all unpaid balances after thirty (30) days.

To qualify for Direct Billing:

- The Group's estimated expenditure must exceed $50,000.00.
- The Group must submit the application at least sixty (60) days prior to arrival.
- Undergo a credit review, with limits set at up to 50% of projected revenue (minimum $50,000). If projected revenue is below $50,000, full prepayment is required 30 days before arrival.

PAYMENTS BY CHECK
All checks must be received at least fourteen (14) days prior to the Group's arrival and must be drawn on a U.S. bank in U.S. dollars. Please mail checks to:

Resorts World Las Vegas
3000 Las Vegas Blvd. South
Las Vegas, NV 89109
(Include Group or Program Name)
Attn: Accounts Receivable

PAYMENTS BY WIRE TRANSFERS
All wire transfers must be received at least (14) days prior to the Group's arrival. Any funds wired, but not used, will only be returned to the account from which the original wire was sent.

Beneficiary Bank Name:	Fifth Third Bank
Address:	38 Fountain Square Plaza Cincinnati, OH 45263
ACH/EDI Payments	
Account Owner:	RESORTS WORLD LAS VEGAS LLC
Account Number:	7029102105
ABA Number:	042000314
Wire Payments	
Account Owner:	RESORTS WORLD LAS VEGAS LLC
Account Number:	7029102105
ABA Number:	042000314
SWIFT Code:	FTBCUS3C (for international wires)

AMERICANS WITH DISABILITIES ACT (ADA)

AMERICANS WITH DISABILITIES ACT (ADA)

AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE
The Hotel endeavors to uphold full compliance with the public accommodation requirements outlined in the Americans with Disabilities Act (ADA) and the Hearing Capacity Act of 1988, along with their associated regulations and guidelines. It is expected that the Group, including its representatives, contractors, and employees, as well as their activities within the Hotel, will adhere to these legal standards. The Group is encouraged to proactively identify any specific needs of its attendees, employees, or guests with disabilities and to communicate these requirements to the Hotel at the earliest opportunity.

PARKING & CURBSIDE LOADING/UNLOADING
Resorts World Las Vegas provides covered handicapped and overnight parking for a fee, which includes access to hotel casino areas. There is limited oversized vehicle parking available for a fee in a lot located opposite the Conrad main entrance, accessible via Resorts World Avenue. Please note that curbside loading and unloading are strictly prohibited.

For further information regarding parking at Resorts World Las Vegas, please refer to page 71.

PERSONAL MOBILITY DEVICES
Motorized wheelchairs, Segways, scooters or any other personal mobility devices are prohibited inside of the Hotel unless the operator represents that the equipment is a mobility assistance device for a disability condition.

PERSONAL MOBILITY DEVICE RENTAL
The Front Services department at Resorts World Las Vegas is available to assist guests in renting wheelchairs and scooters to enhance accessibility and convenience during their stay. Advance arrangements can be made by contacting the Front Services team at frontservices@rwlasvegas.com

Allegiant Hospitality is RW's outside vendor service provider. FS currently stores all rental equipment in the Hilton luggage room. The guest can visit directly for booking or on handhelds provided by Allegiant at any of the hotel door's valet booths. https://rental.allegianthospitality.com/rw/

- Scooter rental pricing is $55 and $60 per day (pricing subject to change)
- Wheelchair rental pricing is $0 complimentary (pricing subject to change)
- Credit Card will need to be provided in case scooter/wheelchair is lost or damage.

SERVICE ANIMALS
In compliance with the ADA, service animals are defined as dogs or other animals specially trained to assist individuals with disabilities, regardless of local licensing. Owners remain fully responsible for their animals' care and supervision; Resorts World Las Vegas does not provide food, kennels or grooming facilities.

Service animals are welcome throughout the property but may be excluded only for specific, observable threats– such as aggressive or disruptive behavior–or when their presence would fundamentally alter core operations (for example, interrupting a live performance). Guests whose animals are excluded may continue to enjoy the premises without them. Resorts World Las Vegas is committed to ADA compliance and to maintaining a safe, inclusive environment for all.

BANQUET STANDARDS & POLICIES

BANQUET STANDARDS & POLICIES

Resorts World Las Vegas is the sole provider of all food and beverages served on property. Outside food and beverage is strictly prohibited. To ensure compliance with the Southern Nevada Health District's and Clark County's food-handling and beverage regulations, all food and beverage must be consumed on hotel premises during the contracted time, except for to-go meals arranged in advance.

ALCOHOLIC BEVERAGES

Resorts World Las Vegas adheres to Nevada State Alcoholic Beverage Commission regulations, prohibiting patrons and their guests from bringing in outside alcoholic beverages. Nevada law also restricts the removal of alcohol purchased within the resort. Bartenders are required for all alcohol service. Special-order alcohol must be bought by the case, is non-returnable, and may not be removed from the premises or delivered to guest suites. Package bars do not include passed beverages or tableside wine service.

The legal drinking age in Nevada is 21, and proper identification is required for alcohol service. Resorts World Las Vegas is the only authorized licensee permitted to sell and serve liquor, beer, wine, and alcoholic beverages within its banquet facilities. The resort reserves the right to refuse service to anyone who appears intoxicated.

CANCELLATION

Once the Banquet Event Order (BEO) has been distributed, the resort arranges staffing and initiates food procurement. Cancellations made after the BEO has been distributed, or within ten (10) business days or less prior to the event date, will incur charges based on the confirmed guest count outlined in the BEO. This policy ensures fairness to our vendor partners and staff by safeguarding against disrupted schedules and wasted resources.

GUARANTEE POLICIES

All menus are prepared to guarantee and are nontransferable to other events. The initial expected guarantee is due with the detailed schedule of events ninety (90) days prior to the first arrival date. All food and beverage selections are due no less than thirty (30) days prior to the first arrival date along with an updated expected guarantee.

Banquet Events Orders (BEOs) must be signed and approved no less than fourteen (14) days prior to the first arrival date. Once the BEOs have been distributed, the expected guarantee cannot be reduced more than 10%. Should the expected guarantee be reduced more than 10% when the final guarantee is submitted, the group will be charged for the amount reduced more than 10%.

Once the final guarantees are received, they may no longer be reduced. If a final guarantee is not received as per the schedule below, Resorts World Las Vegas will use the agreed number noted on the BEO as the final guarantee. At the conclusion of the event, Resorts World Las Vegas will charge based on the final guarantee provided or the actual guest attendance, whichever is greater.

Final guarantees are due based on the below schedule:

- 1 - 1,000 Guests: Five (5) business days prior to the scheduled function excluding weekends and holidays.
- 1,001 or more Guests: Seven (7) business days prior to the scheduled function excluding weekends and holidays.

Further advanced notice may be required due to menu complexity, holidays, deliveries, or other constraints.

BANQUET STANDARDS & POLICIES

Should the number of attendees increase after the final guarantee has been submitted or add new food & beverage events within the guarantee period, the Hotel will add a supplemental surcharge and as noted below:

- 15% price increase if received within five (5) business days of the event date. The price increase will not apply to beverages ordered on consumption.
- 20% price increase if received within seventy-two (72) hours of the event date. The price increase will not apply to beverages ordered on consumption.
- In addition to a price increase, a $150.00 Expedite Fee will be applied for any new food order placed within twenty-four (24) business hours.

FOOD & BEVERAGE ATTRITION
Should the group fall short of the contracted food and beverage minimum, the group will be charged the difference between the contracted minimum and the actualized food and beverage total, exclusive of taxes. A 20.5% non-taxable service charge will be added to the attrition amount due.

FOOD CONCESSION SERVICES
Resorts World Las Vegas Banquets does not provide food concession services. However, we take pride in offering an exceptional selection of casual and fine dining establishments, ensuring guests have access to a diverse and unparalleled culinary experience.

FOOD SERVICE DÉCOR
In compliance with the Southern Nevada Health District's food service regulations, all decorative items utilized for food service—including, but not limited to, portable bars, display trays, specialty vessels, unique tables, and station displays—must feature food-safe compliant surfaces. Additionally, rented portable bar units must be equipped with a hot water sink, as exceptions to this requirement cannot be granted.

FOOD SERVICE LINENS
As part of Resorts World Las Vegas' dedication to sustainable events and the well-being of our guests and team members, our conference center primarily operates without linens. Cloth napkins are provided for all events, while complimentary table linens are available exclusively for plated meals and dinner buffets. We are pleased to offer table linens for events beyond our standard setup, available for an additional fee. For details on pricing and available linen options, please consult your Catering & Conference Services Manager.

MENUS & PRICING
Resorts World Las Vegas may adjust ingredients and accompaniments based on market availability, with any menu changes communicated in advance whenever possible. Food and beverage pricing can be guaranteed up to three (3) months before the event date upon request. Menus with quantity minimums require the full minimum order regardless of group size, and packaged menus are available only for groups of ten (10) or more.

Food and beverage pricing includes a non-taxable 20.5% service charge and a taxable 3.5% administrative charge, in addition to the prevailing Nevada State sales tax. The service and administrative charges are calculated based on the retail price of all food and beverage items, including negotiated and discounted pricing.

Receptions, unless preceding a dinner, must meet a minimum expenditure of $85.00 per person for food and beverage, excluding tax and service/admin charges. Lunch buffets served after 4 PM will be priced according to prevailing dinner buffet menu rates.

BANQUET STANDARDS & POLICIES

MENU TASTINGS
Resorts World Las Vegas is pleased to offer a complimentary menu tasting upon request for contracted corporate groups with a food and beverage minimum of $150,000 or more. For groups not yet under contract, tasting costs will apply but will be credited back should the group proceed with a contract.

The complimentary tasting is available for up to six (6) decision-makers. If additional guests wish to attend, the group must cover the prevailing menu price for each extra attendee.

- Tastings will feature portioned presentations designed specifically to assist in menu selection for particular client events, such as gala dinners, executive meals, or sponsored lunches. General menu samplings will not be accommodated.
- Tastings will not be conducted for continental or breakfast buffets, boxed meals, or break menus.
- A minimum of four (4) weeks' notice is required to schedule a tasting, subject to culinary availability.
- Tastings must take place between four and eight weeks before the event date.
- Any requested décor, including but not limited to linens, chairs, or floral arrangements, will be charged to the group.
- Groups receiving a complimentary tasting will be responsible for the cost of any additional tastings.

This ensures an exclusive and tailored experience, allowing clients to thoughtfully curate their event menus while maintaining the high standards of Resorts World Las Vegas.

OVERNIGHT FOOD & BEVERAGE EVENTS
Food and beverage events held between 11:00 PM and 5:00 AM will be subject to an overtime staffing fee of $350 per staff required, along with an additional service charge of $350 per event.

OVERSET & MAXIMUMS
For seated buffets and plated meals, Resorts World Las Vegas will prepare and set 3% above the guaranteed guest count for events with 100 or more attendees, with a maximum overset of 50 guests, including special meal requests. Events with fewer than 100 guests will not receive an overset.

Special meal requests may either be included within the guarantee or designated as part of the overset. When calculating the overset, special meal requests will be factored into the guaranteed count to ensure accurate preparation and service.

PRODUCT SAMPLING & CORKAGE
If a group, its attendees, or exhibitors wish to provide food or beverages for demonstrations, samples, or sponsorships, the following guidelines apply:

Corkage Policy
Corkage approval may be granted for non-alcoholic food and beverage products, primarily for product manufacturers. However, contractual exceptions may be considered. A corkage fee equivalent to 50% of Resorts World's banquet retail price will apply, in addition to applicable taxes and service/administrative charges, which will be calculated based on 100% of Resorts World's banquet retail pricing.

Sample Limitations
Samples must be directly tied to the group's primary business market or be products manufactured by the group.
- Food samples are limited to **1 ounce**.

- Non-alcoholic beverage samples are limited to **2 ounces**.
- Alcoholic beverage samples are limited to **0.25 ounces** and must be served by a Resorts World Bartender. A bartender service fee will apply.

Additional Fees

Charges may apply for rental equipment, storage, kitchen handling and preparation, or cleaning associated with product samples or client-provided products. Product liability insurance may also be required for food sample distribution.

Health Permits

- An **Itinerant Health Permit** may be required if food is prepared within the meeting space.
- If the event is open to the public (ticketed or otherwise), a **Special Event Permit** must be obtained. Groups may secure permits directly from the Southern Nevada Health District at 702.759.1258, via email at environmentalhealth@snhdmail.org, or through the SNHD website.
- The group is responsible for all required health permits and handwashing station charges as mandated by Clark County. Please consult your Catering Manager for further details.

Food Handling Requirements

A Southern Nevada Food Handlers Card and an **Alcohol Awareness Card** are required for anyone handling food and beverages in the conference or event space, regardless of portion size.

Food & Beverage Vendors/Exhibitors

Exhibitors or groups seeking to engage an external provider must submit a formal written request to the Catering & Conference Services Manager at least 90 days prior to the event date. Approval is subject to the resort's discretion, and all applicable corkage and service fees will apply.

ROOM SETS & ROOM TURNS FOR MEALS

The standard room setup for all dedicated banquet meal rooms at Resorts World Las Vegas consists of seventy-two-inch (72") round tables seating ten (10) guests. Alternative configurations may result in additional labor and service charges if extra staff is required to support the function.

A minimum of four (4) hours is required for all basic room turns and setups. If a room requires a "tight turn" or multiple resets throughout the day, a labor charge will apply. Additionally, should banquet service staff need to setup more than four (4) hours before the meal function start time, an overtime labor charge will be assessed.

For details regarding room configurations, setup timelines, and any applicable fees, please consult your Catering & Conference Services Manager.

SERVICE STANDARDS

At Resorts World Las Vegas, we are committed to ensuring seamless execution of all culinary functions. In accordance with the Banquet Event Order, food service will be fully prepared 15 minutes prior to the scheduled start time. Should any adjustments be required due to event timing or venue availability, your Catering & Conference Services Manager will communicate these changes in advance.

BANQUET STANDARDS & POLICIES

To uphold the highest standards of presentation, quality, and food safety, food will be displayed for a maximum duration of 120 minutes. For extended events, service may be staggered to maintain optimal freshness. Labor is allocated in four-hour increments, with service ratio minimums outlined below. Should additional servers be required, we are happy to accommodate your request; however, supplemental staffing will incur additional fees

• Plated Breakfast	1 server per 20 guests
• Buffet Breakfast	1 server per 30 guests (inclusive of required attendants on buffets)
• Plated Lunch	1 server per 20 guests
• Buffet Lunch	1 servers per 30 guests (inclusive of required attendants on buffets)
• Plated Dinner	1 servers per 15 guests
• Buffet Dinner	1 servers per 20 guests (inclusive of required attendants on buffets)

Bartender | $350 Each per each four-hour period

- Hosted Bar(s) on Consumption: 1 per 100 guests
- Package Bar: 1 per 100 guests
- Non-Host/Cash Bar(s): 1 per 100 guests

Chef Attendant | $350 Each per each two-hour period

Applied to all stations, displays or preparation areas requiring a dedicated chef on the floor or back-of-house. The number of stations and chefs required will be determined by your Catering Manager and varies based on the number of guests, function room, and other factors. On average, chef attendant stations are 1 chef per 100 guests.

Food Server/Attendant | $350 Each per each four-hour period

- Reception Tray Passing
- Cocktail Service
- Additional Service Requested over Hotel Standard

Beverage Concession Services

- $350 per Terminal Setup
- $875 ++ Beverage Minimum Per Bar Per Hour

In-Suite Services

- A $350.00 setup & preparation fee will be applied to all functions hosted in a Hospitality or Hotel Suite

SPECIAL MEALS & DIETARY REQUESTS

Resorts World Las Vegas strives to accommodate food allergies and dietary restrictions to the best of its ability. All special meal requests must be communicated in advance, following the guarantee schedule. Pricing will be based on the specific menu requirements, with a minimum charge no less than the main menu offering.

To meet specific dietary needs, Resorts World Las Vegas may utilize outside vendors for certain meals, with any applicable fees charged to the group. The resort actively tracks and labels the following allergens and dietary preferences:

Allergens

Gluten (G), Dairy (D), Egg (E), Peanut (P), Tree Nuts (TN), Shellfish (SH), Soy (SOY), Gelatin (GEL), Sesame (SES).

Dietary Preferences

Gluten-Free (GF), Dairy-Free (DF), Vegan (V), Vegetarian (VG).

BANQUET STANDARDS & POLICIES

All banquet food items will include allergen information when applicable. Please note that Resorts World Las Vegas is not a nut-free facility, and food items may contain nuts or be prepared in shared environments. Additionally, consuming raw or undercooked meats, poultry, seafood, shellfish, or eggs may increase the risk of foodborne illness, particularly for individuals with certain medical conditions.

For personalized dietary accommodations, please consult with your Catering & Conference Services Manager to ensure all requirements are met.

STAGE RISERS & DANCE FLOORS

Resorts World Las Vegas does not provide production staging. Clients are responsible for arranging staging solutions, which may include custom-built structures, rentals from external vendors, or staging services available through Encore Productions for an additional fee.

A limited number of 6' x 8' x 24" risers are available for group use at a cost of **$200.00 per riser**. A limited number of 4' x 4' dance floor tiles are available at a cost of **$50.00 per tile**. Please consult your Catering & Conference Services Manager regarding equipment availability and arrangements.

UNIQUE VENUES

Events hosted in unique venues—including suites, exhibit halls, pools, nightclubs, lounges, and outdoor spaces— may be subject to additional policies, specialized menus, and associated fees. For details specific to your selected venue, please consult your Catering & Conference Services Manager, who can provide guidance on requirements, availability, and any applicable costs.

The Complex

The Complex offers 70,000 square feet of open event space, fully carpeted and temperature-controlled for optimal comfort. Ideal for large-scale food and beverage functions, concerts, exhibits, and general sessions, this versatile venue provides an exceptional setting for high-impact events. For more details on event guidelines, please contact your Catering & Conference Service Manager.

Resorts World Pool

Las Vegas' newest luxury resort boasts a spectacular 5.5-acre pool complex, one of the largest in the city. Offering five distinct pool experiences, guests can unwind in a private cabana or enjoy stunning panoramic views from the only infinity-edge pool on the Strip. Spanning over 59,000 square feet and accommodating more than 4,000 guests, the resort's pool area provides flexible space configurations, making it the perfect backdrop for any event.

Pool Function Guidelines

- Outdoor events featuring music must adhere to the following time limits:
  - **Sunday – Thursday:** Music must end by **11:00 PM**
  - **Friday & Saturday:** Music must end by **12:00 AM**
- Pool cabanas are not included as part of the contracted pool space and are subject to an additional charge.
- Events may begin no earlier than **7:00 p.m.**, except in **May, June, July, and August** when pool events may start no earlier than **8:00 p.m.**
- Additional security from **Resorts World Las Vegas** will be required during the event. Please consult your **Catering & Conference Manager** for specifics.
- Pool functions handled by Banquets are subject to a **food and beverage minimum** of **$125 per person (September – April)** and **$145 per person (May – August)**.

BANQUET STANDARDS & POLICIES

- In compliance with **Southern Nevada Health District (SNHD) regulations**, glass is not permitted on the pool deck. High-end sustainable disposable products and acrylic products will be used.
- Encore maintains exclusivity over all **technical production equipment and services**, including but not limited to lighting, audio, video, rigging, and electrical. **No third-party vendors are permitted to provide these services on the pool deck.**
- Lifeguards are required at **ALL** pool areas regardless of event location.
- Please refer to the **Resorts World Las Vegas Pool Event Guide** for additional information.

For more details on event guidelines, please contact your Catering & Conference Service Manager.

Resorts World Theatre

Designed to host a wide range of events—from high-profile concerts to conventions, corporate functions, and sporting affairs—the Resorts World Theatre delivers a world-class experience. With 65,000 square feet of space and a seating capacity of 4,700, this venue is the ideal setting for product launches, award ceremonies, and more.

Theater Event Guidelines

- Beverage/Concession service in the theater is handled exclusively by Resorts World Beverage (not the Banquet Department). As such, a separate beverage minimum and bartender fees are required for all theater events.
- Banquet food is only permitted in the foyer areas and cannot be brought into the theater.
- Glass and China are not permitted inside the theater.

For more details on event guidelines, please contact your Catering & Conference Service Manager.

ZOUK & AYU

Zouk Nightclub and Ayu Beach Club offer premier event spaces in Las Vegas. Zouk, a technologically advanced nightlife venue, features cutting-edge lighting, video design, and a flexible 32,000-square-foot space for receptions and exclusive gatherings. Ayu Beach Club, inspired by Balinese aesthetics, blends natural elements with striking artwork by Daniel Popper and a state-of-the-art multipurpose stage, ideal for corporate events and world-class performances.

- In compliance with **Southern Nevada Health District (SNHD) regulations**, glass is not permitted on the AYU pool deck.
- High-end sustainable disposable products and acrylic products will be used for all events hosted in the ZOUK & AYU venues.

For more details on event guidelines, please contact your Catering & Conference Service Manager.

BRANDING & SPONSORSHIP

BRANDING & SPONSORSHIP

Resorts World Las Vegas redefines the possibilities for conference branding and sponsorship, offering an unparalleled level of customization that sets it apart from other resorts on the Strip. With cutting-edge digital and print branding options, event organizers can transform the venue into a fully immersive experience tailored to their brand identity.

CONFERENCE SPONSORSHIP OPPORTUNITIES

The resort's Conference Sponsorship & Branding Guide provides detailed specifications for digital and print branding, including integrated LED wall signage, custom floor decals, and branded directional signage. Unlike other Las Vegas resorts, which often impose strict limitations on branding within their venues, Resorts World Las Vegas offers **full venue personalization**, allowing companies to create a cohesive brand experience throughout the property.

Additionally, the **FedEx Office Business Center** at Resorts World Las Vegas provides exclusive on-site printing and installation services, ensuring that event organizers can produce high-quality materials, banners, and signage with ease.

RESORT SPONSORSHIP OPPORTUNITIES

Resorts World Las Vegas offers sponsorship opportunities throughout the resort that allow brands to integrate their presence into the resort's high-traffic areas. These opportunities are handled by Resorts World Las Vegas' Sponsorship Department.

For additional information, please email sponsorship@rwlasvegas.com.

Resort Sponsorship options include:

100,000-Square-Foot West Tower LED Wall
one of the largest digital building displays in the world, providing unmatched exposure for large-scale branding campaigns.

The Globe
a 50-foot digital sphere, serves as a dynamic branding opportunity, displaying synchronized video content that enhances the resort's immersive atmosphere.

Front Lobbies of Hilton and Conrad
allowing brands to create a high-impact first impression for guests upon arrival.

South Porte Cochere Entrance
a prime branding location where guests enter the resort, offering visibility to both pedestrian and vehicle traffic.

Custom event activations
within the resort's entertainment venues, including The District, the 4,700-seat Resorts World Theatre and 75,000-square-foot ZOUK nightclub.

BRANDED KEY CARDS

Specialty keycards with Group's company logo can be purchased from Hotel's exclusive provider and distributed to your guests. Please do not order keycards on your own, Hotel's preferred vendor is exclusive, and all artwork must be approved by the Hotel. A minimum of eight (8) weeks lead time is required as well as a minimum order of (200) keys. Key may only be distributed to guests within the group's room block.

A sponsorship fee of **$3.50 per card** plus the cost of card production will be incurred. For more information, please contact your Catering & Conference Services Manager.

BUSINESS SERVICES

FEDEX OFFICES

BUSINESS SERVICES | FEDEX OFFICE

Resorts World Las Vegas features a full-service **FedEx Business Center** located on northwest corner of the 2nd Floor (across from the Blossom Ballroom).

HOURS OF OPERATION:

- Monday – Friday: 8:00 AM – 5:00 PM
- Saturday & Sunday: 8:00 AM – 2:00 PM

FedEx Office Business Center offers 24-hour access to guests who hold a valid guest room key. Guests may access the self-serve equipment, which includes:

- Computer Stations (with scanning and printing capabilities)
- Color Copying
- Complimentary Boarding Pass Printing
- Complimentary FedEx Express shipping supplies

Guests will need to use a Credit Card as method of payment after business hours.

CONTACT INFORMATION:

- Phone: 702.560.5123
- Fax: 702.356.2069
- Email: usa2910@fedex.com

OFFICE EQUIPMENT RENTALS

FedEx Office can provide a variety of equipment rentals for your show and meeting needs. Every equipment rental will include delivery to your meeting space and service support. Below is a brief listing of available rental equipment:

- Black and White Printer (various speeds)
- Color Printers (various speeds)
- Black and White Copiers
- Color Copiers
- Shredders

Please contact a FedEx Office Team Member for pricing and additional information

PAYMENT OPTIONS

During business hours, guests may utilize various methods of payment for services in the Business Center:

- Guest Room Charge
- Master Account (Designated Authorized Signors only)
- Cash/Credit Card
- FedEx Office/FedEx account

BUSINESS SERVICES

SHIPPING & RECEIVING

BUSINESS SERVICES | SHIPPING & RECEIVING

SHIPPING GUIDELINES FOR GUEST & EVENT PACKAGES
To ensure seamless package handling, all shipments must adhere to the property's address label standards to prevent delays. Schedule deliveries to arrive **at least four days before** the event start date to avoid storage fees.

Use the recipient's name as it appears on-site for package acceptance. Do not address shipments to property employees unless intended specifically for their use (e.g., hotel specifications, rooming lists, signed documents).

Unclaimed packages without provided contact details will be **returned to the sender**, who will be responsible for additional shipping costs.

For package retention, return procedures, or delivery scheduling, contact the FedEx Office business center. Deliveries may only be scheduled after the recipient has checked in.

PACKAGE LABELING STANDARD
Label all shipped items as follows:

(Guest Name)(Guest Cell Phone Number)
c/o FedEx Office at Resorts World Las Vegas
3000 South Las Vegas Blvd
Las Vegas, NV, 89109
(Conference/Group/Event Name)
Box ___ of ____

SHIPMENTS WITH SPECIAL REQUIREMENTS
For special requirements—such as refrigeration, after-hours deliveries, or changes to meeting dates or locations— coordinate directly with your **Catering & Conference Services Manager**, who will relay details to FedEx Office.

ON-SITE PACKAGE DELIVERY
FedEx Office facilitates deliveries within meeting spaces, the lobby, and guest suites, subject to specific limitations. When working with drayage companies or decorators, FedEx Office collaborates to ensure proper routing and can release shipments directly to these vendors upon arrival. Overnight storage for decorator/drayage packages incurs a handling fee.

For shipments handled by **drayage companies or decorators**, send items **directly** to their designated address. Additional handling services—such as pallet breakdown, multiple delivery locations, or packaging disposal—are billed at **$70 per hour**, with a **$35 minimum for 30 minutes** per FedEx Office team member. **Moving equipment (pallet jacks, dollies, flatbed carts) is unavailable for loan.**

PACKAGE DELIVERY TO GUEST SUITES & MEETING ROOMS
FedEx Office delivers to guest suites but **cannot leave packages unattended**. A recipient must be present to sign and approve applicable handling charges.

INBOUND SHIPPING & HANDLING
Upon arrival, packages will be available for **pickup** at the FedEx Office business center, with handling fees applied. For **delivery** of larger items—including pallets, crates, and display cases—contact **702.560.5123** to schedule, subject to delivery fees.

BUSINESS SERVICES | SHIPPING & RECEIVING

Deliveries should be arranged **only after check-in** to ensure proper recipient verification. To maintain chain of custody, **FedEx Office requires a recipient signature** before releasing packages. Signatures are recorded at pickup or upon delivery to the recipient.

OUTBOUND SHIPPING & HANDLING

FedEx Office provides **pack and ship services**, along with packaging supplies—including boxes and tape—available for purchase at the business center. Complimentary **FedEx Express** shipping boxes and airbill forms are also provided.

All outbound packages must have a **completed airbill** affixed before shipping. If using a third-party courier, coordinate pickup directly with the vendor and notify **FedEx Office** of the scheduled pickup. **FedEx Office does not arrange transportation** for third-party shipments.

Handling fees apply to all outbound packages and freight, regardless of carrier, in addition to standard shipping or transportation costs.

PACKAGE & HANDLING FEES

PACKAGE WEIGHT	PACKAGE PICKUP OR DROP-OFF BY GUEST	PACKAGE PICKUP OR DROP-OFF BY FEDEX OFFICE
Envelopes up to 1.0lb.	$7.00	$10.00
0.0 -1.0 lbs	$7.00	$10.00
1.1-10.0lbs.	$10.00	$15.00
10.1-20.0lbs.	$15.00	$20.00
20.1-30.0 lbs.	$25.00	$30.00
30.1-40.0lbs.	$30.00	$36.00
40.1-50.0lbs.	$35.00	$42.00
50.1-75.0 lbs.	$55.00	$66.00
75.1-100.0lbs.	$65.00	$80.00
100.1-150.0lbs.	$90.00	$110.00
Pallets & crates*		$250.00 or $0.80/lb. > 312 lbs.

BUSINESS SERVICES | SHIPPING & RECEIVING

Package weights will be rounded up to the nearest pound.

* For inbound/outbound pallets or crates, the receiving and delivery charges are consolidated into a single fee of $250.00 or $0.80/lb. > 312 lbs., which is applied to each pallet/crate handled.

PACKAGE WEIGHT	STORAGE FEE AFTER 5 DAYS
Envelopes up to 1.0lb.	$5.00
0.0-10.0 lbs.	$5.00
10.1-30.0lbs.	$10.00
30.1-60.0lbs.	$15.00
60.1-150.0 lbs.	$25.00
Pallets & crates	$50.00
Over 6.5' in size	$25.00

A one-time package storage fee will apply to each package received and stored for more than five (5) calendar days. Items measuring over 6.5 feet in size are considered oversize and will be assessed an additional oversize fee if stored for more than five (5) calendar days.

ADDITIONAL SERVICES
Items that require extra handling, such as pallet/crate breakdown or build up, multiple pickup or delivery points, or collecting and disposing of packaging materials, will be assessed **an additional fee of $70.00 per hour with a minimum of $35.00 for 30 minutes**. This fee will be assessed for each FedEx Office team member dedicated to perform these additional services. **Please note that FedEx Office team members cannot lend out any moving equipment, which includes pallet jacks, dollies, and flatbed carts.**

TERMS AND CONDITIONS
Receiving, delivery and storage charges are payable at the time of delivery. Recipient may be required to present government-issued photo identification and sign for delivery. Shipper must comply with all applicable local, state and federal laws, including those governing packing, marking, labeling and shipping. OBTAIN FIRE, CASUALTY AND ALL OTHER INSURANCE ON PACKAGE CONTENTS PRIOR TO SHIPPING. Neither the Property nor FedEx Office and Print Services, Inc. provide such insurance. Neither the Property nor FedEx Office and Print Services, Inc. nor the employees, agents or contractors of either firm will be liable for any damages, whether direct or indirect damages, relating to or arising out of any loss or damage to any package or its contents, unless a package is lost after receipt on the Property, in which case such liability shall be limited to the lesser of $100 or the liability of the carrier indicated above. By sending your package to the Property, you agree to be bound by any additional terms and conditions that the Property or FedEx Office and Print Services, Inc. may establish from time to time for receiving and delivering of packages.

COMPLIANCE

COMPLIANCE

AIR CONDITIONING & HEATING
Air conditioning and heating services are provided in the meeting spaces exclusively during scheduled meeting and showtimes. Given the size of the venue, temperature adjustments may require several hours to take full effect. Please allow sufficient time for any modifications to be felt.

The hotel is responsible for maintaining climate control across all areas, including back-of-house (BOH) hallways and load-in zones, with preset temperatures established for BOH and loading spaces. To optimize environmental conditions, we encourage adherence to best practices during load-in and load-out, including mindful coordination of open-door timeframes.

AUTOMATIC FIRE SAFETY SYSTEM (AFSS)
The AFSS is an integrated, self-activating system that detects heat, smoke, or flame and deploys an extinguishing agent in milliseconds. To ensure rapid response, all sensors, discharge ports, and piping must remain completely unobstructed.

- Any structure must allow full operation of the Automatic Fire Safety System (AFSS) and building sprinklers. Covered booths, ceiling coverings, or any obstruction of fire-safety devices are not permitted
- Displays may have a maximum of two levels. The second level may not include an enclosed rooftop.
- A fire extinguisher must be easily accessible at all times. If a space is divided into separate rooms, each room must contain at least one fire extinguisher.
- Structures must be constructed of noncombustible materials.
- The use of open flames or any form of hot work is not permitted within any function space.

BALLOONS & INFLATABLES
- Balloons displayed inside the facility must be securely tethered to a fixed object and may not exceed thirty-six inches (36") in diameter.
- The use of Mylar balloons is prohibited due to potential safety concerns.
- Prior approval for balloon displays must be obtained from the Catering & Conference Manager or Event Services Manager before move-in.
- If any balloon or inflatable becomes loose and causes damage to ceilings, light fixtures, electrical components, or audio/visual systems, the Meeting Planner assumes full liability for all resulting damages.
- A labor and equipment retrieval fee will be assessed for any loose balloons requiring removal.
- If balloons or inflatables enter the HVAC system, the Meeting Planner assumes full liability for any resulting system damage.
- Resorts World Las Vegas cannot be held responsible for HVAC, electrical, or other system failures caused by balloon or inflatable-related damages.

CHEMICAL & GAS USAGE POLICY
The use of chemicals or gas within the facility requires prior approval. If authorized, all substances must comply with OSHA labeling regulations and be accompanied by the appropriate Safety Data Sheet (SDS).

CONCRETE & ASPHALT ANCHORING
Drilling and anchoring in concrete are strictly prohibited in all rooms. Any drilling or anchoring in asphalt requires prior approval.

COMPLIANCE

CONTROLLED SUBSTANCES & CANNABIS
The possession or use of any controlled substance, including cannabis products, anywhere on Hotel's property is prohibited by federal law and Hotel's Company policy. Group acknowledges that it shall be responsible for preventing such activity at its Event or by persons attending the Event.

Group further acknowledges that failure to do so shall be grounds for immediate termination of the Event without any full or partial refunds. Additional cleaning fees may apply.

DISPLAYS | DRAPES | HANGINGS
All decorations, drapes, signs, banners, acoustical materials, hay, straw, moss, split bamboo, plastic cloth, and similar decorative elements must be flame retardant in accordance with the Fire Department and State Fire Marshal regulations.

- Canvas, cloth, cardboard, leaves, and similar combustible materials must be fully flame retardant.
- Oilcloth, tar paper, sisal paper, nylon, orlon, and certain plastic materials cannot be made flame retardant and are strictly prohibited
- All materials must be accompanied by a manufacturer-issued fire resistance certificate.
- Sprinkler heads must remain completely unobstructed—these items may not be used to cover or interfere with any sprinkler system components.
- Hanging items from sprinkler heads is strictly prohibited.

ELECTRICAL | PLUMBING | COMPRESSED AIR
- Electrical services are provided exclusively by **Encore Global Technologies**. Please work with your Encore Sales Manager for all electrical needs and exhibit orders.
- Resorts World Las Vegas has limited plumbing options for in-ballroom events. Plumbing needs will be evaluated on a case-by-case basis.
- Compressed gas can be arranged through Resorts World Las Vegas' vendor, **Desert Industrial**. Arrangements for compressed air must be coordinated through the Facilities Department.

EQUIPMENT STORAGE GUIDELINES
To maintain safety and regulatory compliance, the following storage guidelines must be observed:

Storage Restrictions
Items **may not** be stored in back-of-house areas, including the resort dock or hallways. Groups are responsible for planning storage within their contracted event space.

- Items and cases stored inside meeting spaces must maintain clearance of 1 ft (12 inches) from the meeting space perimeter walls, including all airwalls to avoid damage to the room perimeter.

Life Safety Compliance
All life safety equipment and areas—including exit aisles, doors, signage, hose valves, and fire extinguishers—must remain clearly visible and unobstructed at all times. A **minimum clearance of three feet (3')** must be maintained on all sides of stored equipment.

- Regulatory Information: For a comprehensive list of applicable regulations, contact the **CCFD Fire Prevention Bureau** at **702.455.7316** or visit the Clark County Building & Fire Prevention website.

COMPLIANCE

FIRE MARSHAL PERMITS & APPROVALS

Function Space Requirements

In accordance with **Article 25, Division I, Section 25.112 of the Uniform Fire Code**, all functions with attendance greater than **299** require a Clark County Fire Marshal-approved diagram to be on-site for the duration of the event.

- It is the sole responsibility of the group to coordinate the Fire Marshal permit at least 30 days prior to the scheduled function for events exceeding 299 attendees.
- The group acknowledges and agrees that Resorts World Las Vegas is not responsible for the production or development of any floor plan.
- The Fire Marshal-approved floor plan must be submitted to your Catering & Conference Manager no later than 21 days before the event.
- Any function with over 299 attendees that has not received Fire Marshal approval will not be permitted to proceed under any circumstances.
- The Catering & Conference Services Manager will coordinate an inspection time prior to the event kick-off. Any adjustments required by the Fire Marshal must be accompanied immediately or the event will not be able to kick-off.
- Resorts World Las Vegas is able to submit requests with "permit by inspection". Please work directly with your CSM to coordinator all permit submissions.

Fees

Permits submitted by Resorts World Las Vegas are charged based on the square footage of each function space. Inspections scheduled on weekends or weekdays before 8:00 AM or after 4:00 PM will incur additional overtime charges, which are not included in the fee schedule below.

Standard Fee Schedule (Excluding Overtime Fees):

- $400 per event – Venues up to 12,000 sq. ft.
- $800 per event – Venues up to 24,000 sq. ft.
- $1,200 per event – Venues up to 70,000 sq. ft.

FUEL-POWERED & ALTERNATIVE FUEL VEHICLES

All vehicles require a Fire Marshal permit and must comply with Clark County Fire Department (CCFD) regulations.

Fuel-powered Vehicle Policy

All fuel powered vehicles must comply with the following on-site regulations:

- Fuel levels must not exceed 1/8 of a tank.
- Batteries must be disconnected.
- Gas caps must be securely locked.
- Ignition keys must be removed and cannot be stored with the vehicle. Keys should be turned in to the contracted security team or held by the vehicle owner.
- Propane tanks must be removed.
- Each vehicle must be equipped with its own fire extinguisher.
- Visqueen must be placed underneath vehicles to protect carpeted surfaces.
- A minimum 42-inch clearance must be maintained around each vehicle at all times.

COMPLIANCE

Hybrid & Electric Vehicle Policy

All hybrid and electric vehicles must comply with the following on-site regulations:

- If equipped with a quick-disconnect, the battery must be disconnected once positioned.
- Battery charge must not exceed 50%. Vehicles displayed for 1–2 days must not exceed a 25% charge, while those displayed for more than 2 days may have up to 50% charge.
- Charging is not permitted inside the facility.
- A D-Type fire extinguisher must be placed beside the vehicle, with daily thermal inspections conducted.
- Electric and hybrid vehicles may only be positioned on Level 1 (Casino) or outdoors.
- Gas caps must be taped, and fuel levels must not exceed 1/8 of a tank.
- Ignition keys must be removed and cannot be stored with the vehicle. Keys should be turned in to the contracted security team or held by the vehicle owner.
- A **Safety SOP** outlining emergency response procedure must be provided by the displaying group
- Vehicle may not be located near any load-bearing columns or walls.
- Fire watch is required overnight.
- Visqueen must be placed underneath vehicles to protect carpeted surfaces.
- A minimum 20-foot clearance must be maintained around each vehicle at all times.

HAZARDOUS MATERIALS

The group and its affiliates are strictly prohibited from possessing or storing hazardous materials, as defined by federal, state, and local regulations. Exceptions may be granted only when the use of such materials complies fully with all applicable laws.

The group agrees to indemnify the hotel against any liability arising from the possession, storage, transportation, or use of hazardous materials under any circumstances.

All external contractors and vendors must provide a Safety Data Sheet (SDS) for any hazardous chemicals brought into the hotel to ensure appropriate measures are taken to safeguard hotel team members and guests.

NEVADA CLEAN INDOOR AIR ACT (SMOKING POLICY)

In accordance with the Nevada Clean Indoor Air Act, smoking is strictly prohibited in all indoor public spaces.

Smoking is not permitted in:

- Resorts World Las Vegas convention spaces including outdoor patios and balconies
- Restaurants and lounges where food is served
- Resort lobbies, elevators, guest room hallways, theaters, and retail stores

Smoking is permitted only on the Casino Floor and select lounges where food is not served.

COMPLIANCE

PYROTECHNICS | FLAME EFFECTS | COLD SPARKLERS | HAZERS

The hotel requires that the Fire & Safety System be monitored any time pyrotechnics, flame effects, or hazers are in use, including during testing. All approved pyrotechnics, flame effects, and hazers require fire watch services from the hotel's designated life safety system provider.

Pyrotechnics

Pyrotechnics are not permitted inside the building and require a Clark County Fire Permit for use outside. Fire watch services are required during use and testing, provided by the life safety system provider at a rate of $300 per hour with a 4-hour minimum. Facilities and Security will monitor alarms and investigate any activations. If a true alarm event occurs, audible and visual alarms will be restored and activated in the affected area. The company providing pyrotechnics must submit a Certificate of Insurance indemnifying Clark County and Resorts World Las Vegas, its parent companies, and affiliates. The Fire Marshal must conduct a full test before the event.

Flame Effects

Flame effects are not permitted inside the building and require a Clark County Fire Permit for outdoor use. Fire watch services must be present during use and testing, provided by the life safety system provider at a rate of $300 per hour with a 4-hour minimum. Facilities and Security will investigate any alarm activations. If a true alarm event occurs, the alarm system audibles and visuals will be restored and activated in the area. The company providing the flame effect must submit a Certificate of Insurance indemnifying the hotel, Clark County, its parent companies, and affiliates. The Fire Marshal must conduct a full test before the event.

Cold Sparklers

Cold Sparklers require a Clark County Fire Permit before they can be used. Fire watch services must be present, provided by the life safety system provider at a rate of $300 per hour with a 4-hour minimum. Facilities and Security will monitor alarms and investigate any activations. If a true alarm event occurs, audible and visual alarms will be restored and activated in the affected area.

Hazers

Fire watch services are required for all water-based hazers. All other hazers (chemical, oil-based, etc.) are strictly prohibited in conference spaces. The life safety system provider will oversee fire watch procedures at a rate of $300 per hour with a 4-hour minimum. Facilities and Security will monitor alarms and investigate any activations. If a true alarm event occurs, audible and visual alarms will be restored and activated in the affected area.

Request Process for Fire Watch Services:

- All fire watch requests must be submitted to Fire Command at least 72 hours prior to the event.
- Fire watch approval is subject to confirmation of availability from the life safety vendor.
- If the Fire Command Center has not provided final approval, haze effects cannot be used during the event.

COMPLIANCE

SPEAKER STROBES
Hotel is equipped with speaker strobes which are in all public spaces. Due to Fire Code, these strobes can never be covered.

TRADESHOW & EXHIBIT FIRE GUIDELINES
To ensure safety and compliance, all exhibitors must adhere to the following regulations:

- Storage behind drapes, display walls, or inside booth areas is prohibited.
- Packing containers, wrapping materials, and display items must be stored off-site.
- All exhibit materials, including furniture and signage, must remain within assigned booth space.
- Painting of signs, booths, or materials anywhere on hotel property (indoor or outdoor) is not allowed.
- Wires must be secured using gaffer's tape.
- Booth construction and décor materials must be flame-retardant or non-combustible.
- Flame-retardant treatment certificates, along with material samples, must be submitted to the CCFD and kept on-site for the program's duration.
- Aisles and exits designated in approved floor plans must remain unobstructed.

TRUCK STAGING
Vehicle staging is restricted to the hotel's designated staging areas and requires prior approval from both your Convention Services Manager (CSM) and the hotel's Security Office. The hotel's designated truck staging area is located in the lot directly across from the Conrad Porte Cochere.

UNMANNED AERIAL VEHICLE (UAV) | DRONES POLICY
The hotel may approve the use of drones or Unmanned Aerial Vehicles (UAVs) under highly limited circumstances. To be considered, a formal request must be submitted at least six (6) months in advance to the hotel's Convention Services Manager (CSM), Security and Risk Management Departments for review.

General Restrictions

- UAVs are strictly prohibited for casual or recreational use anywhere on the property, including both indoor and outdoor spaces.
- Outdoor operation is only permitted if the operator has obtained an FAA exemption and received written approval from Property Management.
- UAV usage is allowed exclusively by written permit.

Permit Requirements

A permit request must include the following details:

- Name of the group or entity requesting UAV use.
- Name, credentials, and experience of the pilot/operator.
- Specific dates and times the UAV will be in operation.
- A detailed flight plan, submitted in writing.
- A test flight conducted with the Risk Management/Safety Team prior to event usage.

COMPLIANCE

Insurance Requirements

To ensure compliance, the following insurance provisions must be met:

- Proof of UAV insurance coverage must be provided.
- A minimum coverage of $5,000,000 for UAV operation is required.
- The property must be listed as an additional insured, with waiver of subrogation.
- A valid Certificate of Insurance reflecting the above details must be submitted before permit approval.
- UAV insurance endorsements must be provided to confirm coverage.
- The full insurance policy must be available upon request.

Operational Limitations

Even if approved, UAVs are subject to the following restrictions:

- UAVs must not fly over populated areas unless explicitly authorized by Property Management, subject to additional safety measures (e.g., protective netting or barriers).
- UAVs may not be equipped with weapons.
- UAV operation is prohibited in hotel lobbies, restaurants, and other common areas.
- UAVs must not exceed a total weight of 55 pounds, including attached equipment.
- UAVs must not operate within 18 inches of any building structure, including sprinklers.

Additional Considerations

- The intended purpose of UAV usage must be clearly specified.
- If UAVs are being used for event videography, additional approval is required from the Director of Public Relations.

All UAV operations must adhere to hotel policies and regulatory requirements. Non-compliance may result in revocation of approval and potential legal consequences.

CONFERENCE & EVENT SERVICES

CONFERENCE & EVENT SERVICES

AIRWALLS
Airwalls at Resorts World Las Vegas must be operated exclusively by authorized resort personnel. Any group attempting to move, open, or close airwalls without proper assistance will be held responsible for any resulting damage to the airwalls or their materials. Materials are not permitted to be affixed to any airwall.

AUDIO VISUAL
Resorts World Las Vegas has selected Encore Event Technologies **(Encore)** as its preferred provider for all audio-visual production needs in meeting and breakout spaces, as well as hotel rooms and suites. Encore is also the **exclusive** provider of rigging, power equipment and services, and high-speed internet connectivity, except in the Theater at Resorts World, Zouk Nightclub, and Ayu Dayclub.

Groups must contact Encore directly for all audio-visual requirements and quotes. If a group chooses to engage an outside audio-visual company for non-exclusive services, Encore must be given the opportunity to bid on the requested AV needs. If the group opts not to use Encore, a $350.00 per room per day corkage fee will apply, payable to Encore. Additionally, the group must contract an Encore supervisor to oversee and manage the external AV provider.

CARPET OVER CARPET
To preserve venue flooring, only low-tack adhesive visqueen—such as Carpet Protection, Carpet Mask, Carpet Shield, or Gymguard—may be applied over existing carpet. Fiber-line tape or double-sided tape must be affixed to the visqueen before laying down show carpet. This policy also applies to carpeted hotel risers.

CARPET PROTECTION

- Floor marking is permitted only with freight tape (white tape). Use of other products may result in additional cleaning fees.
- Carpet decals are permitted only in designated Convention Center areas and must not be applied to marble flooring or walkways leading from the casino or hotel elevators. FedEx is the exclusive vendor authorized for decal installation, and approval from Resorts World Las Vegas is required.
- Cutting, building, or painting in carpeted areas is prohibited unless protective material is placed between the carpet and work surfaces. Any damage or additional cleaning required due to non-compliance will be the responsibility of the contractor or show management.
- Hand-pushed carts may be moved across carpeted areas without additional precautions. However, electric pallet jacks and lifts must only be used with adhesive visqueen installed beforehand.

CATERING & CONFERENCE SERVICES MANAGERS & CONFERENCE SERVICES CONCIERGE
Following the execution of the group's contract, Resorts World Las Vegas' Catering & Conference Services team will initiate contact with the Meeting Planner. At that time, a dedicated **Catering & Conference Services Manager (CSM)** will be assigned as the group's primary liaison. The CSM, in collaboration with the Group Operations Representative, Encore AV Manager, and Accounts Receivable Representative, will oversee all program details to ensure a seamless and well-coordinated event experience.

The **Conference Services Concierge (CSC)** program at Resorts World Las Vegas provides meeting planners with real-time event support for flawless execution. Dedicated CSC liaisons anticipate every logistical need from VIP accommodations to last-minute audiovisual adjustments—so planners can focus on their guests while the CSC team ensures a smooth, high-touch experience.

CONFERENCE & EVENT SERVICES

CONFERENCE CENTER FURNITURE
Furniture may not be moved or relocated from the foyers or meeting rooms unless prior arrangements have been made with your Catering & Conference Services Manager. A removal fee will be assessed for all relocations.

CONFERENCE FLOOR SPONSORSHIP OPPORTUNITIES
Before selling sponsorship opportunities to exhibitors or vendors, groups must submit plans for approval at least three months before the first event. Note, FedEx Office is the exclusive installer for branding and sponsorship elements affixed to Resorts World Las Vegas surfaces. Please refer to the Branding and Sponsorship section found on page 35 for additional information.

CONFETTI & STREAMERS
Confetti and streamers require prior written approval. Mylar confetti is strictly prohibited in all indoor and outdoor spaces. Cleaning fees start at **$2,500** and may increase based on cleanup scale and labor requirements.

ENTERTAINMENT IN CONFERENCE AREAS & BALLROOMS
Groups must obtain prior approval for all contracted entertainment, including singers, bands, magicians, comedians, strolling performers, and dancers.

- Entertainment must adhere to Resorts World Las Vegas' content policies, including restrictions on obscenity, hate speech, and promotion of illegal activities in public areas.
- Performers must refrain from making disparaging remarks—verbal or written—about gaming, Resorts World Las Vegas, its officers, representatives, affiliates, or partners.
- Events may be subject to Nevada's Live Entertainment Tax (LET).
- An approved Certificate of Insurance (COI) is required for all entertainment providers and production companies.

EQUIPMENT INVENTORY
Resorts World Las Vegas provides its convention table, chair, easel and standard podium inventory at no charge. If additional equipment is required beyond the resort's standard inventory, additional costs may be incurred to accommodate group needs. The complimentary inventory is available for catered functions and non-exhibit meeting room functions.

Please note that Resorts World Las Vegas cannot lend out any moving equipment, which includes pallet jacks, dollies, and flatbed carts.

EVENT POSTINGS
Resorts World Las Vegas offers complimentary posting of general meeting information on Event Directory Boards and individual screens outside meeting rooms. Groups may add their logo to individual meeting room boards at a rate of **$150 per board per day**, with a maximum of one image per room, per day.

CONFERENCE & EVENT SERVICES

EXCLUSIVE & NON-EXCLUSIVE SERVICES
Resorts World Las Vegas has exclusive providers for electrical, plumbing, cleaning, IT, dock security, recycling/waste removal, business center services, audiovisual support, rigging, branding/sponsorship, and food & beverage.

Exclusive Services:

- Audiovisual (Breakouts)
- Business Center Services (Shipping/Receiving)
- Branded Key Cards
- Catering/Food & Beverage
- Cleaning Services
- Electrical/Power
- Installation of Branding/Sponsorship on Resort Surfaces
- Internet/Telecommunications
- Motor Equipment Rental
- Plumbing
- Rigging and Theatrical Lighting Labor
- Truss (flown and ground supported)

Non-Exclusive Services:

- Audiovisual Equipment Rental
- Décor / Transportation
- Security
- Theatrical Lighting Equipment Rental

Encore is the exclusive provider for all labor and equipment in breakout sessions, rigging, power, trussing (flown and ground supported), and Managed Network Services within meeting spaces and The Complex. Nothing may be hung within the facility except from approved rigging points.

FedEx is the exclusive installer for all branding and items affixed to resort-owned surfaces or structures. Outside vendors may not attach or affix any item to a wall or surface. Please consult your Catering and Conference Services Manager for additional details.

Resorts World Las Vegas is committed to delivering exceptional event experiences through strategic partnerships with industry-leading vendors. Please consult our Preferred Partners section for a curated list of trusted professionals who can assist with every aspect of your event planning needs.

EXHIBIT & TRADE SHOW CLEANING SERVICES
Resorts World Las Vegas upholds the highest sanitation standards for exhibitions and trade shows. **United National Maintenance, Inc. is the exclusive cleaning provider**, ensuring a consistently clean and well-maintained environment.

All exhibition spaces with booths or activations must use United National Maintenance for cleaning throughout **show hours, load-in, and load-out days**. Only their staff may perform custodial duties such as vacuuming and floor cleaning. Exhibitors may conduct initial wipe-downs and recommended disinfection between attendee interactions, but external expo staff—including Exhibitor-Appointed Contractors (EACs) and Interior & Design companies—may not perform cleaning tasks. Non-compliance will result in a service charge based on show or booth square footage.

CONFERENCE & EVENT SERVICES

Additionally, Groups hosting large builds must hire United Cleaning Company and arrange for their own dumpsters. On-site dumpsters at Resorts World Las Vegas are strictly for resort use. Outside expo and décor companies may not use resort equipment, including dumpsters, rolling trash bins, and vacuums. Each expo, production, GSC, décor company—or its hired vendors—is responsible for managing and removing all waste, including securing a separate dumpster.

Comprehensive Booth Cleaning Services

United National Maintenance, Inc. delivers an extensive range of booth cleaning solutions, designed to align with Resorts World's heightened hygiene protocols.

Frequently Asked Questions

Is booth vacuuming or damp mopping included with my booth space?

No, but these services may be ordered online.

Is daily trash removal available during show hours?

Only if hourly porter service has been scheduled in advance.

Can I schedule booth cleaning services at a specific time?

Yes, booth cleaning can be scheduled at a time that best suits your event needs.

Are booth, crate, and flooring disposal services available?

Yes, disposal services are available depending on booth size, with options for half or full dumpsters. If forklift assistance is required, exhibitors must coordinate with Show Management or the designated GSC. Booth dismantling labor is not included and must be arranged separately. Additionally, all bulk trash must be properly loaded onto pallets and prepared for pickup. Services must be pre-ordered, with fees calculated based on total booth square footage.

Contact Information

United National Maintenance, Inc. – 702-708-2064

boothcleaning@unitedhq.com

FACILITY DAMAGES

To mitigate potential damages, groups are required to conduct a **pre- and post-event building damage** inspection with a designated Resorts World Las Vegas team member.

- A **Resorts World Las Vegas representative** and a group-appointed representative will inspect the facilities and sign off on the condition of the convention property.
- Groups waiving the walkthrough acknowledge that the facilities are in good repair at the time of their event.
- Any damages sustained during the event are the financial responsibility of the group and will be charged accordingly for repairs and associated costs.

FLORAL & HORTICULTURE

Resorts World Las Vegas is proud to partner with Flora Couture to offer exquisite floral arrangements and horticultural designs that elevate any event or conference. Whether you require a stunning floral arrangement or are planning a grand celebration, our expert team is dedicated to transforming your vision into reality. We invite you to explore our Floral Expressions Guide

For personalized floral solutions or creative collaboration opportunities, please connect with your Catering & Conference Services Manager.

CONFERENCE & EVENT SERVICES

FLOOR LOAD LIMITS

All meeting room floors at Resorts World Las Vegas have a load limit of **100 pound-force per square inch** (PSI). Any exhibit exceeding this limit will require special handling to properly distribute the load and must receive approval on a case-by-case basis from the Facilities Department. The group is responsible for notifying the hotel of any weight-related concerns in advance.

Live Load Design is listed below:

- Casino: 100 PSI
- Meeting Rooms: 100 PSI
- Pool Deck: 350 PSI
- Resort World Theater Stage: 150 PSI

Rose Rooftop & Rose Terrace Load Restrictions:

- No lifts or pallet jacks are allowed on floor tiles
- Distributed weight of 200lbs per square foot.
- Engineering Stamp and Encore's approval required for all built structures
  - Example:
    LED walls, scenic structures, truss structures

FORKLIFTS & CARTS

Groups must notify their Catering & Conference Services Manager (CSM) at least 60 days in advance if deliveries will require the use of forklifts, pallet jacks, or hand carts.

The following guidelines apply:

Certification
All forklift operators must be certified through the General Service Contractor or Encore Audio Visual.

Coordination
Groups should consult with their CSM or Encore representative if a forklift is required during load-in or load-out.

Carpet Protection
Forklifts and carts must have wrapped tires before entering carpeted spaces, and visqueen must be laid out in advance.

Restricted Areas
Forklifts and carts are not permitted in public areas or spaces with specialty flooring. Carpet runs and additional protective measures are required for carpeted surfaces.

Lift Specifications
Electric and propane lifts are approved for use in ballroom spaces; however, gas-fueled vehicles are not permitted.

Turning Protection
Plywood must be used when forklifts are in a turning position.

Parking Restrictions
Lifts must be parked outdoors and cannot be stored inside the building or loading dock.

Liability
Groups are responsible for any property damage incurred due to forklift or cart use.

CONFERENCE & EVENT SERVICES

FREIGHT ELEVATORS

Freight Elevators require a dedicated operator for all load-ins and load-outs at a rate of $95.00 per hour, with a 4-hour minimum per session. Your Catering & Conference Services Manager (CSM) and Encore Event Manager will assist in scheduling load-in and load-out times to ensure smooth and efficient operations.

The **East Convention Freight Elevators** offer usable space of:
120″ width x 150″ length x 120″ height, supporting a maximum load of 10,000 lbs.

The **Rose Ballroom Freight Elevator** offers usable space of:
116″ width x 264″ length x 120″ height, with a maximum capacity of 12,000 lbs.

HIGH-SPEED WIRELESS INTERNET

High-speed wireless Internet is available to all guests and visitors by connecting to the Resorts World Wi-Fi network [.ResortsWorldLasVegas] and following instructions for either Guest, Visitor, or Convention Attendee access.

An increased Wi-Fi speed may also be purchased for use within meeting rooms by a convention group through the assigned Encore Event Manager.

HOTEL LINENS & TOWEL REQUESTS

Linens and towels are available for medical and sports programs. A dedicated Porter Runner is required at a rate of **$350 per porter**, with a time window of up to four hours for pick-up or drop-off.

Cleaning Fees will apply as follows:

• Pillows	$10 each
• Pillowcases	$2 each
• Body/Large Bath Towels	$3 each
• Hand Towels	$2 each
• Face Cloths	$2 each
• Flat Sheets	$8 each
• Mini Refrigerator	$100 per day
• Large Bin for Dirty Linens	$15
• Large Bin for Clean Linens	$15

For additional requests or inquiries regarding item availability and services, please consult your Catering & Conference Services Manager.

LAS VEGAS CONVENTION CENTER

Centrally located in Las Vegas, the Las Vegas Convention Center (LVCC) sits adjacent to Resorts World Las Vegas and is operated by the Las Vegas Convention and Visitors Authority (LVCVA). Both the LVCVA and LVCC are located at 3150 Paradise Road, Las Vegas, NV 89109. Guests can conveniently access the LVCC directly from within Resorts World Las Vegas via the Las Vegas Loop. For current operating hours and ticket information, please visit the Vegas Loop official site.

CONFERENCE & EVENT SERVICES

MEDIA ACCESS & RECORDING POLICY

All media personnel, including journalists, producers, videographers, photographers, web editors, and bloggers must obtain written approval from the **Hotel Public Relations Office** before engaging in any filming, photography, recording, broadcasting, or taping on hotel property.

General Guidelines

Restricted Areas

Recording, broadcasting, or taping is permitted only within the Group's private contracted space.

Public Spaces

Media activities in public areas, including convention foyers, require advance written approval and must follow the location outlined in the site license agreement.

Prohibited Locations

Media activities are not allowed in the Casino, Restaurants, Lounges, Theatres, Retail Outlets, and Hotel Room Hallways.

Third-Party Documentation

If a Group or third party wishes to film, photograph, or use the Hotel's intellectual property in any media, they must enter into a separate site license agreement with additional insurance requirements.

Insurance Requirements

- A Certificate of Insurance (COI) must be provided, naming the Hotel, its parent company, affiliates, and partners as additional insureds.
- Separate insurance policies are required for third-party media documentation.

Media Escort & Fees

- A media escort is required for all approved media activities.
- The fee is $350 per escort for up to four hours.
- Additional time beyond four hours is billed at $100 per hour per escort.

All media activities must comply with hotel policies and be conducted in a way that ensures minimal disruption to guests and operations. Failure to comply may result in a revocation of approval or further restrictions.

MEETING ROOM AMENITIES

Meeting rooms can be set up with complimentary hotel-branded note paper, pens, and mints upon request and with advance notice. These amenities will not be provided for meal rooms, exhibit rooms, or tradeshow spaces. Additional amenities may be available for a reasonable fee.

MEETING ROOM KEYS

Meeting room keys are available through the Catering & Conference Manager.

- **Keys are complimentary** if requested at least **five business days** in advance and returned upon program completion.
- **Non-returned keys** will incur a **$25 fee per key**.
- Resorts World Las Vegas team members may enter rooms along with key holders, allowing for full lock and unlock functionality.

CONFERENCE & EVENT SERVICES

MEETING ROOM SETUPS & LABOR GUIDELINES
The standard setup for all dedicated banquet meal rooms at Resorts World Las Vegas features 72-inch round tables seating ten (10) guests. Crescent round configurations consist of 66-inch tables seating eight (8) guests.

A minimum of four (4) hours is required for all standard room setups and turnovers. Requests for "tight turns" (under four hours), multiple resets in a single day, or early setups requiring banquet staff to begin more than four hours prior to the meal function start time may incur additional labor or overtime charges.

Additional fees may also apply under the following conditions:

- Extraordinary or complex setups
- Set delays caused by a general contractor or production company
- Room turnovers requiring completion in under (4) hours
- More than two (2) turnovers within a single day
- Set changes made less than 24 hours in advance or after the function room has been set per the Event Order/Diagram
- Use of venues with existing seating or furniture that requires removal or adjustment

All setup-related fees vary based on the event's specific requirements and will be communicated in advance by your Catering & Conference Services Manager.

MEETING ROOM SUBLETTING
Group may only use meeting or special event venues for the purposes they are intended, and Group may not sublet any of its assigned spaces to other vendors, exhibitors or attendees without the approval of the Group's CSM.

MEETING SPACE PUBLIC AREAS & FOYERS
Public spaces and foyers are shared among groups and must be used in accordance with Resorts World Las Vegas' standards.

- **Registration, displays, entertainment, signage, or other activities** in public areas require **advance approval** from Resorts World Las Vegas.
- Items placed in public areas must adhere to **appearance and aesthetic standards–** non-compliant items will not be permitted.
- Public space usage must be reflected in **floor plan submissions**, requiring approval from both the **Clark County Fire Marshal** and the group's **CSM**.

Furniture & Decor Adjustments:

- Resorts World Las Vegas **plants, furniture, or décor** within common hallways or foyers may **not** be rearranged or removed without prior approval from the group's **CSM**.
- A furniture movement fee of **$5,000.00 per foyer area** or **$2,500.00 per individual furniture grouping** will be accessed for all relocations. This fee may increase dependent upon movement schedule and overtime demands.

CONFERENCE & EVENT SERVICES

OUTDOOR EVENT GUIDELINES

All outdoor events will have a designated indoor backup location reserved as a contingency for inclement weather. Resorts World Las Vegas reserves the right to relocate an outdoor event to an available indoor space if any of the following conditions occur:

- Wind gusts exceed **20 mph**
- Temperatures fall below **60°F** or rise above **110°F** by event start time.
- There is a **30% or higher chance of precipitation** in the area

The hotel will notify the group of potential weather conflicts **at least 48 hours** prior to the event date.

The group must confirm whether to proceed outdoors or relocate within the following timeframes:

- **Events scheduled between 6:00 AM – 12:00 PM:** Decision required no less than **12 hours** prior to the event start time.
- **Events scheduled between 12:01 PM – 10:00 PM:** Decision required no less than **6 hours** prior to the event start time

Failure to confirm a timely decision may result in an event movement fee, with the hotel's determination considered final. An event diagram for the indoor backup location must be finalized and provided to operations at least 48 hours prior to setup if weather conditions necessitate relocation.

Equipment Restrictions

Due to warping and potential damage, Resorts World Las Vegas is unable to provide our dance flooring for events outdoors. Dance floor must be provided by an outside vendor.

Music Restrictions

Outdoor events featuring music must adhere to the following time limits:

- **Sunday – Thursday:** Music must end by **11:00 PM**
- **Friday & Saturday:** Music must end by **12:00 AM**

Permit Requirements

A permit from the **Clark County Fire Department (CCFD)** is required for the operation or installation of certain structures, including:

- Air-supported temporary membrane structures
- Tents larger than **200 sq. ft.**
- Canopies exceeding **400 sq. ft.**
- Events with **299 or more attendees** require an approved event diagram from CCFD

The event group is solely responsible for securing all necessary permits and covering related fees.

Security Requirements

Security personnel must be present for all outdoor events, including those held in the East Garden Plaza, North Lot, and West Lot. Coverage is required during event load-in and load-out periods as well. Events at the Rose Rooftop, Rose Terrace, and Complex venues are exempt from this requirement.

CONFERENCE & EVENT SERVICES

Outdoor Event Charges

Outdoor catered events **(excluding Rose Rooftop & Rose Terrace)** may incur additional costs related to **load-in, setup, and load-out logistics**. Charges will be determined during the planning phase based on event-specific requirements.

SIGNAGE

Resorts World Las Vegas does not permit signage affixed using **nails, staples, tape, or adhesives**. However, airwalls are **magnetic**, allowing lightweight items to be held with magnets.

Signage Guidelines

- All signage must be **pre-approved** by Resorts World Las Vegas.
- Signage locations must be **approved prior to installation**, as the Conference Center may be shared by multiple groups.
- Signage must be **removed within 6 hours** after the event closes or by the time the space is no longer contracted—whichever is sooner.
- Unremoved signage will be **disposed of** by the hotel, and applicable removal or cleaning fees will apply.
- If signage needs to be returned, arrangements must be made with the **installer** or coordinated with the group's **CSM**, with applicable removal, storage, and shipping fees.
- Resorts World Las Vegas is **not responsible** for the storage or return of client signage.
- Requests for signage placement in areas other than the conference center may be made through your CSM and require additional approvals. Specific design parameters will apply.

STAGE RISERS & DANCE FLOORS

Resorts World Las Vegas does not provide production staging. Clients are responsible for arranging staging solutions, which may include custom-built structures, rentals from external vendors, or staging services available through Encore Productions for an additional fee.

A **limited** number of **6' x 8' x 24" risers** are available for group use at a cost of **$200.00 per riser**. A limited number of **4' x 4' dance floor tiles** are available at a cost of **$50.00 per tile**. Please consult your Catering & Conference Services Manager regarding equipment availability and arrangements.

SUITE MEETINGS & EVENTS

- All suite events must be submitted to the CSM **30+ days in advance**. Without notice, events may be ended at the resort's discretion.
- **No easels or signage** allowed in guestroom hallways.
- **Early check-in** (before 4 PM) and **late check-out** (after 11 AM) are not guaranteed and require reserving the suite for the prior or following night.
- Suite **capacity limits** are set by the CSM based on size and layout.
- **No materials may be attached** to any suite surfaces. Damage fees apply for violations.
- Keep **noise contained** within the suite.
- For **furniture removal**, the suite must be booked one day before and after the event. Additional fees apply.
- **Additional power** is not available due to safety regulations.
- **Food & Beverage** must be arranged exclusively through Ghost Kitchen.

CONFERENCE & EVENT SERVICES

TABLE-TOP EXHIBITS
Resorts World Las Vegas is pleased to offer up to **15 table-tops**, available in 6-foot or 8-foot options, along with 2 chairs and 1 wastebasket per table at no cost. Additional tables, up to a **maximum of 30 tables**, will incur a $300.00 fee per additional setup.

Events requiring **more than 30 tables** will be classified as full exhibition rooms, necessitating an external **General Service Contractor (GSC)** to manage the setup and overall space. **United Cleaning Services** will also be required to provide cleaning services for rooms with more than 30 tables.

Resorts World is happy to recommend several exceptional GSCs familiar with our facility to ensure seamless execution.

TELECOMMUNICATIONS
A limited number of Polycom phones are available for rental at a rate of **$300 per phone, per day**. Phone line installation is available Monday through Friday, between 8:00 AM and 5:00 PM. To ensure availability and proper arrangements, please submit your telephone requirements to your CSM at least 90 days prior to your program date.

VEGAS LOOP
Step into all-electric Tesla vehicles for a swift shuttle to the Las Vegas Convention Center. Rides can be taken with others or alone, as a more private and efficient alternative to Las Vegas's standard public transit options; as the only hotel with a station connected to the Las Vegas Convention Center, the Resorts World Las Vegas station offers passenger direct access to the heart of the resort's dining, retail, and nightlife, as well as convenient access to the Las Vegas Strip. Tickets and Loop Schedule are available at www.lvloop.com/tickets.

EMERGENCY & SECURITY

EMERGENCY & SECURITY

EMERGENCY ANNOUNCEMENT PROTOCOL AND SAFETY EVACUATION PLAN

Resorts World Las Vegas Life Safety System

Resorts World Las Vegas is equipped with a state-of-the-art Life Safety System, designed to ensure the highest level of emergency preparedness and response.

- The facility features an advanced alarm and sprinkler system, which activates through heat-sensitive devices and smoke detectors integrated into the ventilation system.
- Fire extinguishers and emergency equipment are strategically placed throughout the building for immediate accessibility.
- The Fire Command Center provides continuous monitoring of all emergency systems across the facility.
- Automatic External Defibrillators (AEDs) are strategically located throughout the resort. If needed, contact security immediately and a trained responder will be dispatched and arrive to provide care.

Emergency Announcement Protocol

In the event of an alarm activation, both audible and visual alerts will engage. This does not indicate an immediate need to evacuate the building.

1. An announcement will be made confirming that the alarm is under investigation.
2. Once the nature of the alarm has been determined, further instructions will be communicated.
3. If the alarm presents no danger, an "All Clear" announcement will be made.
4. If evacuation is required, instructions will be issued via the hotel's Life Safety System.

For additional details regarding the Safety Evacuation Plan for your group, please contact your CSM.

EMT SERVICES

For the safety and well-being of all guests and attendees, the Hotel may require that the Group secure Emergency Medical Technician (EMT) services at their own expense. EMT providers must be properly licensed and registered in the State of Nevada.

Pursuant to Southern Nevada Health District regulations and in accordance with Nevada Revised Statutes (NRS) 450B.650–700, standby emergency medical services are mandated for certain temporary special events. The required level of care—ranging from First Aid to Basic or Advanced Life Support—is determined by event type and attendance.

A special event medical permit, to be submitted by the event host, is required if the anticipated attendance is **2,500 or more persons** and **three or more** of the following risk factors are present:

- High-risk activities (e.g., sporting events or racing)
- Outdoor setting in extreme heat or cold
- Predominantly under 25 or over 50 in average attendee age
- Significant proportion of guests with chronic or acute medical conditions
- Service of alcohol or a history of alcohol/drug-related concerns at similar events
- Crowding conditions that may impede emergency access

EMERGENCY & SECURITY

Additional information can be found through these resources:

- NRS CHAPTER 450B - Emergency Medical Services
- Southern Nevada Health District - Special Event Guidelines
- Special Event Medical Plan Questionnaire (PDF)

FIRE EXTINGUISHERS & FIRE HOSE CABINETS

- Fire extinguishers and fire hose cabinets must remain clear, accessible, and free of obstruction at all times.
- These fixtures, including fire hose cabinets, fire extinguishers, and other permanent facility installations, may not be relocated without prior approval from Facilities.
- If a fire extinguisher or fire hose is used, Security must be notified immediately.

GUEST & CONTRACTOR/VENDOR CONDUCT

Resorts World Las Vegas is committed to maintaining a safe and respectful environment for all guests and event attendees. All individuals on resort premises are expected to always conduct themselves professionally and courteously.

Guests or attendees engaging in illegal, unsafe, or non-compliant behavior that violates resort policies will be subject to immediate removal from the property. Resorts World Las Vegas reserves the right to remove any individual to ensure the safety and well-being of all guests and employees.

INCIDENT REPORTING

Resorts World Las Vegas maintains 24-hour security across all interior and exterior areas of the facility, including life safety and equipment systems.

- Resorts World Las Vegas requires copies of all incident reports related to injury, vandalism, theft, or other security concerns.
- Any such incidents should be reported immediately to your contracted security personnel to ensure prompt investigation and proper documentation.
- For assistance, please contact your **CSM** and our **Security Team** at **(702) 676-6550** or from **a house phone at extension 6550**.

LAS VEGAS METROPOLITAN POLICE DEPARTMENT (METRO)

For certain events, Hotel may require, at the sole expense of the Group, that Metro officers be present at, prior to or after any event, including load-in and load-out. Metro officers will be billed at current retail pricing. The CSM will notify the group in advance of any Metro personnel requirements and appropriate costs.

LOST & FOUND

Hotel is not responsible for losses by Group or any of its guests or attendees due to theft or disappearance of equipment or personal belongings. Attendees and guests must immediately turn any item found to a member of the Hotel's security team. **Lost & Found can be contacted at (702) 676-7500 or via email at lostandfound@rwlasvegas.com**.

EMERGENCY & SECURITY

MEETING ROOM SECURITY
Group understands that meeting rooms cannot be secured. Hotel is not responsible for theft or damage to any items left in the meeting rooms. Hotel recommends that Group hire Security when they plan on leaving valuable equipment overnight.

RESORT EMPLOYEE ACCESS
Group may not refuse entry to its contracted space to any Hotel employee who presents a valid team member ID and has a valid business reason such as food and beverage, housekeeping, maintenance or security.

SECURITY OFFICERS
Resorts World Las Vegas does not directly provide security services for conferences and events. However, we are pleased to offer a curated list of preferred security vendors who meet our insurance requirements and uphold the highest standards of safety and professionalism. For further details or recommendations, please contact your Catering & Conference Services Manager, who will gladly assist in coordinating security options that align with your event needs.

Contracted Security Policies

Private security companies operating on Resorts World Las Vegas property must adhere to the following requirements:

1. A current city/county business license and state security license must be on file with the Resorts World Las Vegas Security Department in accordance with local ordinances. Coordination should be handled through your Catering and Conference Manager.

2. Security provider must provide a COI meeting Resorts World minimum requirements along with proof of Workers Compensation, Employer's Liability Insurance and Commercial Auto Liability Insurance.

3. Security guards must carry their Private Investigators Licensing Bureau (PILB) card at all times while on duty.

4. Weapons of any kind, including firearms, nightsticks, mace, and other potentially dangerous items, are strictly prohibited.

5. Any criminal or medical emergency must be reported immediately to Resorts World Las Vegas Security. Incidents must be logged during the shift in which they occurred, and law enforcement or medical responses must be coordinated through Resorts World Las Vegas Security.

6. Security teams must notify Resorts World Las Vegas Security immediately regarding any major offenses or unusual activities that require reporting, assistance, or follow-up investigations.

7. External security agencies must provide ongoing updates to Resorts World Las Vegas Security regarding actions taken against individuals or properties that have been seized, recovered, or found.

EMERGENCY & SECURITY

8. All rules and regulations enforced by Resorts World Las Vegas must be followed at all times.

9. Emergency exits are for emergencies only and must not be used unless required by an active emergency situation.

10. Contracted security companies assigned to areas after show hours must complete a standby log documenting all high-value items under supervision. These logs must be made available to Resorts World Las Vegas Security upon request.

WEAPONS & FIREARMS
All forms of weaponry are strictly **prohibited** on the property, including but not limited to:

- Firearms
- Bladed weapons
- Blunt weapons
- Explosives
- Bows and arrows
- Tasers or stun guns
- Any other items that may be considered dangerous

Additionally, replica, prop, and simulated weapons are prohibited, as they pose potential safety concerns in crowded environments.

If a group, vendor, media company, or any other entity conducting business with Resorts World Las Vegas wishes to bring simulated or real weaponry onto the property for exhibition, education, or promotional purposes, prior approval must be obtained from the Resorts World Las Vegas Security Department.

GAMING & TAX COMPLIANCE

GAMING & TAX COMPLIANCE

CHARITABLE GAMING EVENTS
The Nevada Gaming Control Board (GCB) requires notification and approval for any of the following activities when conducted as part of a charitable event involving monetary wagers, where proceeds benefit charitable or nonprofit initiatives within the state of Nevada:

- Lotteries
- Raffles
- Gaming activities

Only qualified nonprofit organizations—such as alumni associations, charitable groups, civic organizations, educational institutions, fraternal societies, patriotic organizations, political entities, religious organizations, state or local legal entities, or veterans' groups—are permitted to conduct raffles and lotteries. Nonprofits must submit an application at least 30 days in advance and obtain approval from the GCB before hosting such activities within the hotel.

For additional information on charitable lotteries and raffles, please visit the Nevada Gaming Control Board website and fact sheet.

To ensure that a promotion, giveaway, or sweepstakes does not qualify as an illegal lottery under Nevada law, at least one of the following elements must be removed:

1. The offering of a prize
2. Consideration (i.e., an entry fee) required to participate
3. The distribution of the prize by chance

CHIPS & TOKENS
Gaming Control Board Regulation 12.060 prohibits Hotel from selling chips and tokens for any purpose other than gaming. The Hotel requires that all chips be purchased directly at the Hotel's gaming tables.

CLARK COUNTY ROOM TAX
Current Clark County room tax of 13.38% (subject to change without notice), will be added to your room rate. Tax rate is subject to change without notice.

GAMING-RELATED EVENT APPROVALS
The Hotel requires the Group to obtain approval from the Nevada Gaming Control Board (GCB) for any of the following activities:

- Mock or faux gaming
- Games of chance
- Events where prizes are awarded by chance

To ensure compliance:

- The Group must submit all required information to the GCB through the Hotel's Compliance Department at least 30 days prior to the scheduled event date.
- The Hotel requires the Group to engage the services of an approved external vendor for the rental of equipment, staffing, and operational management of such events.

GAMING & TAX COMPLIANCE

NEVADA LIVE ENTERTAINMENT TAX

In the instance that Group books live entertainment for their Event and will charge admission for such live entertainment, Group acknowledges and agrees that such activities may be governed by laws and regulations governing the recording, collection and payment of Nevada's Live Entertainment Tax ("LET"), as set forth in Nevada Revised Statutes Section 368A, Nevada Administrative Code Section 368A, Nevada Gaming Control Board Entertainment Minimum Internal Controls ("MICS"), and Hotel's internal controls applicable to live entertainment. The Nevada Gaming Control Board must approve all ticketing systems used in conjunction to any event subject to LET. Hotel, as the holder of a nonrestricted gaming license, is obligated to ensure that all activities that occur on its property subject to such license are properly recorded, collected and paid. Group shall have sole responsibility for the payment of all LET applicable to Group's activities upon and/or use of the function space. Such payment shall be made by Group to Hotel for remittance to Nevada's government taxing authority. Group agrees that (i) all funds relating to the remittance of LET shall be sent to Hotel to be included with the Hotel's remittance and that no funds shall be remitted directly by Group to the State of Nevada, and (ii) all documentation related to the Group's live entertainment shall be retained for five (5) years and shall be made available to Hotel's Internal Audit Department and the Nevada Gaming Control Board. Currently Nevada's LET is 9% and is subject to change with or without notice from the State of Nevada.

Group further acknowledges that its failure to comply with Nevada's regulatory requirements could result in additional assessments, including fines and penalties, by governmental authorities. Group shall indemnify and hold Hotel harmless against any claims that arise from Group's failure to comply with the regulatory requirements concerning LET. In order to protect Hotel's privileged gaming licenses, Group must receive approval from Hotel's Compliance Department prior to advertising or booking live, ticketed entertainment.

For more information related to LET requirements, Group is advised to review the following:

- Nevada Revised Statutes NRS 368A: https://www.leg.state.nv.us/NRS/NRS-368A.html
- Nevada Administrative Code NAC 368 A: https://www.leg.state.nv.us/NAC/NAC-368A.html
- MICS – Entertainment: https://gaming.nv.gov/divisions/audit/mics/min-internal-control-stds/

RETAIL SALES

To maintain the resort's upscale atmosphere and honor contractual agreements, Resorts World Las Vegas must approve any merchandise that groups desire to sell within the designated meeting spaces. Vendor collateral and marketing materials are also subject to review and approval by resort management.
Under Nevada Administrative Code (NAC) **372.180**, event promoters or organizers allowing retail sales are responsible for collecting and remitting applicable sales taxes.

If the group is tax-exempt, the following documentation must be submitted to **Resorts World Las Vegas**:

- **Nevada Tax-Exempt Sales Tax Permit** – Proof of non-taxability
- **U.S. Government Tax-Exempt Sales Tax Permit**
- **State of Nevada Sales Tax Permit** – www.nv.gov
- For further details, contact the Nevada Department of Taxation at **702.486.2300**

GROUP & PRIVATE DINING

GROUP & PRIVATE DINING

Resorts World Las Vegas offers diverse group and private dining experiences, from elegant indoor spaces to hidden speakeasies and scenic patios. Guests can book corporate dinners, wedding receptions, or celebrations by emailing groupdining@rwlasvegas.com or visiting the Resorts World Las Vegas Group Dining page. The resort's event team ensures a seamless and luxurious experience, with additional venue details available in the Unique Venue Guide.

GROUP DINING VENUES

Aqua Seafood & Caviar Restaurant

Helmed by Michelin-starred Chef Shaun Hergatt, Aqua Seafood & Caviar Restaurant offers a luxurious fine-dining experience centered around premium seafood and world-class caviar.

- The restaurant features elegant private dining spaces, perfect for VIP gatherings and corporate events.
- Guests can enjoy customized group menus with fresh seafood towers, caviar tastings, and expertly crafted entrees.

Bar Zazu

A vibrant, chic café showcasing the spirit and flavors of Europe, Bar Zazu serves European tapas, brews, wine, and cocktails curated by Chef Nicole Brisson.

- Offers intimate seating areas ideal for small private events with a curated menu of European-inspired dishes.
- The festive atmosphere makes it a great choice for group celebrations, featuring shared plates and signature cocktails.

Brezza

Led by Chef Nicole Brisson, Brezza delivers modern coastal Italian fare, featuring handmade pastas, fresh seafood, and wood-fired specialties.

- The restaurant boasts a semi-private lounge, an exclusive private dining room, and a patio overlooking the Strip, perfect for intimate gatherings.
- Offers family-style dining options and customizable group menus for corporate dinners and special occasions.

Carversteak

A reimagined steakhouse experience, Carversteak features dry-aged American steaks, Japanese-certified Wagyu, and playful vegan selections in a modern setting.

- Two exclusive private dining rooms—The Knife Shop and Whiskey Room—offer intimate, high-end dining experiences.
- The expansive main dining room and outdoor terrace provide customizable group dining options with tableside martini service and curated steak selections.

Copper Sun

Copper Sun delivers an unparalleled experience, blending the rich traditions of Inner-Mongolian cuisine with simmering innovation in every pot. Weaving cultural elements into the serene interior design, the restaurant provides an immersive setting, lifting your dining experience to new heights.

GROUP & PRIVATE DINING

Crossroads Kitchen

The first fine-dining fully plant-based restaurant on the Las Vegas Strip, Crossroads Kitchen by Chef Tal Ronnen offers elevated vegan cuisine with Mediterranean influences.

- Features a full private dining room that can accommodate up to 36 guests, with custom tasting menus.
- The main dining room can host larger gatherings, offering seasonal plant-based tasting menus.

Famous Foods Street Eats

A dynamic, Asian-inspired food hall featuring 16 diverse food stalls, including Michelin Plate and Bib Gourmand- recognized hawker stands, creating an authentic and immersive street market experience.

- Spacious and versatile venue accommodating groups of 300 or more, with options for full and partial buy- outs.
- Perfect for vibrant and adventurous gatherings, offering guests an opportunity to explore a wide array of global flavors in an energetic and social setting.
- Enhanced entertainment capabilities, featuring large screens and built-in staging for an engaging and memorable event experience.

FUHU

A high-energy, contemporary Asian restaurant from Zouk Group, FUHU blends bold flavors with a lively atmosphere.

- Offers exclusive private dining rooms with customizable menus featuring signature Asian dishes.
- The vibrant ambiance makes FUHU a great choice for group celebrations, with large-format dishes and specialty cocktails.

Genting Palace

An authentic Cantonese restaurant featuring fresh seafood and masterfully crafted dishes, Genting Palace delivers a classic fine-dining experience.

- Offers elegant private dining rooms, perfect for intimate gatherings and corporate events.
- The main dining area accommodates large groups, with customizable banquet-style menus.

Kusa Nori

A modern Japanese and Asian fusion fine-dining restaurant, Kusa Nori specializes in sushi, robata-grilled meats, and premium sake selections.

- Features exclusive sushi bar seating and a private dining room for intimate experiences.
- Offers customizable group menus, including sushi platters and sake pairings.

Stubborn Seed

A coveted Miami-based restaurant featuring seasonal and local tasting menus brought to life by Chef Jeremy Ford.

GROUP & PRIVATE DINING

- Offers an exclusive chef's tasting experience in a private dining room.
- The main dining space accommodates larger groups, with multi-course tasting menus.

¡VIVA!

A vibrant Mexican restaurant created by Chef Ray Garcia, ¡VIVA! showcases bold flavors and regional specialties.

- Features intimate private dining spaces, ideal for special celebrations.
- Offers family-style platters and festive cocktails, perfect for group gatherings.

Wally's Wine & Spirits

A restaurant, wine bar, and specialty gourmet market, Wally's offers over 8,000 labels of wine, spirits, and artisanalfood selections.

- Features exclusive wine-tasting rooms for intimate gatherings.
- Offers customizable group menus, including charcuterie boards and wine pairings.

BARS & LOUNGES

Allē Lounge on 66

A luxury cocktail lounge with breathtaking views of the Strip, offering rare spirits and handcrafted cocktails. Designed for VIP gatherings, it features exclusive seating areas that elevate the experience.

Crystal Bar

Crystal Bar is a sophisticated casino bar serving handcrafted cocktails and curated spirits. Its elegant atmosphere makes it perfect for small private gatherings.

Eight Lounge

A modern cigar lounge boasting a selection of over 150 premium cigars paired with craft cocktails. Guests can indulge in exclusive cigar-tasting experiences for a refined evening

Gatsby's Cocktail Lounge

Gatsby's Cocktail Lounge is a stylish destination featuring rare champagnes, curated wines, and artisanal cocktails. This upscale lounge is ideal for VIP celebrations, creating a sophisticated ambiance.

Golden Monkey Tiki Lounge

A tropical escape that reimagines classic Tiki bar concepts with a modern twist. Guests can enjoy customizable cocktail experiences that bring a personal touch to the vibrant setting.

Here Kitty Kitty Vice Den

Here Kitty Kitty Vice Den is a laidback speakeasy with an expertly crafted mixology program, offering a relaxed yet refined atmosphere. Its intimate setting makes it the perfect choice for private gatherings.

RedTail

RedTail, a social gaming bar by Zouk Group, blends interactive games with live entertainment in a dynamic environment. Whether for corporate mixers or casual group gatherings, it delivers an engaging and lively atmosphere.

GROUP HOUSING
&
GROUP SERVICES

GROUP HOUSING & GROUP SERVICES

GROUP DESK
The **Group Desk Team** serves as a dedicated extension of the **Front Desk Team**, specializing in delivering seamless and efficient check-in experiences for conference and event groups.

Approximately ten (10) days prior to a group's arrival, the **Group Operations Team** transfers all rooming list updates and arrival logistics to the **Group Desk**, ensuring a smooth and responsive process.

Strategic Services

- **Coordinated Group Check-in and Check-out** – Streamlining arrival and departure processes for a seamless guest experience.
- **Special Requests & Personalized Accommodations** – Ensuring tailored services that meet individual guest preferences.
- **Property Orientation** – Providing guidance to familiarize guests with resort amenities and offerings.
- **Room Charging Setup** – Enabling guests to establish credit for effortless on-property transactions.
- **Pre-Key Services** – Expediting group arrivals with pre-assigned room keys for efficiency

GROUP EXPERIENCE MANAGER
A **Group Experience Manager (GEM)** may be assigned to your program to provide seamless coordination and elevated service tailored to your hotel needs. As your dedicated hotel liaison, your GEM will meticulously oversee every aspect of your group's stay, ensuring an experience defined by precision and refinement. Their expertise encompasses room advancements to meet specific preferences, the facilitation of exclusive amenities and personalized requests, VIP arrival and departure coordination, and the ongoing review of daily housing reports to maintain exceptional accommodations.

Approximately 30 days prior to arrival, your GEM will reach out to outline their role and ensure a flawless transition leading up to your stay. Throughout your time at the resort, they will meet with you daily, anticipating and exceeding expectations while delivering a level of service synonymous with Resorts World Las Vegas

GROUP OPERATIONS
The **Group Operations** team oversees all aspects of group reservations, ensuring a seamless process from the initial booking through to seven days prior to arrival, at which point the **Group Desk** team assumes responsibility.

Following the execution of a group agreement, a dedicated **Group Operations Team** and **Lead Representative** will be assigned to manage room block logistics. This includes maintaining adherence to contracted rates, room type allocations, cut-off dates, room attrition thresholds, and any negotiated concessions. Your designated Group Operations Lead will act as your primary point of contact throughout this phase, offering personalized, attentive service to support all housing-related needs and ensure a smooth, well-coordinated experience.

Strategic Services

- **Reservation Management** – Overseeing all group housing needs, from initial booking through final confirmations.
- **Billing & Routing Setup** – Organizing payment structures, folio routing, and billing arrangements to align with group requirements.
- **VIP & Executive Accommodations** – Ensures designated guests receive the enhanced room and suite types as outlined in the contracted room block. Specific room numbers will be assigned at the time of check-in.

GROUP HOUSING & GROUP SERVICES

- **Solutions & Dedicated Assistance** – Offers responsive, personalized support for housing changes, special requests, and logistical updates through to the point of transition to the Group Desk team.

GROUP ROOM RESERVATION MANAGEMENT

Resorts World Las Vegas utilizes **Passkey**, a complimentary electronic reservation platform designed to streamline group bookings, manage inventory, and provide real-time reporting. With prior approval from the Group, the Hotel may communicate directly with attendees, offering exclusive promotions or updates to enhance their experience.

Rooming List Submission & Requirements

To ensure accurate and efficient processing, **rooming lists must be submitted using Resorts World's Rooming List Template** or an **approved Excel format** at least **30 days prior to arrival** (or per contractual terms). The **Group Operations Lead** can provide the necessary template upon request.

Each rooming list must be submitted separately for each billing type (e.g., **room and tax billed to the master account, guest pay own, etc.**) and must include **separate columns** noting the following details:

- Arrival Date
- Departure Date
- Arrival Time
- First Name
- Last Name
- Mailing Address
- Email Address
- Method of Payment
- Special Requests
- Hilton Honors
- Billing address if IPO
- Room Type (bedding)

Reservation Management Options

Depending on the selected reservation process, the following options are available:

(a) Rooming List Upload & Guest Pick-Up Reports

- Resorts World Las Vegas requires **guest pick-up reports 90, 60, or 45 days** prior to peak arrival.
- Groups must submit a **rooming list or upload reservations directly to Passkey** by the established due date, following the format provided by the Hotel for seamless integration.
- After the initial upload, the Group will have access to **modify or cancel reservations** via Passkey. Additionally, the Hotel will provide a **dedicated website** for attendees to manage their bookings independently.

(b) Group or Agency Reservation Management

- The **Group or designated agency** may enter, modify, or cancel reservations as information is received, utilizing the web-based reservation form.
- All **reservations and modifications must be completed prior to the established due date.**

GROUP HOUSING & GROUP SERVICES

(c) Individual Attendee Reservation Management

- Attendees may independently **enter, modify, or cancel their reservations** via **a private Passkey URL**, provided by the **Group Operations Lead**.
- This customized link ensures seamless access for guests while maintaining reservations within the contracted room block.
- The **URL will be published on the planner's meeting website** and/or distributed via email communications.

Check-In & Reservation Guidelines

- Guests **must be 21 years or older** to check in. Only those listed on the reservation are permitted to do so.
- Reservations made **after the cut-off date** are subject to **availability and prevailing rates**.
- **No-shows** will result in a charge of one night's room rate plus applicable tax, billed to the Group's master account. For reservations billed as Individual Pay Own (IPO), guests are required to provide a valid credit card at the time of booking. A one-night deposit will be charged to the card. In the event of a no-show, this deposit is non-refundable.
- Requests for **ADA accommodations** should be communicated in advance to the **Group Operations Lead** or the **Convention Services Manager (CSM)**.

Hotel Access & Reporting

To facilitate reservation management, the Hotel will provide a **username and password** as needed, granting the Group access to **online reports** and administrative tools.

GROUP TRANSPORTATION

For all group arrivals and departures involving **10 or more guests**, the Group must provide advance notice to the designated Convention Services Manager (**CSM**) no later than **90 days prior to the first arrival**.

Porterage Fees

All arrivals and departures are subject to the Hotel's **porterage fee of $11.70 per guest ($5.85 each way)**, covering baggage handling services for both arrival and departure.

Arrival & Departure Logistics

The Group's **arrival and departure manifest** must be submitted to the CSM at least **14 days prior to the first arrival** to ensure seamless coordination.

On departure day, the Group may select one of the following luggage-handling options:

- With Porterage Services, Hotel can **remove all luggage from guest rooms** for streamlined departure.
- Guests may **transport their own luggage** to a designated departure location.

A **printed departure notice**, including instructions, may be delivered to each guest room on the evening before departure upon request for a small fee. Please consult your Catering & Conference Manager for details.

Vendor Information Requirement

To facilitate transportation arrangements, the Group must provide the following details for their selected vendor for review and approval by the Front Services team:

GROUP HOUSING & GROUP SERVICES

- **Company Name & Key Contact**
- **Number of Motorcoaches**
- **Detailed Schedule**, including dates, times, and planned routes

GROUP VOICEMAIL
Please contact your CSM for additional information on our Group Voicemail and pricing

PRE-KEY SERVICES
To enhance efficiency and provide a seamless arrival experience for VIPs and selected group guests, Resorts World Las Vegas offers pre-key services.

- Pre-key services are available at a rate of $5 per room.
- Requests must be submitted at least 10 days before the group's main arrival date. Short-notice requests are subject to a 50% price increase per key.
- Guest names must be submitted to the Group Operations Lead at least ten days before arrival to allow for room assignments and special requests.
- Reservations must be fully prepaid, including a $150 per night incidental deposit, which is refundable in full or in part if unused during billing.
- Pre-key requests are available for groups of fewer than 100 reservations, with each receiving one set of two keys per room. Additional keys may incur costs and must not exceed the maximum allowed occupants per room type. Larger requests require approval from Senior Hotel Leadership.
- Charges for room, taxes, resort fees, and incidentals must be guaranteed to the master account, with authorization from the onsite contact.
- All room keys must be retrieved simultaneously and distributed by the designated group contact.

PRE-REGISTRATION SERVICES
To ensure a flawless arrival experience for your most distinguished guests, Resorts World Las Vegas offers a seamless VIP pre-registration service. Whether hosting executive leadership, key partners, or event planners, our Group Events Managers (GEMS) and Group Desk team will proactively coordinate room assignments, verify preferences, and oversee every arrival detail—from room readiness to escorted check-in.

Depending on billing arrangements, VIPs are either welcomed with pre-issued keys during a personal meet-and-greet or guided to a semi-private check-in experience. This elevated process ensures your VIPs are not only expected—but genuinely celebrated from the moment they arrive.

SOCIAL GROUP CONCIERGE SERVICES
Whether you're gathering for a milestone celebration, an executive retreat, or a weekend of indulgent leisure, allow our Social Groups Concierge to transform your vision into reality with precision and grace. From securing luxe accommodations to orchestrating personalized experiences, every detail is handled with the care and sophistication your occasion deserves.

Itinerary Planning

- Shows & Events: Gain priority access to the city's most sought-after performances and entertainment.
- Dining Reservations: Secure premium seating at our signature venues—or anywhere your palate desires.
- Day Trips: Embark on exclusive excursions to iconic destinations like the Grand Canyon, Hoover Dam, and Valley of Fire.

GROUP HOUSING & GROUP SERVICES

Transportation Coordination

- Airport Transfers: Travel in comfort with luxury shuttle or limousine service.
- Local Transportation: Enjoy seamless movement across the city with chauffeured options tailored to your group's needs.

Trip Planning & Concierge Insights

- Insider Expertise: Discover the essence of Las Vegas through the eyes of a seasoned local concierge.
- Destination Highlights: Receive curated recommendations for world-class attractions, performances, and experiences.
- Tailored Planning: Align your itinerary with your group's style and budget, while we organize every essential detail—down to your travel documents.

(702) 676-7024

concierge@rwlasvegas.com

Open Daily | 9:00 AM – 6:00 PM

CONCIERGE SERVICES REQUEST FORM

HILTONS HONORS EVENT PLANNER PROGRAM

HILTON HONORS EVENT PLANNER PROGRAM

The Hilton Honors Event Planner program is available to any Hilton Honors member, including, but not limited to, individuals, professional meeting and event planners, individuals booking events on behalf of their employer (including B2B Pooled Accounts), tour operators, and travel agents/travel sellers/conference planners that book a qualifying event.

Eligibility

- Only the individual named in the event contract may earn Event Planner Bonus Points.
- The recipient must be a Hilton Honors member but does not need to sign the contract, attend the event, or be a guest.
- Hilton employees are not eligible to earn points for events booked on Hilton's behalf.

Earning Points

- Earn 2 Bonus Point per $1 USD spent on eligible event charges, converted from local currency at Hilton's discretion.
- Qualifying events include meetings, conferences, weddings, and similar functions booked through Hilton's sales or catering teams.
- Eligible charges include meeting space, guest rooms, catering, and A/V (excluding taxes, fees, rebates, and commissions).
- Points can be earned on up to $100,000 USD per event, with no cap on total points.
- Points are typically posted 6–8 weeks after full payment.

Guest Room Stays

- Members earn stay points only when booking and paying for rooms individually.
- Rooms billed to a master account are not eligible, except for incidental charges paid directly by the member.

Redeeming Points

- Points can be redeemed for Event Credit vouchers:
  - 25,000 Points = $50
  - 50,000 Points = $100
  - 75,000 Points = $150
  - 125,000 Points = $250
  - 250,000 Points = $500
- Vouchers are valid for 1 year, can be combined, and must be presented at payment. Unused value is forfeited.
- Vouchers are accepted at all Hilton properties, even those not participating in the Event Planner program.

Additional Information

- No points are awarded for canceled or no-show events.
- Program is available globally at participating Hilton properties.
- Subject to Hilton Honors Terms & Conditions and local laws.
- For full terms and conditions, please visit: Hilton Honors Event Planner Program

HOTEL & RESORT SERVICES

HOTEL & RESORT SERVICES

ARRIVAL PROCESS
Each of the resort's three hotel brands **Hilton, Conrad, and Crockfords** features a dedicated porte cochère and check-in area to ensure a smooth arrival process for attendees.

For guests staying at **Hilton**, arrivals take place at the Hilton porte cochère, where valet, taxi and ride-share drop-off options are available.

Conrad provides a separate entrance for arrivals, ensuring quick and efficient check-in with convenient access to valet and front services. VIPs and special guests are invited to use the Invited Guest Check-in area for an expedited check-in experience.

At **Crockfords Las Vegas, LXR Hotels & Resorts**, guests benefit from a gated porte cochère and private check-in area, designed for a more personalized and private arrival experience.

For group arrivals, advance coordination with the resort is recommended to facilitate seamless check-in, arrival logistics, and any special accommodations required for VIP guests.

CHECK-IN & CHECK-OUT
Guests may check in beginning at 4:00 PM, while check-out is scheduled for 11:00 AM. Requests for early check-in or late check-out are subject to availability and surcharges and cannot be guaranteed without confirmation from the Front Desk. Guest billing folios will be sent within 24 hours after check-out to guests whose reservations include an email address provided at check-in.

DIGITAL CHECK-IN & DIGITAL KEY
Resorts World Las Vegas offers a seamless and efficient digital check-in experience, allowing guests to bypass the front desk and access their accommodations with ease. Digital Key is perfect for groups and eliminates the need for a "group satellite check-in" area.

Through **Apple Wallet** and **Google Wallet** integration, guests can enjoy a streamlined arrival process, ensuring convenience from the moment they check in. Guests may opt into **digital check-in** up to 24 hours before arrival by visiting https://skiptheline.rwlasvegas.com/itinerary. Once eligible, they simply open **Apple Wallet or Google Wallet**, select their room key, tap "Check-in," and follow the on-screen instructions. Upon check-in and room assignment, their digital key is instantly activated, eliminating the need for a traditional key card.

For effortless access, guests can unlock their room by holding their **iPhone, Apple Watch, or Google Phone** near the door lock. With **Express Mode**, there's no need to unlock the device or open an app. Additional information is available at www.rwlasvegas.com/apple-wallet-room-key

EARLY DEPARTURES
Guest departure dates will be confirmed at check-in. If a guest chooses to depart earlier than their scheduled departure date, a charge for one additional night will apply. For example, if a guest leaves three days prior to their confirmed departure date, they will be billed for only one additional night.

FRONT DESK SERVICES
Resorts World Las Vegas offers dedicated front desk services at each of its three hotel brands—Hilton, Conrad, and Crockfords. Each front desk operates 24 hours a day, seven days a week, ensuring continuous assistance throughout a guest's stay.

HOTEL & RESORT SERVICES

Each front desk is available to assist with the following needs:

- Check-in and check-out
- Special requests and personalized accommodations
- Property orientation, ensuring guests are familiar with resort amenities
- Room charging setup, allowing guests to establish credit for effortless on-property transactions

BAGGAGE HANDLING & PORTERAGE

Resorts World Las Vegas offers comprehensive baggage handling services to ensure a seamless arrival and departure experience for both individual guests and groups.

Individual Arrival

Upon arrival, guests will be greeted by a bell person and provided a claim check for their luggage. When ready, guests may request luggage delivery to their room by calling the Bell Desk.

Individual Departure

Guests departing individually may store their luggage post-checkout at any Bell Desk. Please note: the Conrad Bell Desk is located within the hotel lobby, while the Hilton and Crockfords Bell Desks are positioned curbside along their respective driveways.

Group Arrivals & Departures with Arranged Transportation

For group arrivals or departures utilizing arranged transportation, porterage service is mandatory for all groups of 10 or more guests. A fee of $5.85 per person, per direction ($11.70 round trip) will be applied to the master account. Charges are based on the total number of guests (PAX) listed on the group manifest, regardless of individual utilization of porterage services. For example, if 700 delegates are listed on the manifest for arrival, but only 300 guests utilize porterage service, charges will still apply to all 700 guests (PAX).

Example:

- 700 guests (PAX) × $5.85 per arrival = $4,095.00
- The same calculation applies for departures.

In compliance with the Culinary Bargaining Agreement, a porterage fee of $5.85 per guest (PAX) will be applied for each arrival and/or departure when baggage is delivered or retrieved as part of the group's contracted booking.

Important Guidelines

- Resorts World Las Vegas' Front Services Department is solely authorized to handle group baggage and manage auxiliary luggage rooms.
- Group clients may not coordinate or contract third-party vendors for luggage handling or storage.
- When necessary, an auxiliary luggage room may be utilized to support group logistics.
- A finalized arrival and departure manifest must be submitted to Front Services at least 14 days prior to the group's arrival/departure to ensure proper staffing and scheduling.
- For client-provided motorcoach transportation, a $5.85 per guest (PAX) fee will be charged for both arrival and departure days, applied to the full manifest count.

HOTEL & RESORT SERVICES

AUXILIARY LUGGAGE HOLDING AREA (BAG CHECKS)
An optional auxiliary luggage holding service may be arranged through Front Services. A fee of $5.85 per person, as listed on the group's manifest, will apply for each arrival or departure occurring on the day(s) the service is provided.

AWANA SPA & WELLNESS
Guests can indulge in wellness and relaxation at the AWANA Spa & Wellness. The state-of-the-art haven provides first of its kind experiences, complete with personalized treatments, immersive facilities and approachable wellness offerings. Spa-goers can choose from a variety of treatments inspired by European and Eastern rituals with a unique social approach.

AWANA was the first to bring the theatrical Art of Aufguss to the United States, showcasing a theater-inspired heated room with aromatherapy, choreographed music, lighting and dancing towels.

FITNESS CENTER
The Resorts World Las Vegas Fitness Center offers state-of-the-art equipment and advanced personalized fitness programming to support every workout. After your session, unwind in the Stretch & Recovery Zone Powered by Therabody, where you can cool down and recharge in comfort.

Fitness Center Guidelines

- Guests must be 18 years or older to access the facility during unstaffed hours.
- Guests ages 16 and 17 may enter during staffed hours with adult supervision.
- Equipment should be used only as intended, and guests are responsible for safe and proper use.
- Resorts World Las Vegas is not liable for injuries resulting from improper use of equipment or facilities.
- Consult a physician before beginning any exercise program.
- Exercising while impaired by alcohol or drugs is strictly prohibited.
- Appropriate fitness attire is required, including closed-toe shoes (no sandals or flip-flops).
- Resorts World Las Vegas is not responsible for lost or damaged personal belongings.

CONCIERGE SERVICES
The Hotel Concierge at Resorts World Las Vegas offers a seamless blend of luxury and convenience, catering to both individual guests and groups with personalized service. Whether arranging VIP dining reservations, securing tickets to world-class entertainment, or coordinating exclusive excursions like helicopter tours over the Grand Canyon, the Concierge ensures every experience is effortless and memorable. Our team of experience professionals is available via phone at (702) 676-7024 or email at concierge@rwlasvegas.com.

Our Hotel Concierge is now available 24 hours a day to our guests via the Planaday services. Planaday is a sophisticated digital tool that streamlines itinerary planning, allowing users to book reservations, schedule activities, and explore curated activations across Las Vegas—all with a few taps and all under the watchful eye of the Hotel Concierge team.

RED: Your Digital Concierge

Elevate your experience with RED, the always-available digital concierge designed to simplify your stay. Whether you're securing dinner and show reservations or accessing key details about your visit, RED is here to provide instant assistance at the click of a button—24/7, whenever you need it.

HOTEL & RESORT SERVICES

Connecting with RED is simple. Text **"RED" to 79888** to begin your session. Just enter keywords or phrases related to your request, and RED will guide you accordingly. For example, you can type:

- **"Housekeeping"** – Request room cleaning, additional towels, or other services.
- **"Check out"** – Initiate the check-out process seamlessly.
- **"Eat"** – Make dining reservations at our exceptional food and beverage venues.

For additional information, visit **Resorts World Las Vegas - Red: Digital Assistant**

CHILDCARE SERVICES

Resorts World Las Vegas is proud to offer premium childcare through our trusted partnership with Nanny's & Granny's. Their seasoned professionals provide dependable, high-quality care for events of all kinds—from elegant weddings to large-scale conventions. Each service is customized to suit your specific needs, helping ensure a seamless and successful event experience.

To arrange childcare services, please contact the Concierge Team at Resorts World Las Vegas by phone at (702) 676-7024 or via email at concierge@rwlasvegas.com.

GUEST ROOM DELIVERIES

To arrange for room deliveries, please contact your Catering & Conference Services Manager (CSM). Below are the general pricing and guidelines for delivery services:

Deliveries & Fees

Room Deliveries
$5.50 for up to two items; $1 per additional item.

Cut-off Time
Deliveries must be scheduled before **9 PM**.

Bagged Items
A bag containing multiple items counts as one item ($5.50).

Door Hanger/Under-the-Door Deliveries
Prior approval from hotel management is required.

Delivery Timing
Deliveries will take place **after guest check-in and room assignment**.

Do Not Disturb (DND) Rooms
Deliveries will not be made to rooms displaying a Do Not Disturb (DND) status. Front Services will reattempt delivery at a later time; however, please note that any subsequent delivery attempts will incur an additional delivery fee.

Outside Vendor Deliveries (e.g., flowers, gift baskets)
Prepaid delivery funds are required.

Additional Services

Cart Delivery (Non-Luggage)
$30 per cart; chargeable to the group master or guest room.

Concierge Deliveries
Same rate as room deliveries: $5.50 for up to two items, $1 per additional item.

Non-Luggage Bell Cart Deliveries
$30 per cart.

Business Center Deliveries
$5.00 per item (up to four items); if a cart is required, a $30.00 cart fee will apply.

For any special requests or assistance, please reach out to your CSM.

HOTEL & RESORT SERVICES

GUEST ROOM OCCUPANCY
A charge of $50.00 per person will be added to each room over double occupancy with a maximum of (4) guests per room. This policy does not apply to Hotel suites with higher approved guest occupancy.

IN-ROOM DINING
Resorts World Las Vegas offers two distinct dining options for guests seeking convenience and luxury: **In-Room Dining** via the Ghost Kitchen and **Room Service powered by Grubhub**. Both services provide seamless access to a variety of culinary experiences, but they differ in availability, ordering methods, and delivery locations.

In-Room Dining via the Ghost Kitchen
Available to guests staying in a Conrad One-Bedroom Suite or higher, as well as Crockfords guests, **The Ghost Kitchen at Resorts World Las Vegas** offers an elevated in-room dining experience featuring a curated selection of gourmet dishes. From indulgent breakfasts to signature entrées and late-night bites, every meal is crafted with exceptional quality and presentation.

Guests can seamlessly place orders through the Resorts World mobile app or in-room tablet, ensuring a personalized, high-end dining experience delivered directly to their hotel room. Designed for those seeking privacy and impeccable service, The Ghost Kitchen provides a refined, full-service culinary experience with unparalleled attention to detail.

Room Service powered by Grubhub
Our reimagined in-room dining experience, powered by Grubhub and delivered by our dedicated team members, allows you to enjoy offerings from any on-property restaurant or retail outlet—from the comfort of your guest room.

Whether you're unwinding after poolside laps or easing into a relaxed evening, simply place your order through Grubhub and we'll take care of the rest.

How to Order

1. **Scan the QR Code** found within your room to download the Grubhub app.
2. **Select Your Delivery Location** within the resort. Some outlets may also offer pickup options.
3. **Choose Your Favorites** from any participating restaurant or retail shop, and customize your items where available.

IN-ROOM SAFES
Each guest room is equipped with at least (1) in-room safe.

LAUNDRY
AJ Hospitality Solutions is our laundry & dry cleaning outside vendor service provider. Front Services assists with picking up and delivering laundry for guests; tracking, and coordination with Front Desk for posting charges to the Guest folio.

- Laundry & Dry Cleaning is on the premises.
- In by 9am returned by 7pm
- Rush 4-6hrs $36 additional fee
- 1 hour press additional fee $12.50.
- Closed from 10pm – 6am

HOTEL & RESORT SERVICES

LOBBY REGISTRATION
Approved groups may establish a **conference registration desk** in designated areas to facilitate guest badge pick-up, event check-in, and material distribution. Available locations include:

- **Conrad Lobby** – Adjacent to Liberace's piano
- **Hilton Lobby** – Adjacent to the RW Store

To ensure proper coordination, please consult your **Catering & Conference Services Manager** for approval and additional details.

LOBBY SIGNAGE
Approved groups may display event signage in designated lobby areas to assist with guest navigation and event visibility. To ensure proper placement and compliance, all signage requests must be submitted **at least 14 days in advance**, including the proposed artwork for review. **Unauthorized signage installed without approval will be removed.**

All lobby signage must be placed within the hotel's designated Gold Frames and adhere to the following specifications:

- **Dimensions:** 22" wide x 56" tall x 1/4" thick
- **Border Clearance:** Leave at least 1" of space around the edges for artwork

For approval and further details, please consult your Catering & Conference Services Manager.

PARKING

Self-Parking

- **Flat Rate:** $21 per entry.
- **Complimentary Parking:** Available for Genting Rewards members upon linking your Rewards account to our Metropolis Parking System. Sign up is simple and takes only 30 seconds. Link you account here: https://www.rwlasvegas.com/guest-services/metropolis-parking/
- **Nevada Residents:** Receive the first three (3) hours complimentary; after three hours, the standard rate of $21 per entry applies.
- **Electric Vehicle Charging:** Charging stations are located on the third and fourth floors of the hotel guest garage, accessible via Resorts World Avenue

Valet-Parking

- **Rates:** $40 per vehicle (complimentary for Crockfords guests utilizing the Crockfords entrance).
- **Locations:** Hilton, Conrad, Crockfords, and the South Entrance (accessible via Goh Tong Way).
- **Electric Vehicle Charging:** Available at valet locations for a $5 fee.

Oversize Parking

- **Rates:** Starting at $40.
- **Location:** Accessible off Resorts World Ave. across from Crocksford

HOTEL & RESORT SERVICES

Special Events & Peak Periods

- **Event Pricing:** May apply for non-hotel-stay guests during peak holidays or large events.
- **Signage:** Guests will be notified of any temporary rate increases before garage entry.

PET GUIDELINES

Our pet-friendly guidelines are designed to ensure a warm and welcoming environment for both you and your pets throughout your stay. From specially curated dog-friendly rooms to thoughtful amenities catering to your pet's comfort, we invite you to embark on a delightful journey where relaxation and companionship seamlessly come together.

- Up to two dogs are allowed, with a maximum combined weight of less than 40 pounds.
- A charge of $150 per day plus tax will be applied to your room account. Additional charges may apply for any excessive cleaning or damage.
- Due to health code regulations, we regret that dogs, except service dogs, are not allowed in public areas including, but not limited to, in any food and beverage outlets, the Spa, Casino, except when passing through. Dogs are permitted in hotel rooms and the designated dog relief location.
- Your dog cannot be left unattended in your room or suite at any time unless secured in a kennel or carrier.
- Should you require a dog sitter, please contact our Concierge staff.
- Your dog must be kept on a leash at all times when it is in the Hotel or on the Hotel property unless it is in your room or suite.
- If you require Housekeeping service, please contact our Housekeeping department to arrange a convenient time for service. Housekeeping will not service the room unless the guest is in the room or the dog in the kennel or crate.
- Any disturbances, such as barking, must be controlled to ensure other guests are not inconvenienced.
- Please be responsible for cleaning up after your dog on Hotel property. The dog relief area is available for your dog(s) outside the main entrance to the left. Waste disposal dispensers are available in the dog area.
- Dogs must be fully house-trained.

We understand that accidents are sometimes unavoidable. If an accident should occur, please call our Housekeeping department immediately so we may try to prevent any permanent damage.

RESORT FEE

A daily resort fee of $55.00 plus tax will be added to your room rate.

The resort fee includes the following amenities:

- Complimentary guest internet access
- Smart TV casting capability
- Exclusive discounts:
- 15% off spa or fitness retail purchases
- 5% off spa or fitness treatments
- 5% off cabana experiences
- 5% off two pool chair experiences
- Unlimited local and toll-free calls
- Access to over 7,000 top newspapers and magazines from 300+ countries via the PressReader app

HOTEL & RESORT SERVICES

SECURITY DEPOSITS
Our security deposit is $150 per night per standard sleeping room and $300 per night for luxury suites, with a maximum of 4 nights. Therefore, each standard room will be authorized $600 and luxury rooms will be authorized for $1200 for the security deposit.

You are welcome to share the following information to our guests:

Thank you for choosing to stay at Resorts World Las Vegas! In preparation of your upcoming stay, please note that a security deposit will be required at check-in on a credit or debit card. The security deposit is $150 per night per standard sleeping room, with a maximum security deposit of 4 nights ($600) per room. Authorization holds take approximately 5 to 7 business days on domestic cards depending on your card company, to release. For international cards, it may take up to 30 business days to release. We look forward to your stay and should you need any assistance, please do not hesitate to contact us.

TELEVISION CHANNEL
Resorts World Las Vegas offers two in-room television channels available for use by in-house conferences and groups, providing a seamless way to communicate event-specific content. Use of this channel is subject to hotel management approval, ensuring alignment with operational standards.

For inquiries and pricing, please contact your Catering & Conference Services Manager.

INSURANCE REQUIREMENTS

INSURANCE REQUIREMENTS

To ensure a secure and seamless event experience, your group is required, per the terms of your agreement, to maintain comprehensive insurance coverage for the duration of your use of the Hotel's function space. This coverage should extend to your organization and any affiliated employees, agents, vendors, or subcontractors and be maintained at the group's sole expense.

In general, vendors and contractors associated with your program will fall under the group's primary Certificate of Insurance (COI). While not mandatory, we strongly recommend collecting and retaining COIs from any contracted vendors, as outlined in your agreement. In the event of an incident, the group's COI will serve as the primary document of record, with any supplemental vendor-specific COIs supporting the claims process where applicable.

Please note: Resorts World Las Vegas requires individual COIs from all partnered audiovisual providers, general service contractors, security firms, and any vendor considered high-risk. Additional documentation may be requested based on the nature of the service. To support planning transparency and alignment, we kindly ask that you inform our team of all vendor participation throughout your event.

MINIMUM REQUIRED COVERAGE:

A. **COMMERCIAL GENERAL LIABILITY: $1,000,000.00 USD** for general liability insurance each occurrence and $2,000,000.00 USD aggregate for property damage and bodily injury.

B. **AUTOMOBILE LIABILITY: $1,000,000.00 USD** for business automobile liability insurance for both owned and none owned borrowed, rented, hired, or leased vehicles (but only to the extent Group and/or its employees, agents, vendors, or subcontractors will be operating vehicles on Hotel's property).

C. **UMBRELLA/EXCESS LIABILITY: $2,000,000.00 USD** umbrella/excess liability insurance for each occurrence/aggregate. The umbrella/excess liability insurance policies must be "follow form" and/or excess over the primary commercial general liability and business automobile liability policies.

D. **WORKER COMPENSATION:** Proof of statutory workers compensation insurance in compliance with the laws of the State of Nevada (to the extent applicable to Group and/or its employees, agents, vendors, or subcontractors).

No less than fourteen (14) calendar days prior to the first arrival date (or as soon as practicable if arrival date is sooner), Group shall provide Hotel with Certificate(s) of Insurance to evidence the required policies and limits. All of Group's insurance coverage must be provided by insurance companies with a current A.M. Best Rating of at least A-VII and may be maintained through one or a combination of insurance policies. Group's insurance coverage shall be primary to and non-contributory with any coverage Hotel may maintain in its own name and on its own behalf.

Each of Group's insurance policies, with the exception of worker's compensation (as applicable), shall name Resorts World Las Vegas LLC, its parent company, subsidiaries, joint venture partners, affiliates and their respective directors, officers, and employees, as additional insureds. The coverage for an additional insured shall apply on a primary basis and shall be to the full limits of liability purchased by Group even if those limits of liability are in excess of those required by this Agreement.

INSURANCE REQUIREMENTS

As applicable, Group further agrees that any subcontractors and/or sub-vendors engaged by Group under this Agreement will carry like and similar insurance with the same policy amendment and endorsement requirements. Group is not relieved of any liability or other obligations assumed pursuant to this Agreement by reason of its failure to ensure that its subcontractors and/or sub-vendors maintain insurance in sufficient amounts, duration or types.

All applicable policies of insurance set forth above shall provide Hotel a waiver of any right to subrogation ("Waiver of Subrogation") which any insurer of Group may acquire against Hotel by virtue of the payment of any loss under such insurance. Group agrees to obtain any endorsement that may be necessary to effectuate this Waiver of Subrogation, and provide Hotel with evidence of the same. However, this provision applies regardless of whether or not Hotel has received a Waiver of Subrogation endorsement from the insurer.

The Description of Operations box in each of Group's Certificate(s) of Insurance needs to reference this Agreement and confirm that the requisite insurance coverages and endorsements listed in such Certificate of Insurance serve as coverage for Group's contractual obligations under this Agreement (including, without limitation, Group's indemnification obligations).

All required Certificate(s) of Insurance shall provide for not less than thirty (30) days prior written notice of cancellation to Hotel and shall be delivered to Hotel in electronic format via email to: riskinsurance@rwlasvegas.com.

Group's Certificate(s) of Insurance holder must be made out to:

Resorts World Las Vegas LLC
3000 Las Vegas Blvd South
Las Vegas 89109
Attn.: Risk Management

EVENT HELPER
To assist groups, vendors, and subcontractors with quick and easy special event insurance, Resorts World Las Vegas has partnered with **The Event Helper, Inc.** to provide coverage that meets Resorts World's event insurance requirements. The cost for policies will vary based on the size and scope of your event or provided service. Event Helper policies start at $750.00 per event.

Full-coverage policies can be purchased using the following link: www.theeventhelper.com/#RWLV

Please note, if employment liability is not provided, the **Independent Contractor Waiver of Worker's Compensation Coverage** must be completed. Please contact your Convention Services Manager for this form.

LOAD IN/OUT & CONTRACTOR MANAGEMENT

LOAD-IN/OUT & CONTRACTOR MANAGEMENT

PRE-LOAD-IN WALKTHROUGH & DAMAGE LIABILITY

A pre-event and post-event walkthrough of the event space is required for all events. **Load-in will not be permitted until the pre-event walkthrough has been completed.** The Catering & Conference Services Manager will coordinate this walkthrough with the group or event's primary point of contact, ensuring participation from the Production Company and General Service Contractor.

Any existing damage to the resort will be reviewed and documented prior to the group's load-in, and any damage incurred during the event will be assessed after load-out. The producing group is responsible for any damages– including those caused by employees, attendees, vendors, or subcontractors–to the loading dock, freight elevators, or any front-of-house or back-of-house areas.

CONTRACTOR/VENDOR BADGING

Badging & Security Check-In

- Contractors, vendors, and companies working on property must submit a Vendor Access Spreadsheet detailing:
  - Vendor/Company Name
  - Supervisor Name
  - Cell Phone Number
  - Complete list of expected laborers
- The Catering & Conference Services Manager (CSM) will provide the Vendor Access Spreadsheet along with the Dock Access Request Form to the vendor/contractor. Any laborer not listed will be denied entry by Resorts World Security.
- All contractors/vendors must enter through the Resorts World Team Member Entrance for check-in and to receive a vendor badge or wristband.
  - Access to back-of-house areas and the loading dock is strictly prohibited without proper credentials
  - Drivers assisting with load-in/load-out must walk from the dock to the Team Member Entrance to obtain their badge or wristband before proceeding.
- Mandatory security check-in at the Team Member Entrance is required for events held in Zouk, AYU, Rose Ballroom, and the Event Center–no exceptions will be made.
- Resorts World Team Members may request to verify a vendor's badge or wristband at any time.
- Failure to present valid credentials will result in immediate removal from the property.

LOAD-IN/OUT & CONTRACTOR MANAGEMENT

COMPLIMENTARY PARKING FOR CONTRACTORS & VENDORS

Resorts World Las Vegas provides **complimentary parking** in **Garage 3 (Team Member Garage)** for contractors and vendors supporting conferences and events.

To request vendor parking, please contact your **Catering & Conference Services Manager** to obtain the ***Contractor/Vendor Parking Request Form***. Submit the completed form **at least three (3) business days prior to arrival.**

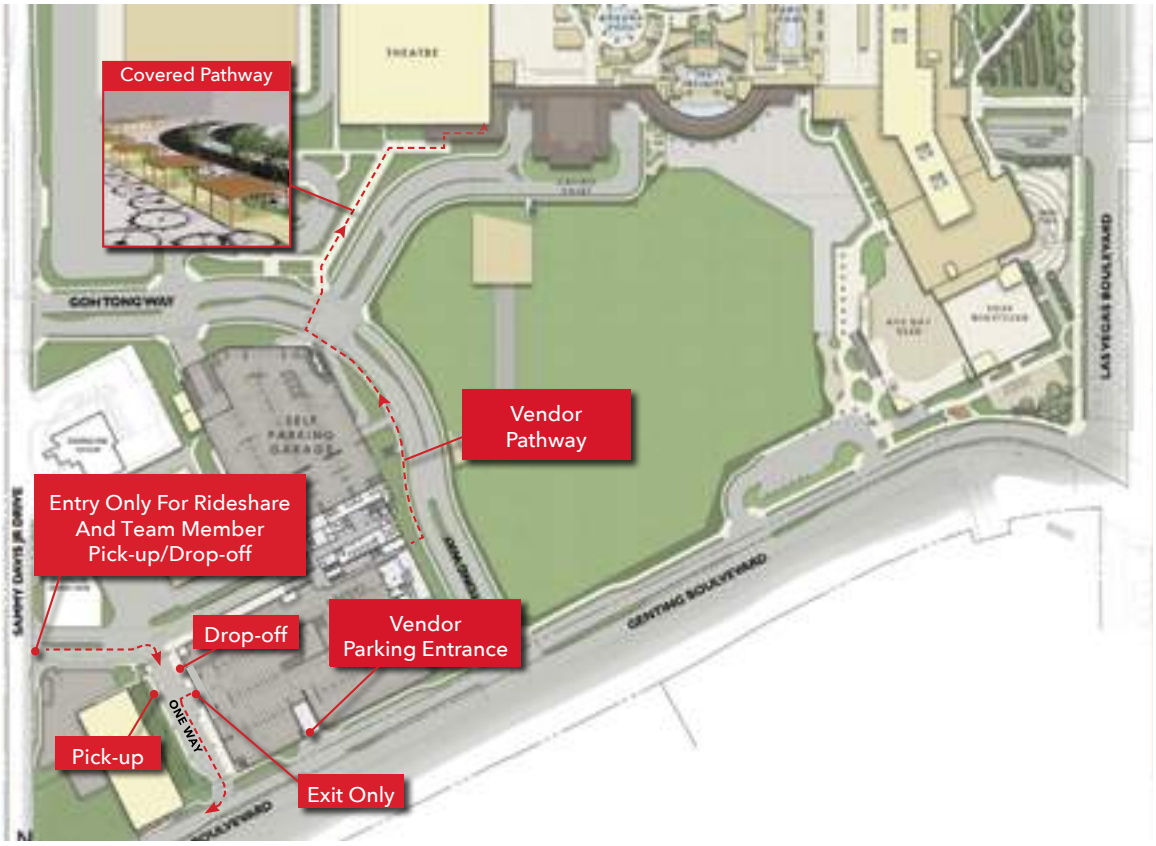
The form requires the following information:

- **Individual Vendor Email Address**
- **Requested Parking Dates (e.g., Sept 11–14)**

Once the form is submitted, each listed vendor will receive an **activation email** with a link to the **Metropolis Parking Platform**. Vendors must enter their vehicle information in the platform to activate parking privileges.

Important Notes:

- Complimentary parking is valid only in **Garage 3.**
- Parking in **Garages 1 or 2** will incur standard charges.
- Complimentary parking will not be provided for individuals who have not submitted a request and completed registration in advance.



LOAD-IN/OUT & CONTRACTOR MANAGEMENT

DELIVERY COORDINATION & DOCK ACCESS
All event deliveries must be scheduled in advance through the Catering & Conference Services Manager to optimize dock access and ensure vendors and contractors have sufficient load-in/load-out time.

- Deliveries outside standard operating hours offer increased flexibility and access to additional dock bays.
- To facilitate proper scheduling and badging, the Loading Dock Access Form must be completed prior to arrival.
- Only commercial vehicles are permitted at loading docks—personal and residential vehicles are strictly prohibited.

DOCK AREAS & OPERATIONAL HOURS
Due to limited dock availability, access to the Main Dock and Rose/ZOUK docks must be scheduled in advance with the Catering & Conference Services Manager. During operating hours, the Main Dock accommodates up to three slips, while the Rose/ZOUK Dock offers one slip. All dock slips remain accessible outside of operating hours.

To ensure seamless coordination, vehicle details—including the driver's name and contact information—must be provided in advance. Each vehicle is allotted two hours of dock time unless otherwise approved by the Catering & Conference Services Manager. Any vehicle exceeding the designated dock time will incur an overage fee of $250 per half-hour, charged to the convention group.

Dock Operational Hours
- Monday – Friday: 5:00 AM – 2:00 PM
- Saturday – Sunday: 5:00 AM – 1:00 PM

Deliveries to Main Dock
- During operational hours, only Dock Bays 7, 8, and 9 may be used.

Deliveries to Rose/ZOUK Dock
- During operational hours, only Dock Bay 1 may be used.
- All bays and load-in/out times will be confirmed in advance by the Convention Services Manager.
- All vendors/contractors operating in back-of-house areas must be badged by security before unloading/loading items. Unbadged personnel will be removed from the property.
- Vehicles cannot be parked or staged at the dock(s). Once loaded/unloaded, vehicles must be moved immediately.

DOCK CLEANLINESS & WASTE REMOVAL
Vendors are fully responsible for removing all trash, debris, and materials from the dock area after load-in and load-out.

Nothing may be left behind for Resorts World Las Vegas to dispose of—this includes pallets, packaging, equipment, or personal items.

Items left behind or excessive mess will result in a clean-up fee charged to the vendor and/or the conference group.

LOAD-IN/OUT & CONTRACTOR MANAGEMENT

DOCK LOCATION & DIRECTIONS

- The entrance to the dock area is only accessible from **Sammy Davis Jr. Drive**
- Drivers should turn into the entrance noted as "EMPLOYEES & DELIVERIES ONLY"
- Make an immediate right turn and continue to the Security Check-Point Booth on the left
- All drivers must check-in with the security check-point before they will be permitted to access the dock.

LOAD-IN/OUT & CONTRACTOR MANAGEMENT

DOCK OPERATIONS & VEHICLE PROTOCOL

Upon arrival, Loading Dock personnel will direct drivers to shut off vehicle engines while unloading.

- Items must be removed from the vehicle first before being transported to the event venue.
- The Loading Dock is for unloading only—it may not be used for parking or staging. Vehicles must vacate the dock bay immediately upon unloading completion.
- Parking in fire lanes is strictly prohibited—violators will be subject to immediate towing.

FLOOR PROTECTION & SIGNAGE REGULATIONS

- Electronic jacks and lifts require adhesive visqueen to protect carpeted areas.
- Posting signage, taping floors, or affixing materials in front-of-house or back-of-house areas without prior approval is strictly prohibited.
- Any violations will result in removal and cleaning fees, charged to the producing group.

FREIGHT ELEVATOR OPERATIONS

- Freight elevators require a dedicated operator for all load-in and load-out activities.
- Operator rate: $95.00 per hour, with a 4-hour minimum per session.
- Load-in/load-out scheduling will be coordinated with the Catering & Conference Services Manager (CSM) and Encore Event Manager to ensure smooth execution.

MARSHALLING & WASTE REMOVAL

- Staging and marshalling must be coordinated off-property, as there is no on-site yard.
- Loading docks and back-of-house corridors must remain free of merchandise, waste, and debris to comply with fire and safety regulations.
- Cleanup from load-in or load-out will incur additional fees, billed to the producing group.

STORAGE & MOVEMENT OF ITEMS

- Deliveries must go directly to the contracted event space.
- Dock and back-of-house storage are prohibited—groups must store items within their designated areas. Unattended items in restricted zones will be discarded.
- Movement through guest-facing areas is allowed only after hours or with approval from the Catering & Conference Services Manager.
- Items must follow designated movement routes in back-of-house hallways.
- Stored items in meeting spaces must stay at least 12 inches away from perimeter walls and airwalls to prevent damage.

MAPS & CAPACITIES

MAPS & CAPACITIES

PROPERTY MAP
LEVEL 1

FOOD & BEVERAGE
F1 ..... Aqua Seafood & Caviar
F2 ..... Bar Zazu
F3 ..... Brezza
F4 ..... Carversteak
F5 ..... Copper Sun
F6 ..... Crossroads
F7 ..... Eight Cigar Lounge
F8 ..... Fat Tuesday
F9 ..... Fuhu
F10 ..... Genting Palace
F11 ..... Golden Monkey Tiki Lounge
F12 ..... Junior's
F13 ..... Kusa Nori
F14 ..... Lady M
F15 ..... Micho's Tacos
F16 ..... Mulberry Street Pizzeria
F17 ..... Randy's Donut
F18 ..... RedTail
F19 ..... Starbucks
F20 ..... Stubborn Seed
F21 ..... Sun's Out Buns Out
F22 ..... ¡VIVA!
F23 ..... Wally's Wine

MEETINGS & CONVENTION
MC15 ..... Magnolia

GAMING
G1 ..... Baccarat "Crockfords Club"
G2 ..... Casino Services
G3 ..... High Limit Slots
G4 ..... Crockfords Casino & Lounge
G5 ..... Genting Rewards Club
G6 ..... Poker

FAMOUS FOOD STALLS
1 ..... Yaya's Mediterranean Kitchen
2 ..... Googgle Man
3 ..... Burger Barn
4 ..... Hans Fish & Chips
5 ..... Ah Chun Shandong Dumpling
6 ..... Wu Zhang Pulled Noodles
7 ..... FUHU Cha Chaan Teng
8 ..... FUHU Shack
9 ..... Salad Jack's
10 ..... Blood Bros
11 ..... Streetbird
12 ..... Sweet Eats
13 ..... Center Bar
14 ..... Nori Bar
15 ..... Geylang Claypot Rice
16 ..... Kuru Kuru Pa
17 ..... Famous Pho
18 ..... Harajuku Ramen
19 ..... Tiger Sugar
20 ..... Michos Tacos

BARS
B1 ..... Allē Lounge on 66 (elevators to)
B2 ..... Conrad Lobby Bar
B3 ..... Crockfords Lobby Bar
B4 ..... Crystal Bar
B5 ..... Gatsby's Cocktail Lounge
B6 ..... High Limit Lounge
B7 ..... Jalisco Underground

RETAIL
R1 ..... Theatre Store
R2 ..... Corso
R3 ..... Fred Segal
R4 ..... Cutz By Maceoo
R5 ..... Miss Behave Beauty Bar
R6 ..... Nectar Bath Treats
R7 ..... RW Store (The District)
R8 ..... RW Store Conrad
R9 ..... RW Store Hilton
R10 ..... Vegas Vault
R11 ..... Twila True Fine Jewelry

RESTROOMS
PET RELIEF AREA
ESCALATORS
charge FUZE
ELEVATORS

MAPS & CAPACITIES

PROPERTY MAP
LEVEL 2

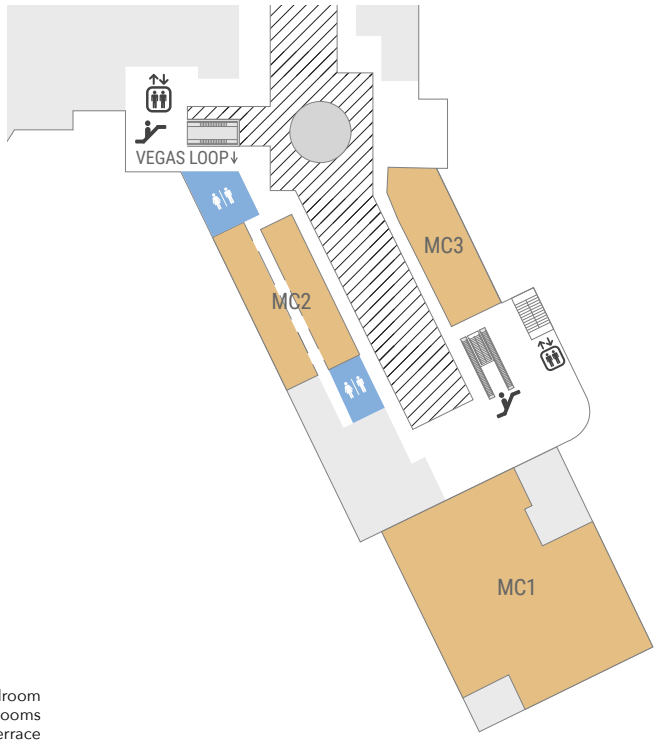
- AMENITIES
- FOOD & BEVERAGE
- RETAIL
- MEETINGS & CONVENTION
- RESTROOMS
- ESCALATORS
- ELEVATORS

FOOD & BEVERAGE
F1 ..... Starbucks

RETAIL
R1 ..... Black Clover
R2 ..... Majorwavez Lab
R3 ..... Reunited Luxury
R4 ..... RW Home Store

MAPS & CAPACITIES

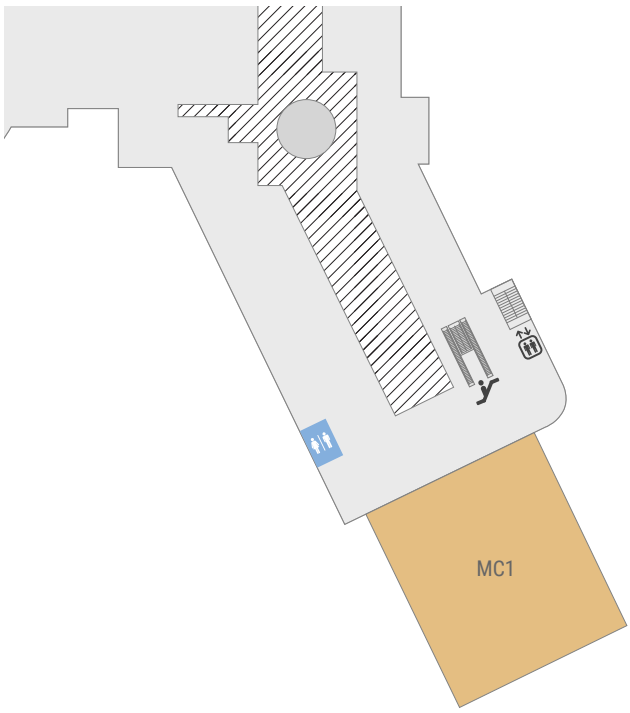
PROPERTY MAP
LEVEL 3



MEETINGS & CONVENTION
RESTROOMS
ESCALATORS
ELEVATORS

MEETINGS & CONVENTIONS
MC1 .....Rose Ballroom
MC2 .....Rose Meeting Rooms
MC3 .....Rose Terrace

PROPERTY MAP
LEVEL 6



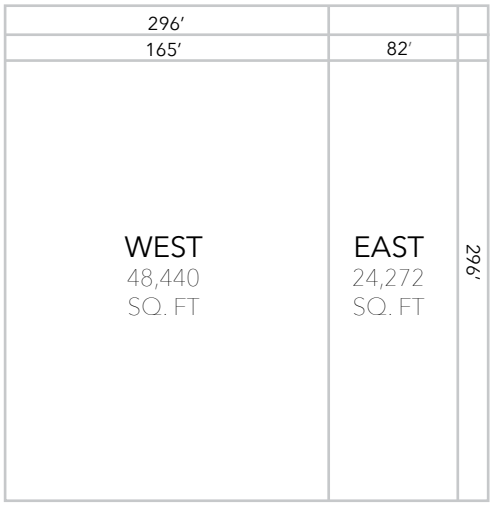
MEETINGS & CONVENTION
RESTROOMS
ESCALATORS
ELEVATORS

MEETINGS & CONVENTIONS
MC1 .....Rose Rooftop

MAPS & CAPACITIES

THE COMPLEX

The Complex offers over 70,000 sq. ft of multi-purpose events and entertainment space. Enjoy a seamless ground level entry from our resort and the exceptional guest service we are known for. Let us customize your next event in this flexible space.



LEVEL 1

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
The Complex	70,000	400′ x 296′	24′	500	8,320	N/A	4,163	7,000	N.A	11,000
The Complex - West	48,440	165′ x 296′	24′	250	4,160	N/A	2,082	5,000	N/A	5,550
The Complex - East	24,272	82′ x 296′	24′	100	1,664	N/A	833	2,000	N/A	2,220
Magnolia	5,166	N/A	27′	N/A	260	N/A	140	500	N/A	322
Theatre	65,000		–	N/A	N/A	N/A	N/A	N/A	N/A	4,700

MAPS & CAPACITIES

BLOSSOM

LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Blossom Ballroom	17,997	103′ x 173′	18′	90	1,100	N/A	1035	1,800	432	2154
Blossom A	1,345	32′ x 41′	18′	N/A	60	N/A	78	135	32	149
Blossom AB	2,920	69′ x 41′	18′	N/A	140	N/A	162	292	N/A	324
Blossom ABC	4,280	103′ x 41′	18′	N/A	200	N/A	178	428	N/A	475
Blossom ABCDEF	11,881	103′ x 118′	18′	59	600	N/A	495	1,188	N/A	1.319
Blossom ABDE	8,040	69′ x 118′	18′	N/A	420	N/A	335	804	N/A	892
Blossom ABDEGH	11,933	105′ x 173′	18′	60	600	N/A	497	1,193	N/A	1.325
Blossom AD	3,828	32′ x 118′	18′	N/A	180	N/A	159	383	N/A	425
Blossom ADG	5,621	32′ x 173′	18′	N/A	260	N/A	234	562	N/A	624
Blossom B	1,575	37′ x 41′	18′	N/A	80	N/A	64	158	38	175
Blossom BC	2,935	70′ x 41′	18′	N/A	140	N/A	122	294	N/A	326
Blossom BCEF	8,053	70′ x 118′	18′	N/A	420	N/A	335	805	N/A	894
Blossom BCEFHI	11,948	70′ x 173′	18′	60	600	N/A	497	1,195	N/A	1.326
Blossom BE	4,212	37′ x 118′	18′	N/A	240	N/A	175	421	N/A	468
Blossom BEH	6,893	37′ x 173′	18′	N/A	340	N/A	287	689	N/A	765
Blossom C	1,360	33′ x 41′	18′	N/A	60	N/A	60	136	33	151
Blossom CF	3,841	34′ x 118′	18′	N/A	180	N/A	160	384	N/A	426
Blossom CFI	5,636	33′ x 173′	18′	N/A	260	N/A	235	564	N/A	626

MAPS & CAPACITIES

BLOSSOM

LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Blossom D	2,158	32′ x 67′	18′	N/A	100	N/A	90	216	52	240
Blossom DE	4,415	69′ x 67′	18′	N/A	240	N/A	212	442	N/A	490
Blossom DEF	6,571	103′ x 67′	18′	N/A	340	N/A	320	657	N/A	729
Blossom DEFGHI	12,259	103′ x 122′	18′	61	540	N/A	510	1,226	N/A	1,361
Blossom DEGH	8,308	69′ x 122′	18′	N/A	420	N/A	334	831	N/A	922
Blossom E	2,257	37′ x 67′	18′	N/A	140	N/A	96	226	54	351
Blossom EF	4,413	70′ x 67′	18′	N/A	240	N/A	188	441	N/A	490
Blossom EFHI	8,308	70′ x 122′	18′	N/A	420	N/A	346	831	N/A	922
Blossom EH	4,357	37′ x 122′	18′	N/A	250	N/A	181	436	N/A	484
Blossom F	2,156	33′ x 67′	18′	N/A	100	N/A	86	216	52	239
Blossom FI	3,951	33′ x 122′	18′	N/A	160	N/A	168	395	N/A	439
Blossom G	1,468	32′ x 45′	18′	N/A	60	N/A	64	147	35	163
Blossom GD	3,951	32′ x 122′	18′	N/A	180	N/A	164	395	N/A	439
Blossom GH	3,188	69′ x 45′	18′	N/A	140	N/A	144	319	N/A	354
Blossom GHI	4,658	102′ x 45′	18′	N/A	200	N/A	194	466	N/A	517
Blossom H	1,720	37′ x 45′	18′	N/A	110	N/A	64	172	41	191
Blossom HI	3,190	70′ x 45′	18′	N/A	220	N/A	144	319	N/A	354
Blossom I	1,470	33′ x 45′	18′	N/A	110	N/A	64	147	35	163
Blossom Meeting Room	4,084	129′ x 29′	16′	N/A	340	98	170	408	98	453
Blossom Meeting Room 1	1,435	43′ x 29′	16′	N/A	119	34	60	144	34	159
Blossom Meeting Room 1&2	2,781	86′ x 29′	16′	N/A	231	67	116	278	67	309
Blossom Meeting Room 2	1,346	43′ x 29′	16′	N/A	112	32	56	135	32	149
Blossom Meeting Room 2&3	2,676	86′ x 29′	16′	N/A	223	64	111	268	64	297
Blossom Meeting Room 3	1,330	43′ x 29′	16′	N/A	112	32	55	133	32	148
Blossom/Jasmine Prefunction	8,121	–	18′	N/A	N/A	N/A	N/A	812	N/A	N/A

MAPS & CAPACITIES

JASMINE

LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Jasmine Ballroom	12,000	60′ x 187′	18′	60	630	N/A	576	1,200	288	920
Jasmine A	1,832	35′ x 55′	18′	N/A	80	N/A	84	183	44	203
Jasmine AB	3,815	60′ x 55′	18′	N/A	200	N/A	213	382	N/A	423
Jasmine ABCD	8,831	60′ x 131′	18′	44	630	N/A	480	883	N/A	980
Jasmine AC	4,331	35′ x 131′	18′	N/A	220	N/A	192	433	N/A	481
Jasmine ACE	6,167	35′ x 187′	18′	N/A	320	N/A	257	617	N/A	685
Jasmine B	1,983	31′ x 55′	18′	N/A	90	N/A	72	198	48	220
Jasmine BD	4,500	31′ x 131′	18′	N/A	240	N/A	168	450	N/A	500
Jasmine BDF	6,331	31′ x 187′	18′	N/A	300	N/A	242	633	N/A	703
Jasmine C	2,181	35′ x 67′	18′	N/A	100	N/A	72	218	52	242
Jasmine CD	4,372	60′ x 67′	18′	N/A	250	N/A	186	437	N/A	485
Jasmine CDEF	8,039	60′ x 122′	18′	40	500	N/A	310	804	N/A	892
Jasmine CE	4,017	35′ x 122′	18′	N/A	200	N/A	132	132	N/A	446
Jasmine D	2,191	31′ x 67′	18′	N/A	120	N/A	88	219	53	243
Jasmine DF	4,022	31′ x 100′	18′	N/A	200	N/A	172	402	N/A	446
Jasmine E	1,518	35′ x 45′	18′	N/A	80	N/A	48	152	36	168
Jasmine EF	3,023	60′ x 45′	18′	N/A	200	N/A	120	302	N/A	336
Jasmine F	1,505	31′ x 45′	18′	N/A	110	N/A	56	151	36	167

MAPS & CAPACITIES

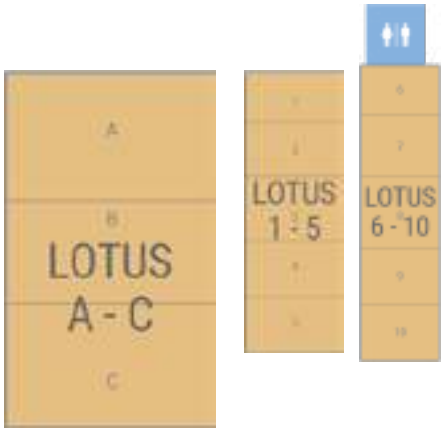
LILY

LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Lily Ballroom	23,817	183′ x 132′	19′	119	1,320	N/A	1320	2,382	N/A	2,134
Lily A	2,560	65′ x 40′	19′	N/A	140	N/A	132	256	61	284
Lily AB	5,893	65′ x 92′	19′	N/A	340	N/A	330	589	N/A	658
Lily ABC	8,527	65′ x 132′	19′	N/A	480	N/A	462	843	N/A	936
Lily ABDEG	16,829	183′ x 92′	19′	84	910	N/A	972	1,683	N/A	1,868
Lily AD	4,635	115′ x 40′	19′	N/A	230	N/A	240	464	N/A	514
Lily ADG	7,058	183′ x 40′	19′	N/A	350	N/A	378	706	N/A	783
Lily B	3,333	65′ x 52′	19′	N/A	200	N/A	198	333	80	370
Lily BC	5,870	65′ x 92′	19′	N/A	340	N/A	330	587	N/A	652
Lily BCEFH	16,778	183′ x 92′	19′	84	910	N/A	972	1,678	N/A	1,862
Lily BE	9,771	183′ x 52′	19′	N/A	560	N/A	594	977	N/A	1,085
Lily C	2,537	65′ x 40′	19′	N/A	140	N/A	132	254	61	282
Lily CF	4,595	115′ x 40′	19′	N/A	230	N/A	240	460	N/A	510
Lily CFH	7,007	183′ x 40′	19′	N/A	350	N/A	378	701	N/A	778
Lily D - Not Sold Alone	2,075	50′ x 40′	19′	N/A	173	N/A	86	206	N/A	230
Lily DEFGH - Must have ABC	15,406	118′ x 132′	19′	77	1,282	N/A	641	1,541	370	1,710
Lily E - Not Sold Alone	6,438	118′ x 52′	19′	N/A	536	N/A	268	644	N/A	715
Lily F - Not Sold Alone	2,058	50′ x 40′	19′	N/A	171	N/A	86	206	N/A	228
Lily G - Not Sold Alone	2,423	68′ x 40′	19′	N/A	202	N/A	101	242	N/A	269
Lily H - Not Sold Alone	2,412	68′ x 40′	19′	N/A	201	N/A	101	241	N/A	268
Lily Terrace	3,000	–	–	N/A	N/A	N/A	N/A	300	N/A	N/A
Lily/Lotus Pre-Function	5,690	–	18′	N/A	N/A	N/A	N/A	569	N/A	N/A
Lily Meeting Room	2,483	48′ x 56′	16′	N/A	180	N/A	96	248	60	276
Lily Boardroom	532	26′ x 20′	16′	N/A	N/A	13	N/A	N/A	N/A	N/A

MAPS & CAPACITIES

LOTUS



LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Lotus Ballroom	7,844	60′ x 125′	16′	39	380	N/A	381	784	188	672
Lotus A	2,415	60′ x 43′	16′	N/A	120	N/A	150	242	58	268
Lotus AB	5,300	60′ x 83′	16′	N/A	290	N/A	221	530	N/A	588
Lotus B	2,885	60′ x 40′	16′	N/A	140	N/A	138	289	69	320
Lotus BC	5,538	60′ x 82′	16′	N/A	300	N/A	231	554	N/A	615
Lotus C	2,653	60′ x 42′	16′	N/A	130	N/A	180	265	64	294
Lotus Meeting Room 1 & 2	2,108	38′ x 59′	16′	N/A	175	51	88	211	51	234
Lotus Meeting Room 1	1,080	38′ x 30′	16′	N/A	90	26	45	108	26	120
Lotus Meeting Room 2	1,100	38′ x 29′	16′	N/A	92	26	46	110	26	122
Lotus Meeting Room 3 & 4	2,388	38′ x 59′	16′	N/A	199	57	99	239	57	265
Lotus Meeting Room 3	1,173	38′ x 29′	16′	N/A	98	28	49	117	28	130
Lotus Meeting Room 4	1,228	38′ x 34′	16′	N/A	102	29	51	123	29	136
Lotus Meeting Room 5	1,039	38′ x 27′	16′	N/A	50	25	43	104	25	115
Lotus Meeting Room 6	1,082	26′ x 37′	16′	N/A	90	26	45	108	26	120
Lotus Meeting Room 7 & 8	1,939	26′ x 74′	16′	N/A	161	47	81	194	47	215
Lotus Meeting Room 7	964	26′ x 37′	16′	N/A	80	23	40	96	23	107
Lotus Meeting Room 8	983	26′ x 37′	16′	N/A	82	24	41	98	24	109
Lotus Meeting Room 9 & 10	1,938	26′ x 74′	16′	N/A	140	47	81	194	47	215
Lotus Meeting Room 9	967	26′ x 37′	16′	N/A	80	23	40	97	23	107
Lotus Meeting Room 10	978	26′ x 37′	16′	N/A	81	23	41	98	23	109

MAPS & CAPACITIES

ORCHID BALLROOM B

PERDANA GARDEN

LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Orchid Ballroom	13,659	169′ x 79′	16′	68	750	N/A	756	1,366	328	1,000
Orchid Ballroom A	5,511	96′ x 58′	16′	28	400	N/A	229	551	132	612
Orchid Ballroom ABC	7,659	96′ x 79′	16′	38	470	N/A	319	766	N/A	883
Orchid Ballroom AD	9,752	169′ x 58′	16′	49	600	N/A	406	975	N/A	1,082
Orchid Ballroom B	991	42′ x 21′	16′	N/A	30	N/A	41	99	24	110
Orchid Ballroom BC	2,148	96′ x 21′	16′	N/A	70	N/A	89	215	N/A	238
Orchid Ballroom BCE	3,813	169′ x 21′	16′	N/A	130	N/A	159	381	N/A	423
Orchid Ballroom C	1,157	54′ x 21′	16′	N/A	40	N/A	48	116	28	128
Orchid Ballroom CE	2,822	127′ x 21′	16′	N/A	100	N/A	117	282	N/A	313
Orchid Ballroom D	4,241	74′ x 58′	16′	N/A	200	N/A	177	424	102	471
Orchid Ballroom DE	5,906	74′ x 79′	16′	30	260	N/A	246	591	N/A	656
Orchid Ballroom E	1,665	74′ x 21′	16′	N/A	60	N/A	69	167	40	185
Orchid Meeting Room 1	965	24′ x 45′	16′	N/A	80	23	40	97	23	107
Orchid Meeting Room 2	931	31′ x 33′	16′	N/A	77	22	39	93	22	103
Perdana Garden	38,378	340 x 112	12′ - 14′	110	1200	N/A	N/A	3500	N/A	N/A

MAPS & CAPACITIES

PRIMROSE

ROSE PETAL

ROSE MEETING ROOM 9

ROSE MEETING ROOM 10

ROSE MEETING ROOM 11

ROSE MEETING ROOM 12

ROSE BOARDROOM 1

ROSE BOARDROOM 2

LEVEL 2

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Rose Meeting Room 9	1,331	31′ x 40′	4′	N/A	60	24	63	130	28	136
Rose Meeting Room 10	1,214	54′ x 30′	12′	N/A	50	32	45	120	32	88
Rose Meeting Room 11	1,736	65′ x 28′	12′	N/A	100	36	99	170	44	207
Rose Meeting Room 12	3,523	65′ x 55′	12′	N/A	200	48	198	350	64	364
Rose Boardroom 1	825	23′ x 36′	12.6′	N/A	N/A	18	N/A	N/A	N/A	N/A
Rose Boardroom 2	858	31′ x 30′	12′	N/A	N/A	20	N/A	N/A	N/A	N/A
Rose Petal	1,286	38′ x 39′	12′	N/A	60	24	54	130	24	90
Primrose	2,950	60′ x 50′	12′	N/A	150	32	144	300	44	268

MAPS & CAPACITIES

ROSE ROOFTOP

ROSE BALLROOM

LEVEL 3 & 6

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Rose Ballroom	23,383	134′ x 175′	20′	117	1,320	N/A	1,320	2338	N/A	1,574
Rose Ballroom A	6,096	52′ x 118′	20′	N/A	380	N/A	254	610	N/A	677
Rose Ballroom B	17,317	113′ x 154′	20′	87	1,020	N/A	721	1732	N/A	1922
Rose Meeting Room 1	1,055	42′ x 25′	11′	N/A	88	25	44	106	25	117
Rose Meeting Room 2	790	32′ x 25′	11′	N/A	66	19	33	79	19	88
Rose Meeting Room 3	718	29′ x 25′	11′	N/A	60	17	30	72	17	77
Rose Meeting Room 4	710	29′ x 25′	11′	N/A	59	17	30	71	17	79
Rose Meeting Room 5	653	28′ x 25′	11′	N/A	54	16	27	65	16	72
Rose Meeting Room 6	789	29′ x 27′	11′	N/A	66	19	33	66	19	88
Rose Meeting Room 7	729	27′ x 27′	11′	N/A	61	17	30	73	17	81
Rose Meeting Room 8	654	27′ x 24′	11′	N/A	54	16	27	65	16	73
Rose Pre-Function	13,215	135′ x 67′	19′	N/A	440/1940	N/A	N/A	1,312	N/A	N/A
(w/Terrace and Rooftop 1,940)										
Rose Terrace	5,044	26′ x 53′	N/A	N/A	310	N/A	N/A	500	N/A	N/A
Rose Rooftop	24,000	155′ x 150′	N/A	N/A	1,170	N/A	N/A	2,400	N/A	N/A

MAPS & CAPACITIES

ZOUK NIGHTCLUB

LEVEL 1

ROOM	SQ. FT.	DIMENSION	CEILING HEIGHT	EXHIBITS 10X10	ROUNDS OF 10	CONFERENCE	CLASSROOM	RECEPTION	HOLLOW SQUARE	THEATRE
Zouk Nightclub	26,060	-	-	-	-	-	-	-	-	-
Ayu Dayclub	41,000	-	-	-	-	-	-	-	-	-

MAPS & CAPACITIES

ATHENA INFINITY POOL

POOL DECK
LEVEL 5

POOLS
FOOD & BEVERAGE
RETAIL
BARS
RESTROOMS

POOLS
P1 ..... Bimini Pool
P2 ..... Cabana Pool
P3 ..... Family Pool
P4 ..... Hot Tub
P5 ..... Main Pool
P6 ..... Athen Infinity Ultra Pool

FOOD & BEVERAGE
F1 ..... Agava Bar & Grill
F2 ..... Bites

BARS
B1 ..... Bimini Bar

RETAIL
R1 ..... Sunkissed
R2 ..... Swim Society

TRUSTED PARTNERS

TRUSTED PARTNERS

PREFERRED EVENT & SUPPORT PARTNERS
Resorts World Las Vegas is proud to collaborate with the most esteemed event and service providers in Las Vegas, ensuring seamless experiences and world-class service for every occasion.

DESTINATION MANAGEMENT COMPANIES (DMC)

COMPANY	PHONE	EMAIL	WEBSITE
ACCESS Destination Services	619.299.2200	contact @accessdmc.com	www.accessdmc.com
360 Destination Group	800.444.3359	lvinfo@360dg.com	www.360dg.com
Hello Las Vegas!	702.387.1900	loneil @hello-dmc.com	www.hello-dmc.com/ destination/las-vegas
Hosts Global	702.625.9756	Jill.Schneider @hosts-global.com	www.hosts-global.com

ENTERTAINMENT & DJS

COMPANY	PHONE	EMAIL	WEBSITE
All Night Long	702.685.7264	bookagig@ goallnightlong.com	www.goallnightlong .com
Sight N Sound	702.365.9526	events@ sightnsound.com	www.sightnsound.com
Steve Beyer Productions	702.568.9000	booking@ sbeyer.com	www.stevebeyer productions.com

TRUSTED PARTNERS

EVENT DÉCOR & FLORALS

COMPANY	PHONE	EMAIL	WEBSITE
By-Dzign	877-By-Dzign	contact@by-dzign.com	www.by-dzign.com
BUZZ	702.234.5025	hello@itsbuzzworthy.com	www.itsbuzzworthy.com
Destinations By Design	702.798.9555	info@dbdvegas.com	www.dbdvegas.com
Flora Couture	702.221.1220	Cheyenne@floracouture.com	www.floracouture.com
Town & Country	818.908.4211	bwilliams@townandcountry.com	www.townandcountry.com

EVENT RENTALS & FURNITURE

COMPANY	PHONE	EMAIL	WEBSITE
ETHOS Event Collective	360.540.2075	Erin.crawford@ethoseventcollective.com	www.ethoseventcollective.com
RSVP Party Rentals	702.878.0144	amber@rsvpparty.com	www.rsvpparty.com
Something Different Décor	254.716.0106	susan@somethingdifferenttx.com	www.somethingdifferentdecor.com

TRUSTED PARTNERS

FURNITURE MOVEMENT / MOVERS

COMPANY	PHONE	EMAIL	WEBSITE
Zippy Shell	702.418.3321	jschrecengost@zippyshell.com	www.zippyshelloflasvegas.com

GENERAL SERVICE CONTRACTORS

COMPANY	PHONE	EMAIL	WEBSITE
Freeman	888.508.5054	Skye.Bruschke@freeman.com	www.freeman.com
Shepard	702.507.5278	lasvegas@shepardes.com	www.shepardes.com
LV Expo	702.248.6200	marketing@lvexpo.com	www.lvexpo.com

PHOTOGRAPHY & VIDEOGRAPHY

COMPANY	PHONE	EMAIL	WEBSITE
Chernogorov Photography	424.236.8553	contact@chernogorovwed.com	www.chernogorovwed.com
Christie's Photographic Solutions	702.638.2711	photos@christiesphotographic.com	www.christiesphotographic.com
Motion Stills Multimedia LLC	702.241.7151	joe@motionstillsmultimedia.com	www.motionstillsmultimedia.com

TRUSTED PARTNERS

SECURITY SERVICES

COMPANY	PHONE	WEBSITE
BEST Security	855.456.0205	www.best.garda.com
DTA Security Services LLC	702.650.2298	www.dtasecurityservices.com
IPS Security	877.203.4619	www.ipsprotection.com
Pinnacle Protection Group LLC	702.550.0252	www.ppgsecurity.com
Secone Security Group LLC	702.277.4613	www.seconesecurity.com
Security Unlimited Inc	702.733.0022	www.security-unlimited.com

VENDOR INSURANCE REQUIREMENTS

All vendors and partners must be listed as additionally insured by the main producing group or must submit a Certificate of Insurance (COI) naming **Resorts World Las Vegas, LLC, its parent company, affiliates, and partners** as additional insured. Please refer to the insurance section on page 75 for coverage details.

SUSTAINABLE MEETINGS

SUSTAINABLE MEETINGS

COMMITMENT TO EXCELLENCE & ENVIRONMENTAL RESPONSIBILITY
At Resorts World Las Vegas, sustainability is not just a feature, it's a fundamental philosophy woven into every aspect of our operations. As a LEED Gold Certified property, we are setting new benchmarks for luxury hospitality with environmental stewardship, ensuring that every meeting and event contributes to a healthier planet while delivering an exceptional guest experience.

Our commitment extends beyond compliance, it's about leading the way in sustainable innovation, creating a positive ripple effect across industries, communities, and global environmental efforts. Every gathering at Resorts World Las Vegas becomes a catalyst for change, reducing waste generation, greenhouse gas emissions, and excessive water and energy consumption.

LEED GOLD CERTIFICATION: A GLOBAL STANDARD IN SUSTAINABLE HOSPITALITY
Resorts World Las Vegas is among the most energy-efficient and environmentally responsible properties in the world, holding 3 LEED Gold Certifications—a distinction shared by only a handful of hospitality venues in Nevada.

- 81% of all construction waste and debris was diverted from landfills, ensuring responsible resource management.
- 30%+ reduction in energy use and water consumption, exceeding industry benchmarks and reinforcing our commitment to conservation.
- Our on-property 4 MW cogeneration facility optimizes energy efficiency, significantly lowering environmental impact.
- Resorts World Las Vegas is one of only seven LEED Gold buildings in Nevada's hospitality sector, solidifying our leadership in sustainable development.

GBAC CERTIFICATION: THE GOLD STANDARD IN HEALTH & SAFETY
Resorts World Las Vegas is the first property on the Las Vegas Strip to achieve GBAC Certification, ensuring the highest standards in facility cleanliness, public health, and safety. This third-party validation guarantees strict protocols across 20 program elements, covering planning, procurement, training, and operational excellence. GBAC-certified facilities include airports, stadiums, convention centers, schools, hotels, and spas, reinforcing our commitment to global best practices.

SUSTAINABLE MEETINGS

HILTON CLEANSTAY & EVENTREADY: ELEVATING HYGIENE & MEETING EXPERIENCES

Through our partnership with Hilton, Resorts World Las Vegas participates in the **Hilton CleanStay** program, ensuring guests experience unparalleled cleanliness and peace of mind. Utilizing advanced hygiene products from RB (makers of Lysol and Dettol), the program emphasizes high-touch surface disinfection, enhanced room sanitation, and proactive health measures.

Our Hilton EventReady initiative further enhances meeting experiences, offering customized event solutions that prioritize cleanliness, flexibility, and social responsibility. Resorts World Las Vegas ensures seamless, elevated event execution, setting a new standard for safe and sustainable gatherings.

HILTON'S MEET WITH PURPOSE: ELEVATING SUSTAINABLE MEETINGS

Resorts World Las Vegas proudly integrates Hilton's Meet with Purpose program, a forward-thinking initiative designed to empower event planners to create eco-conscious, socially responsible gatherings. This program enhances the attendee experience while minimizing environmental impact through three key pillars:

Gather Sustainably

Resorts World Las Vegas utilizes Hilton's Meeting Impact Calculator, which provides a customized estimate of an event's carbon footprint, energy use, water consumption, and waste generation. Through Hilton's partnership with ClimeCo, we offer carbon-neutral meetings, securing carbon credits to offset emissions and support global sustainability projects.

Nourishing Attendees & Communities

Our climate-conscious menus are thoughtfully curated to include locally sourced, sustainably grown, and low-carbon food options—promoting wellness while reducing environmental impact. Resorts World Las Vegas proudly partners with local food donation programs to ensure surplus meals support the Las Vegas community. In a unique and environmentally preferred approach, we divert 100% of our food scraps to Las Vegas Livestock, a local pig farm—a practice not commonly adopted by other resorts and endorsed by the U.S. Environmental Protection Agency.

Impact the Destination

We encourage planners to incorporate volunteer activities into their events, leaving a lasting positive impact on the local community. Hilton's Community Impact and Volunteering Guide helps planners integrate meaningful activations that align with their environmental and social goals while fostering camaraderie among attendees.

ADVANCED BUILDING MANAGEMENT & STATE-OF-THE-ART INDOOR AIR QUALITY

- Patented indoor air monitoring system continuously optimizes ventilation rates, improving air quality while reducing energy consumption.
- Comprehensive water management program ensures ongoing efficiency and safety of potable and utility water systems, reinforcing our commitment to conservation.
- Global Plasma Solutions (GPS) partnership integrates revolutionary needlepoint bipolar ionization technology, delivering cleaner, safer air directly through the resort's ventilation system.

SUSTAINABLE MEETINGS

GREEN MEETINGS: TRANSFORMING EVENTS INTO SUSTAINABLE EXPERIENCES
Resorts World Las Vegas empowers planners with customizable green meeting options, ensuring environmentally conscious event execution:

- Highly efficient venues designed to minimize environmental impact.
- Ability to tailor events to emphasize locally sourced, healthy foods, plastic-free initiatives, and other eco-conscious themes.
- Environmental impact statements available for hosted events, providing measurable insights into sustainability efforts.
- Active engagement with local food donation programs, Clean the World collaborations, and various Las Vegas community initiatives, ensuring that events contribute to social and environmental well-being.

FOOD DONATION & WASTE REDUCTION: A COMMITMENT TO RESPONSIBLE PRACTICES
Resorts World Las Vegas takes actionable steps in minimizing food waste by separating all food waste and partnering with local farms, such as Las Vegas Livestock, where discarded food is converted into animal feed for livestock.

HYDRATION STATIONS
Thoughtfully integrated throughout the Resorts World Las Vegas conference space, our state-of-the-art hydration stations provide guests with crisp, filtered water—ideal for use with refillable bottles. These eco-friendly amenities offer convenient access to clean water while supporting our commitment to reducing single-use plastics and promoting environmental sustainability.

100% RENEWABLE ENERGY: A MILESTONE IN SUSTAINABILITY
Since September 2023, Resorts World Las Vegas has proudly operated on 100% renewable energy, a groundbreaking achievement that underscores our unwavering commitment to environmental stewardship. This milestone not only significantly reduces our carbon footprint but also aligns with Nevada's Renewable Portfolio Standard, which targets 50% renewable energy by 2030.

A LEGACY OF SUSTAINABILITY & INNOVATION
At Resorts World Las Vegas, sustainability isn't just a commitment, it's a cornerstone of our identity. We invite you to be part of this transformative journey, where luxury meets responsibility, and every gathering leaves a lasting impact on both the community and the environment.

TECHNICAL & PRODUCTION SERVICES

TECHNICAL & PRODUCTION SERVICES

Encore Global Technology is the designated technical production partner for Resorts World Las Vegas, providing a comprehensive range of essential services. Certain services are exclusively provided by Encore, ensuring seamless execution and operational excellence.

DIGITAL SIGNAGE
Encore is the exclusive provider of equipment and labor for the installation, operation, management, and dismantling of digital signage and advertising displays integrated into the facility's meeting and event spaces. Usage fees include branding and administrative costs.

ELECTRICAL SERVICES
Encore is the exclusive provider of all equipment and labor associated with the installation, operation, management, and dismantling of temporary electrical services.

GENERAL AV LABOR

- All positions require a **minimum of four (4) hours**, with an additional **two-hour minimum** following each meal period unless otherwise noted.
- Select positions require a **minimum of eight (8) hours** if more than five (5) hours are worked.

Standard labor rates

- **General AV Labor:** $115 per hour
- **Specialty Labor:** Starting at $121 per hour

Overtime Rates

- **1.5x the Standard Rate** for hours worked beyond 8 hours in a single shift, as well as any work performed between **12:00 AM – 6:00 AM.**
- **2x the Standard Rate** for hours worked beyond 12 hours in a single shift.

Extended Workweeks

- Work performed on the employee's **6th consecutive day** within a 7-day period is billed at **1.5x the Standard Rate.**
- Work performed on the employee's **7th consecutive day** within a 7-day period is billed at **2x the Standard Rate.**

Meal Periods

- Employees must receive a **minimum 30-minute meal break** every 5 hours worked.
- If an employee is required to work through a meal period, an additional **one (1) hour at the Standard Rate** is billed until a meal period is provided.

Encore AV Liaison

- Required to support load-in and load-out for any external production crews.
- Billed at a **minimum of four (4) hours and not part of the working crew.**

Holiday Rates

- Work performed on the following holidays is billed at 2x the Standard Rate:
  - New Year's Day
  - Martin Luther King Jr. Day
  - Easter Sunday
  - Memorial Day
  - Juneteenth
  - Independence Day (July 4)
  - Labor Day
  - Thanksgiving Day
  - Christmas Day

For detailed rates and additional information, please refer to **Encore's Production Guide**.

TECHNICAL & PRODUCTION SERVICES

GENERAL SESSIONS & BREAKOUT MEETINGS

- Each event may utilize **non-Exclusive production services for one (1) General Session.**
- All additional meetings within an event are considered **Breakout Meetings**, where Encore **exclusively** provides equipment, labor, and production services.
- **Receptions, pool functions, and hospitality rooms** do not fall under Encore exclusivity.
- All events require an **Encore Project Manager** to oversee planning and execution.

LIFTS & MATERIAL HANDLING

- Encore exclusively handles the **moving, delivery, and management of materials** related to its service offerings.
- All **material and personnel lifts** must be rented and operated through Encore.

LIGHTING & AUDIO-VISUAL EQUIPMENT

- Encore is the **preferred** partner for **lighting and AV rental/labor** but is **not exclusive**, except for Breakout Meetings.

MANAGED NETWORK SERVICES | INTERNET

- Encore is the exclusive provider of equipment and labor for the **installation, operation, management, and dismantling** of Managed Network Services.

RIGGING SERVICES

- Encore provides **exclusive** ground and aerial rigging services, including:
  - **Labor**
  - **Equipment rentals** (truss, motors, rigging accessories)
  - **Rigging plan approvals** and safety oversight
- All **ground-supported items** require Encore approval and may require additional safety measures (e.g., safety ties, ballast).
- Clients are responsible for all **rigging equipment rental and handling charges.**
- **Specialty rigging equipment** may be accommodated with **advanced notification.**

Rigging Plan Submission:

- All rigging-related plans, drawings, and equipment requests must be **submitted to Encore at least 30 days** prior to the event's first load-in day.
- **Late or incomplete submissions** may result in additional costs or delays.

For rigging requests, please visit the Encore Rigging Portal.

TRANSPORTATION

TRANSPORTATION

AIRPORT SHUTTLE SERVICE

Several shuttle companies provide service from Harry Reid International Airport to Resorts World Las Vegas, with fares starting at approximately $6.00 per person (one-way). Please note that shuttles make multiple stops along the Las Vegas Strip before arriving at Resorts World Las Vegas.

For departure shuttle reservations, please visit the Concierge. Keep in mind that all shuttle services include multiple stops at various hotels before reaching the airport.

ESTIMATED FLYING TIMES

Departing City	Flight Time
Atlanta	3.5 Hours
Boston	6 Hours
Chicago	3.5 Hours
Dallas/Fort Worth	2.5 Hours
Denver	1.5 Hours
Detroit	5.2 Hours
Honolulu	5.5 Hours
Houston	4 Hours
Los Angeles	1 Hour
Miami	5.5 Hours
Orlando	4.5 Hours
Minneapolis	4.5 Hours
New York City	5.5 Hours
Philadelphia	5.5 Hours
Phoenix	1 Hour
San Diego	1.5 Hours
San Francisco	1.5 Hours
Seattle	2.25 Hours
Washington, D.C.	5 Hours

TRANSPORTATION

ON PROPERTY RENTAL CAR SERVICE
Hertz Car Rental offers a tailored program for Resorts World to accommodate group car rental needs. The Hertz Car Rental Desk is conveniently located across from Resorts World Theatre, near the resort parking garage.

For reservations:
Phone: (702) 273-3059
Contact: Olena Jarquin
Email: OJarquin@hertz.com
Operating hours: Daily, 7:00 AM – 4:00 PM
Website: Car Rental - Las Vegas - Resorts World

LIMOUSINES & ARRANGED SHUTTLE SERVICES
Omni Limousine is the preferred transportation provider for Resorts World Las Vegas. For individual reservations not part of a group contract, please contact Resorts World's Concierge at (702) 676-7024 or concierge@rwlasvegas.com.

Billing arrangements must be made directly with the transportation provider.

Omni Limousine
1401 Helm Dr., Las Vegas, NV 89119
Phone: (702) 462-6600
Email: reservations@omnilimo.com
Website: www.omnilimo.com

Resorts World Las Vegas does not provide limousine transportation services for hire.

RIDESHARE & PUBLIC TRANSPORTATION
All rideshare services, taxis, limousines, and small chauffeured vehicles may drop off at any of the hotel's private driveways or porte-cochères. However, pickups are permitted only in the designated rise-share pick-up area. Larger vehicles may not use the hotel's entrances for drop-offs or pickups without prior approval. Rideshare pickups are conveniently located on Goh Tong Way, just a short walk from the South Porte Cochère entrance.

TAXIS
Taxis are readily available at the Hilton, Conrad, and South Porte Cochère entrances. The estimated one-way fare between Harry Reid International Airport and Resorts World Las Vegas is approximately $29.00.

WEBSITE & RESOURCES

WEBSITE & RESOURCES

To assist you in planning a seamless event at Resorts World Las Vegas, we have compiled a list of valuable websites and resources. These sites provide crucial information on venues, accommodations, safety guidelines, transportation, food safety, and regulatory requirements—ensuring a well-organized and successful event.

RESORTS WORLD LAS VEGAS & HOSPITALITY PARTNERS

- Resorts World Las Vegas – Official site for venue details, accommodations, event planning, and resort amenities.
- Hilton Hotels – Hospitality and booking services for Hilton, Conrad, and Crockfords properties.
- Las Vegas Convention and Visitors Authority – Comprehensive guide to Las Vegas events, venues, tourism, and meeting planning resources.

NEVADA & LAS VEGAS BUSINESS & EVENT PLANNING

- State of Nevada Official Site – State-wide regulations, licensing, and governmental resources.
- Clark County Special Event Permits – Applications and guidelines for event permits within Clark County.
- Vegas Chamber – Resource to support local Las Vegas businesses.
- Las Vegas Fire & Rescue – Fire code compliance, prevention guidelines, and emergency preparedness information.
- Southern Nevada Health District – Public health guidelines, safety regulations, and food service compliance requirements.
- Las Vegas Bomb Squad – Emergency response details for large-scale events.

TRANSPORTATION & ACCESSIBILITY

- Hertz Car Rental – Convenient car rental services, located across from **Resorts World Theatre**.
- Las Vegas Taxi & Rideshare – Information on taxi services, rideshare options, and regulations.
- Omni Limousine – Preferred transportation provider for **Resorts World Las Vegas**.

WORKPLACE & FOOD SAFETY COMPLIANCE

- Culinary Union Local 226 – Industry standards, labor rights, and union agreements for hospitality professionals in Las Vegas.
- Nevada OSHA – Workplace safety standards, compliance training, and hazard prevention.
- OSHA Training Las Vegas – Certification courses for workplace safety within Nevada.
- Southern Nevada Health District – Food Safety – Regulations for food handling, permits, and inspections in the hospitality industry.

THANK YOU.

Catering & Conference Services
catering@rwlasvegas.com
(702) 676-6453

Resorts World Las Vegas
3000 Las Vegas Blvd South,
Las Vegas, NV, 89109

Resorts World LAS VEGAS